## **DEPARTMENT OF COMMERCE**

## **RATHINAM COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

Rathinam Techzone, Pollachi Road, Eachanari,

Coimbatore-641021



Syllabus for

B.Com. (FinancialServices)

2019 - 2020 Batchon-wards

Approved in the BOS Meeting held on 17/07/2020

## Vision and Mission of the Institution

## VISION

To emerge as a world-renowned Institution that is integrated with Industry to impart Knowledge, Skills, Research Culture and Values in youngsters who can accelerate the overall development of India.

## MISSION

To provide quality education at affordable cost, build academic and research excellence, maintain eco-friendly and robust infrastructure, and to create a team of well qualified faculty who can build global competency and employability among the youth of India.

## MOTTO

Transform the youth into National Asset.

## Vision and Mission of the Department

## VISION

To be recognized by the stakeholders as a leader in providing quality and affordable professional accounting, finance, education and computer skills in accounting to match the Industryneed.

## MISSION

- Provide a student-centered environment that promotes academic excellence, professional and personal growth, ethical and professionalconduct.
- Develop outstanding graduates who could demonstrate knowledge, skills, and competencies necessary to excel in entrepreneurial venture, higher education and or employment

## **Program Educational Objectives (PEO)**

PEO1	The programme inculcates high level of knowledge in the domain of commerce.
PEO2	The programme will understand the basics of the Financial happenings in the outer world.
PEO3	The programme will develop the analytical skills, financial planning, analysis, control, and professional ethics to manage financial aspects of the corporate world.
PEO4	The programme ensures acquiring working knowledge of financial services and markets.

PEO5
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## > Mapping of Institute Mission toPEO

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Institute Mission	PEO's
Industry Integrated Institution.	PEO1, PEO5
Provocation of Knowledge, Skills, and Abilities.	PEO1,PEO2, PEO3, PEO4
Research culture.	PEO5, PEO2
Emerging technologies.	PEO3, PEO5

## > Mapping of Department Mission toPEO

Department Mission	PEO's
Scholastic excellence	PEO1, PEO2 PEO3
Disseminate knowledge in research	PEO5
Demonstrate ethical leadership	PEO2, PEO5
Reflect career challenges	PEO3, PEO4

## **Program Outcomes (PO)**

PO1	To enable and Imply the cross-functional and interdependent nature of financial planning and analysis
PO2	To demonstrate evidence of logic-based problem solving, analytical-based decision making and strategic thinking
PO3	Social Interaction: Interact with the society on a periodical basis while updating and solving the common problems and upgrade.
PO4	To analytical ability of accounting data, financial data, and other information to solve complex and unstructured business problems
PO5	Use knowledge and skills of accounting, finance, banking and marketing in all the areas of business operations with high ethical standards
PO6	To evaluate corporate practices required for effective financial services of both domestic and international businesses
<b>PO7</b>	Employ continual knowledge update of financial fundamentals and marketing specialization to find solutions to complex problems in business enterprises with the application of business theory in solving the challenges faced

PO8	To inculcate the entrepreneurial culture among the graduates and execute in real time scenario
PO9	To make financial services in the context of availing additional sources of income and build confidence

## **Correlation between the POs and the PEOs**

Program Outcomes	PEO1	PEO2	PEO3	PEO4	PEO5
PO1	$\checkmark$	$\checkmark$		$\checkmark$	
PO2	$\checkmark$	$\checkmark$			✓
PO3	$\checkmark$	$\checkmark$		$\checkmark$	
PO4	$\checkmark$	$\checkmark$			$\checkmark$
PO5			$\checkmark$	$\checkmark$	
PO6	$\checkmark$		$\checkmark$		
PO7		$\checkmark$		$\checkmark$	$\checkmark$
PO8	$\checkmark$		~	✓	
PO9		$\checkmark$	~		$\checkmark$

Components considered for Course Delivery is listed below:

- 1. Class roomLecture
- 2. Laboratory class anddemo
- 3. Assignments
- 4. MiniProject
- 5. Project
- 6. Online Course

- 7. ExternalParticipation
- 8. Seminar
- 9. Internship

## Mapping of POs with Course Delivery

Program				Cour	se Delive	ry			
Outcomes	1	2	3	4	5	6	7	8	9
PO1	$\checkmark$		$\checkmark$		$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
PO2	$\checkmark$		$\checkmark$	$\checkmark$		$\checkmark$		$\checkmark$	
PO3			$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$
PO4		$\checkmark$		$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
PO5	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$		$\checkmark$	$\checkmark$	$\checkmark$
PO6		$\checkmark$	$\checkmark$	$\checkmark$			$\checkmark$	$\checkmark$	
PO7	$\checkmark$	$\checkmark$		$\checkmark$		$\checkmark$		$\checkmark$	$\checkmark$
PO8	$\checkmark$		$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	
PO9		$\checkmark$		$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$	$\checkmark$

## **CURRICULUM**

				Curricul	um Structure - Regulation - 2019					
S.No.	Sem	Part	Sub Type	Sub Code	Subject	Cr	Hrs	Int	Ext	Total
1	1	1	L1		Language – I	4	4	40	60	100
2	1	2	L2	19BGE13E	English for Communication – I	4	4	40	60	100
3	1	3	Core	19BFS1CA	Core - Financial Accounting - I	4	4	40	60	100
4	1	3	Core Practical	19BFS1CP	Core Practical - Financial Accounting - I	2	4	20	30	50
5	1	3	DSC	DSC	DSC 1C	4	4	40	60	100
6	1	3	DSC Practical	19BFS1CQ	DSC Practical - 1C	2	4	20	30	50
7	1	3	Allied-I	DSA	DSA 1A	4	4	40	60	100
8	1	4	AEC		Ability Enhancement Course I	2	2	50		50
9	1	6	VAC		Value Added Course - I%	2	-	50		50
						28	30			
1	2	1	L1		Language – II	4	4	40	60	100
2	2	2	L2	19BGE23E	English for Communication – II	4	4	40	60	100
3	2	3	Core	19BFS2CA	Core - Financial Accounting - II	4	4	40	60	100
4	2	3	Core Practical	19BFS2CP	Core Practical - Financial Accounting - II	2	4	20	30	50
5	2	3	DSC	DSC	DSC 2C	4	4	40	60	100
6	2	3	DSC Practical	19BFS2CQ	DSC Practical - 2C	2	4	20	30	50
7	2	3	Allied-II	DSA	DSA 2A	4	4	40	60	100
8	2	4	AEC		Ability Enhancement Course II	2	2	50		50
9	2	6	VAC		Value Added Course - II %	2	-	50		50
						28	30			
1	3	3	Core	19BFS3CA	Core - Corporate Accounting - I	4	5	40	60	100
2	3	3	Core Practical	19BFS3CP	Core Practical - Corporate Accounting - I	2	4	20	30	50
3	3	3	DSC		DSC 3C	4	5	40	60	100
4	3	3	DSC Practical	19BFS3CQ	DSC Practical - 3C	2	4	20	30	50
5	3	3	Allied-III	DSA	DSA 3A	4	5	40	60	100
6	3	4	SEC	SEC-I	Skill Enhancement Courses – I	2	5	20	30	50
7	3	4	AEC		Ability Enhancement Course III	2	2	50		50
8	3	6	VAC		Value Added Course - III %	2	-	50		50
9	3	6	IDL		Inter Department Learning – I#		-	50		50
						24	30			
1	4	3	Core	19BFS4CA	Core – Corporate Accounting - II	4	5	40	60	100
2	4	3	Core Practical	19BFS4CP	Core Practical - Corporate Accounting - II	2	4	20	30	50
3	4	3	DSC	DSC	DSC 4C	4	5	40	60	100
4	4	3	DSC Practical	19BFS4CQ	DSC Practical - 4C	2	4	20	30	50
5	4	3	Allied-IV	DSA	DSA 4A	4	5	40	60	100

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6	4	4	SEC	SEC-II	Skill Enhancement Courses – II	2	5	20	30	50
7	4	4	AEC		Ability Enhancement Course IV	2	2	50		50
8	4	6	VAC		Value Added Course - IV %	2	-	50		50
9	4	6	IDL		Inter Department Learning – II#	2	-	50		50
						24	30			
1	5	3	Core	19BFS5CA	Core - Cost & Management Accounting		4	40	60	100
2	5	3	Core Practical	19BFS5CP	Core Practical - Cost & Management Accounting	2	4	20	30	50
3	5	3	DSC	DSC	DSC 5C	4	4	40	60	100
4	5	3	DSC Practical	19BFS5CQ	DSC Practical - 5C	2	4	20	30	50
5	5	3	DSE	DSE – I	Elective - I – DSE 1E	4	5	40	60	100
6	5	3	DSE	DSE - II	Elective - II – DSE 2E	4	5	40	60	100
7	5	4	SEC	SEC-III	Skill Enhancement Courses – III	2	4	20	30	50
8	5	6	VAC		Value Added Course - V%	2	-	50		50
						24	30			
1	6	3	Core	19BFS6CA	Core - Treasury Management	4	6	40	60	100
2	6	3	Core Practical	19BFS6CP	Core Practical - Treasury Management	2	4	20	30	50
3	6	3	DSE	DSE – III	Elective – III – DSE 3E	4	6	40	60	100
4	6	3	DSE	DSE - IV	Elective – IV – DSE 4E	4	6	40	60	100
5	6	3	Core Course – XI	DSC	Core Project 8		4	80	120	200
6	6	4	SEC	SEC-IV	Skill Enhancement Courses – IV	- IV 2 4		20	30	50
7	6	5	EX		Extension Activity- EX %	2	-	50		50
						26	30	1900	1950	3850
					Total credit	154				

	Discipline Specific Core									
S.No	Course Code	Course	Pre- requisite	Offering Department	Mandatory					
1	19BCCC01	Computer Applications in Business		Commerce - I	Yes					
5	19BCMC01	Financial Services		Commerce - II	Yes					
2	19BFSC01	Financial Management		Commerce - IV	Yes					
3	19BCPC01	Business Law		Commerce - III						
4	19BCMC02	Company law		Commerce - II						
6	19BCPC02	Taxation		Commerce - III						
7	19BCCC03	Consumer Behaviour		Commerce - I						
8	19BCPC03	Marketing Management		Commerce - III						
9	19BFSC03	Merchant Banking		Commerce - IV						
10	19BFSC04	Organisational Behaviour		Commerce - IV						

	Allied										
S. No	Course Code	Course	Pre- requisite	Offering Department	Mandatory						
1	19BCMA01	Managerial Economics		Commerce - II							
2	19BCCA02	Agricultural Economy of India		Commerce - I							
3	19BFSA01	<b>Business Environment</b>		Commerce - IV	Yes						
4	19BCCA01	Research Methodology		Commerce - II							
5	19BMAA01	<b>Business Mathematics</b>		Maths							
6	19BMAA02	Business Statistics		Maths	Yes						
7	19BCPA01	Indian Economy		Commerce - III							
8	19BCCA03	Entrepreneurial Development		Commerce - I							
9	19BBAA01	Principles of Management		Management UG							

	Skill Based Subject								
S. No	Course Code	Course	Pre- requisite	Offering Department	Mandatory				
1	19BCMS01	Business Correspondence		Commerce - II					
2	19BCMS02	Customer Relationship Management		Commerce - II					
3	19BCPS03	Corporate Finance		Commerce - III					
4	19BBAS01	Services Marketing		Management UG					
5	19BCPS01	Portfolio Management		Commerce - III					
6	19BFSS01	Banking Theory Law and Practice		Commerce - IV					
7	19BCCS01	Principles of Auditing		Commerce - I					
8	19BFSS02	Insurance Principles and Practices		Commerce - IV					

	Discipline Specific Elective								
S. No	Course Code	Course	Pre- requisite	Offering Department	Mandatory				
1	19BCME01	Logistic and supply Chain Management		Commerce - II					
2	19BCCE01	Goods and Service Tax		Commerce - I					
3	19BBAE01	Brand Management		Management UG					
4	19BCPE01	E-Commerce		Commerce - III					
5	19BBAE02	International Business		Management UG					
6	19BFSE01	International Finance		Commerce - IV					
7	19BCCE06	Management Information System		Commerce - I					
8	19BFSE06	Micro Finance		Commerce - IV	Yes				

9	19BFSE07	Business Communication	Commerce - IV	Yes
10	19BCCE04	Human Resources Management	Commerce - I	
11	19BCCE07	Enterprises Resource Planning	Commerce - I	
12	19BCPE04	Retail Management	Commerce - III	
13	19BCPE03	Business Ethics	Commerce - III	
14	18BCCE08	Cyber Law	Commerce - I	

	Ability Enhancement Course								
S. No	Course Code	Course	Pre-requisite	Offering Department	Mandatory				
1	19BCSAFC	Environmental Studies	-	CS	Yes				
2	19BCMAFC	Women Studies	-	Commerce II					
3	19BCCAFC	Constitution of India	-	Commerce I					
4	19BPYAFC	Human Rights	-	Psychology	Yes				
5	19BTAAFC	Yoga	-	Tamil					
6	19BVCAFC	NCC	-	Vis. Com					
7	19BENAFC	Communicative English	-	English					
8	19BMAAFC	Quantitative Aptitude	-	Mathematics					

Sub Code	Subject	PO1	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9
	Language – I	L	Н	Н	М	L	L	Н	Н	L
19BGE13E	English for Communication – I	L	L	L	Н	М	Н	L	L	L
19BAF1CA	Core - Financial Accounting - I	Н	L	L	М	L	L	Н	L	Н
19BAF1CP	Core Practical - Financial Accounting - I	L	L	L	Н	Н	L	L	М	Н
DSC	DSC 1C	L	L	М	Н	L	Н	М	Н	L
19BAF1CQ	DSC Practical - 1C	L	Н	Н	М	L	L	М	Н	L
DSA	DSA 1A	L	L	L	Н	М	Н	L	L	L
	Ability Enhancement Course I	Н	L	L	М	L	L	Н	L	Н
	Value Added Course - I%	L	L	L	Н	Н	L	L	М	Н
	Language – II	L	L	М	Н	L	Н	М	Н	L
19BGE23E	English for Communication – II	Н	L	Н	L	L	Н	Н	L	L
19BAF2CA	Core - Financial Accounting - II	Н	Н	L	Н	Н	L	L	Н	L
19BAF2CP	Core Practical - Financial Accounting - II	Н	Н	L	Н	L	L	Н	L	Н
DSC	DSC 2C	L	Н	Н	L	Н	L	L	Н	Н
19BAF2CQ	DSC Practical - 2C	L	Н	L	Н	Н	Н	L	L	L
DSA	DSA 2A	Н	L	Н	L	L	Н	Н	L	L
	Ability Enhancement Course II	Н	Н	L	Н	Н	L	L	Н	L

	Value Added Course - II %	Н	Н	L	Н	L	L	Н	L	Н
19BAF3CA	Core - Corporate Accounting - I	L	Н	Н	L	Н	L	L	Н	Н
19BAF3CP	Core Practical - Corporate Accounting - I	L	Н	L	Н	Н	Н	L	L	L
	DSC 3C	Н	Н	Н	М	Н	Н	Н	М	Η
19BAF3CQ	DSC Practical - 3C	Н	Н	Н	L	Н	Н	М	L	Н
DSA	DSA 3A	Н	Н	L	L	Н	Н	L	L	L
SEC-I	Skill Enhancement Courses – I	Н	Н	L	L	М	L	М	Н	L
	Ability Enhancement Course III	Н	Н	М	L	L	Н	L	L	М
	Value Added Course - III %	Н	Н	Н	М	Н	Н	Н	М	Н
	Inter Department Learning – I#	Н	Н	Н	L	Н	Н	М	L	Н
19BAF4CA	Core – Corporate Accounting - II	Н	Н	L	L	Н	Н	L	L	L
19BAF4CP	Core Practical - Corporate Accounting - II	Н	Н	L	L	М	L	М	М	L
DSC	DSC 4C	Н	Н	М	L	L	Н	L	L	М
19BAF4CQ	DSC Practical - 4C	L	L	Н	L	Н	Н	L	Н	M
DSA	DSA 4A	Н	М	L	Н	L	М	L	Н	L
SEC-II	Skill Enhancement Courses – II	М	L	Н	Н	L	Н	L	L	Н
	Ability Enhancement Course IV	Н	Н	М	L	L	Н	М	L	L
	Value Added Course - IV %	Н	L	Н	М	L	М	Н	М	Н
	Inter Department Learning – II#	L	М	Н	L	М	Н	L	Н	М
19BAF5CA	Core - Cost and Management Accounting	Н	М	L	Н	L	М	L	Н	М
19BAF5CP	Core Practical - Cost and Management Accounting	М	L	Н	М	L	Н	L	L	М
DSC	DSC 5C	Н	М	L	L	М	Н	Н	L	L
19BAF5CQ	DSC Practical - 5C	L	L	Н	М	L	Н	Н	М	Н
DSE – I	Elective - I – DSE 1E	L	Н	Н	L	М	Н	L	Н	М
DSE - II	Elective - II – DSE 2E	Н	М	L	Н	L	L	L	Н	L
SEC-III	Skill Enhancement Courses – III	L	Н	Н	М	L	Н	Н	L	М
	Value Added Course - V%	М	Н	Н	L	М	L	Н	М	L
19BFS6CA	Core - Treasury Management	Н	Н	М	L	М	Н	М	L	L
19BFS6CP	Core Practical - Treasury Management	L	Н	Н	L	М	Н	L	Н	М
DSE – III	Elective – III – DSE 3E	Н	М	L	Н	L	L	L	Н	L
DSE – IV	Elective – IV – DSE 4E	L	Н	Н	М	L	Н	Н	L	М
DSC	Core Project	М	Н	Н	L	М	L	Н	М	L
SEC-IV	Skill Enhancement Courses – IV	Н	Н	М	L	М	Н	М	L	L
	Extension Activity- EX %	Н	Н	М	L	L	Н	М	L	L

## SEMESTER – I

## FINANCIAL ACCOUNTING - I (Core Paper)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS1CA	Financial Accounting – I	4	4	0	0	Theory

#### Introduction

Using standardized guidelines, the transactions are recorded, summarized, and presented in a financial report or financial statement such as an income statement or a balance sheet.

#### **Course Outcome**

CO1	To develop and understand the nature and purpose of financial statements in Relationship to decision making.
CO2	To develop the ability to use the fundamental accounting equation to analyze the effect of business transactions on an organization's accounting records and financial statements.
CO3	To develop the ability to use a basic accounting system to create (record, classify, and summarize) the data needed to solve a variety of business problems.
CO4	To develop the ability to use accounting concepts, principles, and frameworks to analyze and effectively communicate information to a variety of audiences.
CO5	To develop the ability to use accounting information to solve a variety of business problems.

#### UnitI

[12 Periods]

[12 Periods]

Introduction, Meaning and Definition of Accounting, Objective - Functions of Accounting,

Accounting Principles, Concepts and Conventions.

## Unit II

Journal – Ledger - Subsidiary Books and Trial Balance - Rectification of Errors in trial balancepreparation of Trial Balance.

## Unit III

Preparation of Trading Account - Profit and Loss Account - Balance Sheet with Adjustment.

[12 Periods]

[12 Periods]

## Unit IV

Bill of exchange - Accommodation bills - Average due date - Account current.

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## Unit V

[12 Periods]

Receipts and Payments accounts - Income and Expenditure accounts -Opening and Closing balance sheet.

## **Text Book**

 $1.\ N.Vinayakam,\ P.L.Mani,\ K.L.Nagarajan-Principles\ of\ Accountancy-S.Chand\ \&$ 

Company Ltd-2009

## Reference

- 1. R.L.Gupta, V.K.Gupta, M.C.Shukla Financial Accounting Sultanchand & sons-Reprint2016
- 2. Financial Accounting, T.S Reddy and Dr.A.Moorthy, Margham Publications-2012

Course		Programme Outcome										
Outcome	PO1	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9			
C01	L	Н	Н	М	L	L	Н	Н	L			
CO2	L	L	L	Н	М	Н	L	L	L			
CO3	Н	L	L	М	L	L	Н	L	Н			
CO4	L	L	L	Н	Н	L	L	М	Н			
CO5	L	L	М	Н	L	Н	М	Н	L			
L–Low	M – Med	ium	H-H	igh	•	•	•	•	·			

## Mapping of Course Outcomes with Program Outcomes

## SEMESTER – I

## FINANCIAL ACCOUNTING - I (Core Paper - Practical)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS1CP	Financial Accounting-I	2	0	0	4	Practical

### Introduction

Using standardized guidelines, the transactions are recorded, summarized, and presented in a financial report or financial statement such as an income statement or a balance sheet.

#### **Course Outcome**

CO1	To analyse business transactions using accrual basis accounting according to Generally Accepted Accounting Principles (GAAP).
CO2	To manually prepare journal entries and post to ledger accounts using double-entry accounting procedures.
CO3	Aware of preparation of Final accounts.
CO4	Have knowledge in the accounting practice prevailing and knowledge in bill of exchange.
CO5	Have knowledge to prepare Income and Expenditure statement.

## Unit– I

## [12Periods]

Creative Advertising, owned by Mr. Abida Masood, provides advertising consulting services. During January 2017, the following events occurred:

Jan.2 Owner contributed Rs. 50,000 and a new computer costing Rs. 20,500 to start her business.

- Jan. 4 Office supplies were purchased on account for Rs.4,000.
- Jan. 10 Creative Advertising obtained 12% 5-year loan of Rs. 20,000 from the bank.
- Jan. 12 Creative Advertising paid the utility bills for Rs. 2,750.
- Jan. 15 Paid the Rs. 3,000 in Accounts Payable from the purchase of office supplies on Jan. 4.
- Jan. 24 Advertising services completed in January were billed to clients Annies' Flowers at Rs. 18,300.
- Jan. 27 Creative Advertising received Rs. 5,500 from Annies' Flowers, a client, as payment on account.

Jan. 30 Mr. Sugan withdrew Rs. 6,000 of cash for personal use.

Requirement: You are required to pass Journal Entry, post to appropriate general ledger account and make a trial balance?

## UnitII

## [12 Periods]

Enter the following transactions in the books of Supriya, the owner of the business. 2006

• January 8 Purchased goods worth Rs.5,000 from Sarita oncredit.

- January 12 Neha Purchased goods worth Rs.4,000 from Supriya oncredit.
- January 18 Received a Cheque from Neha in full settlement of her account Rs.3,850. Discount allowed to her Rs.150
- January 20 Payment made to Sarita Rs.4,900. Discount allowed by himRs.100.
- January 22 Purchased goods for cashRs.10,000.
- January 24 Goods sold to Kavita for Rs.15,000. Trade discount @ 20% is allowed toher.
- January 29 Payment received from Kavita byCheque.

## Unit III

## [12 Periods]

Enter the following transactions of the Premier Trading Company in Cash Book with three columns- Discount, Cash and Bank and balance the accounts as on 31st December 2004:

- 2004 Dec. 1 Cash in hand Rs 4,000
- 2004 Dec. 1 Bank Rs 1,000(Cr.)
- 2004 Dec. 3 Received a cheque from A Rs 290 and allowed him discount of Rs40
- 2004 Dec. 7 A's cheque deposited into the bank
- 2004 Dec. 10 Withdrew from bank for office use Rs800
- 2004 Dec. 12 Paid B/P by cheque Rs600
- 2004 Dec. 15 B/R from Ram. Rs 2,500: Discounted it, crediting with bank Rs2,400
- 2004 Dec. 20 Issued a cheque for Petty Cashier Rs100
- 2004 Dec. 25 Paid to Gupta by cheque Rs 920; discount received Rs30
- 2004 Dec. 28 Made cash-sales Rs900

## Unit IV

## [12 Periods]

Mr. Robert commenced business on 1st January, 2011 with a capital of Rs.100,000 in cash. On the same date he opened the bank account in ADCB and deposited Rs. 20,000. During the month of January 2011 the following transactions took place:

•	-
Jan 1 Bought goodsforcash	70,000
2 Sold goods to SteveCo. (Credit)	38,000
15 Sold goodsforcash	9,000
21 Steve Co. paidbycheque	35,000
22 Stationery bill paidbycheque	2,000
22 Telephone billbycash	500
31 Paid rentbycash	2,000
Paid salariesbycash	3,000
Withdrew cashpersonal use	5,000
Required:	

Make journal entries for the transactions and post them to ledgers.

## Unit V

## [12 Periods]

Prepare Income and Expenditure Account from the Receipts and Payments Account of Youngsters Health club, Jhansi for the year ending 31st December, 2006. Receipt & Payment A/c

Receipts	Amount	Payment	Amount
Opening balance	2400	Rent	3600
Subscriptions	16000	Stationery	450
Entrance fees	200	Salary	450
Sale of Investments	8000	Purchase of Equipment's	5500
Sale of old almirah (Book value Rs 1800)	800	Expenses on competitions	2800
Donation	2500	Miscellaneous Expenses	650
Closing balance	8100	Furniture Purchased	4000

## **Text Book**

1. Financial Accounting, T.S. Reddy & Dr. A. Murthy, Margham Publications - 2018

## **Reference Books**

- 1. Advanced Accountancy, S.N. Maheshwari, T.S. Reddy, Vikas publishers-2012
- 2. Financial Accounting, T. S Reddy and Dr. A. Moorthy, Margham Publications-2012

## Mapping of Course Outcomes with Program Outcomes

	Course				Progra	amme O	utcome			
	Outcome	PO1	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9
	C01	L	Н	Н	М	L	L	М	Н	L
	CO2	L	L	L	Н	М	Н	L	L	L
	CO3	Н	L	L	М	L	L	Н	L	Н
	CO4	L	L	L	Н	Н	L	L	М	Н
	CO5	L	L	М	Н	L	Н	М	Н	L
L	-Low M	I – Mediu	m	H-H	igh				1	

[12 Periods]

[12 Periods]

## SEMESTER – II

## FINANCIAL ACCOUNTING – II (Core Paper)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS2CA	Financial Accounting-II	4	4	0	0	Theory

#### Introduction

The technical skills needed to know the depreciation, partnership account and branch account

#### **Course Outcome**

CO1	To create funds for replacement of assets.
CO2	To evaluate the performance of the department with previous result.
CO3	To analyze the licenses for Royalties.
CO4	To evaluate the inventory, profit and loss account of the Business
CO5	To know about partnership admission, retirement & death, insolvency

## Unit I

Depreciation – Straight line method - Written down value - Sinking fund - Insurance Method -Annuity Method.

# Unit II [12 Periods] Departmental Accounts: - Basis for allocation of expenses - Inter departmental transfer at cost or selling

price
Unit III [12 Periods]
Royalty accounts - Single entry system

Unit IV

Branch accounts (Excluding Foreign Branch) - Hire Purchases Account

Unit V				[12 Periods]
_	 	 	_	

Partnership account – Admission of a Partner – Retirement of a partner - Death of a partner - Insolvency of a partner.

Note: Distribution of marks 80% Problem and 20% Theory

Note: Distribution of marks 80% Problem and 20% Theory.

## Textbook

1. Advanced Accountancy, S.P.Jain and K.L.Narang ,Vol-II-2014

## **Reference Book**

- 1. Advanced Accountancy, S.N.Maheswari, T.S.Reddy, Vikas publishers-2012
- 2. Financial Accounting, T.S Reddy and Dr.A.Moorthy, Margham Publications-2012
- Principles of Accountancy. VinayakamN PI Mani Published by S Chand & Company Pvt Ltd-4<sup>th</sup> Edition

## Mapping of Course Outcomes with Program Outcomes

Course		Programme Outcome							
Outcome	PO1	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9
CO1	Н	L	Н	L	L	Н	Н	L	L
CO2	Н	Н	L	Н	Н	L	L	Н	L
CO3	Н	Н	L	Н	L	L	Н	L	Н
CO4	L	Н	Н	L	Н	L	L	Н	Η
CO5	L	Н	L	Н	Н	Н	L	L	L

L–Low M–Medium H-High

## SEMESTER – II

## FINANCIAL ACCOUNTING – II (Core Paper - Practical)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS2CP	Financial Accounting – II	2	0	0	4	Practical

#### Introduction

This course will expose students to the development and use of manual and computerized accounting systems. Students will have the opportunity to use accounting software packages to apply their accounting knowledge to real life situations.

#### **Course Outcome**

CO1	After successfully qualifying practical examination, students will be awarded certificate to work with well-known accounting software.
CO2	Student will do their own create company, enter accounting voucher entries including advance voucher entries, do reconcile bank statement, do accrual adjustments, and also print financial statement.
CO3	Students do possess required skill and can also be employed as Tally data entry operator.
CO4	This is a beginner course of tally. ERP covering the topics basics of accounting and inventory in tally.
CO5	It's designed to handle accounts in simple.

## List of Computer Application in Accounting (Tally)

## Create company in the name of "Rathinam & Co" in tally ERP 9 with VAT options.

- ✤ Accounts with Inventoryoption.
- Financial accounting year 01.04.2017onwards

#### 2. To create below mentioned single ledger accounts in the books of "Rathinam &Co".

Mr. Kumar	Advertisement (Free Sample Send)
Commission Received in Advance	Bad Debit
Insurance Premium Pre-Paid	Depreciation
Advertisement (Free Samples Received)	Interest Paid
Commission Received	Provision for Doubtful Debi

# 3. Create multiple ledgers under appropriate predefined groups with the opening balance as on 01.04.2017 in "Rathinam &Co.

Particulars	Rs.	Particulars	Rs.
Ramesh (Sundry Debtors)	52,000	Rent, Rates and Taxes	3,600
Mohan (Sundry Creditors)	22,000	Insurance premium paid on 1st January, 20016	2,400
Cash in Hand	10,392	Cash at SBI Bank	6,200
Furniture	3,500	Machinery	24,000
Motor Car	22,000	Wages	23,600
Purchases	145,000	General Expenses	2,680
Sales	2,92,000	Carriage Inward	2,040
Sales Returns	2,600	Carriage outward	1,630
Salaries	8,420	Fuel and Power	6,430
Opening Stock	11,400	Rathinam & Co's Capital	20,000
Motor Car Expenses	6,108	Drawings	20,000

# 4. Create the following Multiple Groups under Fixed Assets in the books of M/s. Bharath Electronics:

Computer	Furniture	Buildings
Bank interest	Bank Charges	

## 5. Create the following data in the books of M/s. BharathElectronics:

- a) Unit of Measurement: Nos. (Numbers), Doz.(dozen)
- b) **Godown:** Tech Zone Godown, 16/25, Rathinam Corner, Eachanari, Coimbatore. Under Primary. By allow storage of material option asyes.
- c) Stock Categories: 15" & 17" (LG Monitor Inchwise)
- d) Stock Groups :

LG Monitor Printer Keyboard
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#### e) Stock Item:

LG Monitor 15"	HP Laser 1010
LG Monitor 17"	Dell Key Board
Samsung Printer	Lenova Keyboard
TVS Epson Printer	Asus Keyboard

## 6. Record the following vouchers in the books of Universal CompanyLtd.

- 04-04-2014 Withdrawn Rs.20, 000 from bank of India and transferred to Petty cashbook.
- 08-04-2014 paid 2,000 from petty cash for buying stationary foroffice.
- 15-04-2014 made purchase from ultra tech cement Ltd. worth Rs.45,000.

- 19-04-2014 issued cheque to ultra tech cement ltd for Rs.45,000.
- 21-04-2014 sold goods worth of rs.75, 000 to civic centerassociation.
- 25-04-2014 received a cheque from civic center associations for rs.75,000 □ The save was deposited in the bank on the samedate.
- 30-04-2014 paid staff salary of Rs.9800 from pettycash.

## 7. Record the following vouchers in the books of TEXMO Trading Co. Pvt.Ltd.

- 02-04-2014 Withdraw rs.10000 from bank of Baroda and transferred to pettycashbook.
- 05-04-2014 paid 1000 from petty cash for officeexpenses.
- 11-04-2014 made purchase from Hindustan Unilever Ltd. worthRs.33000.
- 13-04-2014 issued cheque to Hindustan Unilever Ltd forRs.20000.
- 14-04-2014 made purchase from Hindustan Unilever Ltd. worthRs.26000.
- 18-04-2014 issued cheque of Rs.38000 to Hindustan UnileverLtd.
- 21-04-2014 sold goods worth of rs.90000 to Tahuraa TradersPvt.Ltd.
- 22-04-2014 received a cheque from Tahuraa Traders Pvt.Ltd.for Rs.75000. The same was deposited in the bank on the samedate.
- 23-04-2014 sold goods worth of Rs.85000 to Tahuraa TradersPvt.Ltd.
- 25-04-2014 received a cheque from Tahurra Traders Pvt.Ltd for Rs.75000. The same was deposited in the bank on the samedate.
- 30-04-2014 paid staff salary ofRs.7200

# PAY ROLL

## 8. COMPUTE: 1. on Earning Total

From amount	Amount up to	Slab type	Value basis	
0	5000	Percentage	10	
5000	10000	Percentage	15	
10000		Percentage	20	

In the above examples, the head would be computed on all earning total (all heads of types earnings for employees), as follows:

-For amount up to 5000-10%

-For amount above 5000 but upto 10000-15%

-For amount above 100000-20%

## Textbook

1. Tally ERP 10 (Power of Simplicity) Shraddha Singh & Navneet Mehra, 2014

## **Reference Book**

1. Learn TALLY 9 - Basic Financial Accounting Tutorial -Online

2. http://dgtalworld.com/tally/Tally%20ERP%209%20at%20a%20Glance.pdf

	Course		Programme Outcome										
	Outcome	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9			
	C01	Н	L	Н	L	L	Н	Н	L	L			
	CO2	Н	Н	L	Н	Н	L	L	Н	L			
	CO3	Н	Н	L	Н	L	L	Н	L	Н			
	CO4	L	Н	Н	L	Н	L	L	Н	Н			
	CO5	L	Н	L	Н	Н	Н	L	L	L			
L–Low M–M		M – Medi	um	H-H	ligh								

## Mapping of Course Outcomes with Program Outcomes

## **SEMESTER - III**

#### **CORPORATE ACCOUNTING – I (CorePaper)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS3CA	Corporate Accounting - I	4	5	0	0	Theory

#### Introduction

Corporate accounting deals with processes such as the preparation of cash flow statements, financial records, balance sheets. It can be used to handle unique corporate business processes such as absorption, amalgamation and the creation of consolidated documents.

#### **Course Outcome**

CO1	:	To understand the accounting procedure for company
CO2	:	To understand the mobilization of funds through debenture
CO3	:	To acquire knowledge about various aspects of amalgamation and internal reconstruction
CO4	:	To identify the accounting system of holding company and subsidiary company
CO5	:	To understand the final account format of banking and insurance companies

## Unit I

[12 Periods] Issue of shares: Par, Premium and Discount - Forfeiture - Reissue - Surrender of Shares - Rights Issue

[12 Periods]

– Underwriting.

## UnitII

Redemption on Preference Shares - Debentures - Issue - Redemption - Profit prior to incorporation (include all Ratios).

UnitIII	[12 Periods]
Final Accounts of Companies - Calculation of Managerial Remuneration.	
UnitIV	[12 Periods]
Valuation of Goodwill and Shares - Need - Methods of valuation of Goodwill and Share	es.
UnitV	[12 Periods]

Liquidation of Companies - Statement of Affairs -Deficiency account.

## Textbook

1. Shukla and Grewal - Advanced Accounts - II, Sultan Chand & Sons, Volume-I, Revised Editions

## Reference

- 1. R.L. Gupta and Radhaswamy- Advanced Accountancy-Sultan Chand &Sons,2009
- 2. Jain and Narang, Advanced Accountancy, KalyaniPublishers-2014
- 3. Reddy & Moorthy Corporate Accountancy –2012

Mapping of Course Outcomes with Program Outcomes	omes
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Course	Program Outcomes									
Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9	
CO1	Н	Н	Н	М	Н	Н	Н	М	Н	
CO2	Н	Н	Н	L	Н	Н	М	L	Н	
CO3	Н	Н	L	L	Н	Н	L	L	L	
CO4	Н	Н	L	L	М	L	М	Н	L	
CO5	Н	Н	М	L	L	Н	L	L	М	
L–Low	M – Medium			H-H	igh	•	•	•		

## SEMESTER – III CORPORATE ACCOUNTING – I (Core Practical)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS3CP	Corporate Accounting – I	2	0	0	4	Practical

#### Introduction

Corporate accounting deals with processes such as the preparation of cash flow statements, financial records, balance sheets. It can be used to handle unique corporate business processes such as absorption, amalgamation and the creation of consolidated documents.

#### **Course Outcome**

CO 1	To know how the companies issue of shares forfeiture and reuses, convert their shares into Stocks
CO 2	To acquaint students with the legal formats and special items and adjustment pertaining to Underwriting of Shares and Debentures, Valuation of Shares etc.
CO 3	To Understand the how profits or losses are distributed before and after incorporation of Companies.
<b>CO 4</b>	To examine the companies goodwill
CO 5	To evaluate the liquidation of companies

1. Reliance Industries Ltd. was formed with a nominal Share Capital of L 40, 00,000 divided into 4,00,000 shares of L 10 each. The Company offers 1,30,000 shares to the public payable L 3 per share on Application, L 3 per share on Allotment and the balance on First and Final Call. Applications were received for 1, 20,000 shares. All money payable on allotment was duly received, except on 200 shares held by Y. First and Final Call was not made by the Company.

(I) How would you show the relevant items in the Balance Sheet of Reliance IndustriesLtd?

2. On 1st April, 2012, Ashok Leyland Ltd. Was formed with an authorized capital of 50, 00,000 divided into 1, 00,000 equity shares of 50 each. The company issued prospectus inviting application for 90,000 Shares. The issue price was payable as under: On Applicant: L 15 on Allotment: L 20On call: Balance amount the issue was fully subscribed and the company allotted shares to all he applicants. The company did not make the call during the year. Show thefollowing:

(a) Share capital in the Balance Sheet of the company as per revised schedule - VI, Part-I of the companies Act, 1956. (b) Also prepare Notes to Account's for thesame.

3. TVS Motor Company Ltd. has 5,000 10% Debentures of L20 each due for redemption on 30th Sept. 2015. Debenture Redemption Reserve has a balance of L20,000 on that date. Record the necessary entries at the time of redemption ofdebentures.

4. Sun Pharmaceutical Industries Ltd. invited applications for issuing 75,000 equity of L100 each a premium of L30 per share. The amount was payable as follows: On Application & Allotment – L 85 per share (including premium) On First and Final call the balance Amount Applications for 1,27,500 shares were received. Applications for 27,500 shares were rejected and shares were allotted on pro-rata basis to the remaining applicants. Excess money received on application and allotment was adjusted towards sums due on first and final call. The calls were made. A shareholder, who applied for 1,000 shares, failed to pay the first and final call money. His shares were forfeited. All the forfeited shares were reissued at L150 per share fully paid up. Pass necessary journal entries for the above transactions in the books of Sun Pharmaceutical IndustriesLtd.

5. Hindustan Petroleum Ltd. had 5, 00,000; 10% Debentures of 100 each outstanding on 31st Jan 2015. On this date, company decided to purchase 50,000 worth debentures at 97 in the open market. Give Journal entries if: (i) Debentures are purchased for immediate cancellation. (ii) Debentures are purchase asinvestment.

(A), and on 31st March 2015 sold for 52,000 or (B) if cancelled on 31st March, 2015 (treatment of interest is to be ignored).

## **Text Book**

1. S.P. Jain & K.L. Narang, "Advanced Accounting", Kalyani Publications, New Delhi.

## **Reference Books**

1. **Gupta R.L. & Radhaswamy M.,**"Corporate Accounts ", Theory Method and Application-13<sup>th</sup> Revised Edition 2006, Sultan Chand & Co., NewDelhi.

2. **Dr. M.A. Arulanandam, Dr. K.S. Raman,** "Advanced Accountancy, Part-I", Himalaya Publications, NewDelhi.2003

## Mapping of Course Outcomes with Program Outcomes

Course	Program Outcomes									
Outcomes	<b>PO1</b>	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	
CO1	Н	Н	Н	М	Н	Н	Н	М	Н	
CO2	Н	Н	Н	L	Н	Н	М	L	Н	
CO3	Н	Н	L	L	Н	Н	L	L	L	
CO4	Н	Н	L	L	М	L	М	М	L	
CO5	Н	Н	М	L	L	Н	L	L	М	
L–Low	M – Medium			H-High						

## SEMESTER – IV CORPORATE ACCOUNTING – II (Core Paper)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS4CA	Corporate Accounting - II	4	5	0	0	Theory

#### Introduction

This paper covers the characteristics of the accounting environment and its financial reporting requirements for companies, and expands on advanced financial accounting issues related to Holding, Banking and Company Insurance

#### **Course Outcome**

CO1	To understand the principles of Mergers and Amalgamation, Absorption
CO2	To know the operations of Holding companies
CO3	To know the Banking company accounts (New Format)
CO4	To understand the basic principles of Company Insurance
CO5	To know the standards of IFRS

## UnitI

#### [12 Periods]

[12 Periods]

[12 Periods]

[12 Periods]

Accounting for Mergers and Amalgamation – Absorption and Internal Reconstruction.

## UnitII

Holding Company Accounts - Consolidation of Balance Sheets - Contingent Liability

- Unrealized Profit - Revaluation of Assets - Bonus issue and Payment of dividend.

## UnitIII

Banking Company Accounts - (New format only).

## UnitIV

Insurance Company accounts - General Insurance and Life Insurance - Under IRDA

2000 Act (New format only)

## UnitV

## [12 Periods]

Statements of Accounts for Electricity Companies – Treatment of Repairs and

Renewals - Human Resources Accounting - International Financial Reporting Standards

(IFRS) Theoretical Aspects only.

NOTE Distribution of Marks: Theory - 20% Problems - 80%

## Textbook

1. Advanced Accounting - II, S.P. Jain & K.L. Narang, Kalian Publications, New Delhi.

## Reference

- Corporate Accounts "Gupta R.L. & Radhaswamy M. Theory Method and Application-13th Revised Edition 2006, Sultan Chand & Co., NewDelhi.
- Advanced Accountancy, Part-I", Dr. M.A. Arulanandam, Dr. K.S.Raman, Himalaya Publications, NewDelhi.2003

## Mapping of Course Outcomes with Program Outcomes

Course	Program Outcomes								
Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9
CO1	L	L	Н	L	Н	Н	L	Н	М
CO2	Н	М	L	Н	L	М	L	Н	L
CO3	М	L	Н	Н	L	Н	L	L	Н
CO4	Н	Н	М	L	L	Н	М	L	L
CO5	Н	L	Н	М	L	М	Н	М	Н
L–Low	M – N	Aedium		H-Hi	gh				

## SEMESTER – IV

## **CORPORATE ACCOUTING II – PRACTICAL (Core Paper Practical)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS4CP	Corporate Accounting - II	2	0	0	4	Practical

#### Introduction

Corporate accounting deals with processes such as the preparation of cash flow statements, financial records, balance sheets. It can be used to handle unique corporate business processes such as absorption, amalgamation and the creation of consolidated documents.

#### **Course Outcome**

CO1	Understand the regulatory environment in which the companies are formed and
COI	operate.
	Develop the ability to use the fundamental accounting equation to analyze the
CO2	effect of business transactions on an organization's accounting records and
	financial statements.
CO3	Create reporting requirements of the Companies Act and relevant Indian
COS	Accounting Standards
CO4	Summarize issue of bonus shares and treatment of prior period profits
CO5	Analysing the company's balance sheet and find out their financial positions

1. Hindustan Unilever. Ltd and Z Ltd amalgamated on and from 1<sup>st</sup> January 2015. A new company Hindustan Unilever ITC Ltd was formed to take over the business of the existing companies. Balance sheet as on31.12.2014.

Liabilities	Hindustan Unilever. Ltd	ITC Limited. Ltd	Assets	Hindustan Unilever. Ltd	ITC Limited. Ltd
Equity share capital Rs.10	60,00,000	70,00,000	Sundry Fixed assets	85,00,000	75,00,000
General reserve	15,00,000	20,00,000	Investment	10,50,000	5,50,000
Profit & Loss A/c	10,00,000	5,00,000	Stock	12,50,000	27,50,000
Statutory Reserves	5,50,000	2,00,000	Debtors	18,00,000	40,00,000
12% Debentures	30,00,000	40,00,000	Bank & Cash	4,50,000	4,00,000
Sundry creditor	10,00,000	15,00,000			
	1,30,50,000	1,52,00,000		1,30,50,000	1,52,00,000

ITC Limited. Ltd issued enough number equity shares for the net assets; compute purchase consideration and mode of discharge thereof draft the balance sheet of Hindustan UnileverITC Ltd. After amalgamation

## (i) Nature of amalgamation

As the question is silent about nature of amalgamation, it is assumed as amalgamation in the nature of purchase.

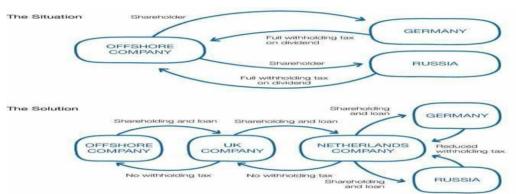
## (ii) Method of accounting

It is assumed the nature to amalgamation is purchase then the method of accounting will be purchase method.

## (iii) Purchase consideration

The information related to purchase consideration is not given in the question and it is clearly mentioned that is discharged based on net assets of selling companies.

## 2. Holding Company for Dividends and CGTPlanning



## Holding Company- Case Study

Mr. Rathinam is purchasing the majority of the shares in two successful companies, located in Russia and Germany respectively. Both businesses may require loan finance to be made from the holding company and both businesses are generating good dividends. There is also a five-year exit strategy that is likely to result in a large capital gain that would be taxable for Mr. Rathinam in his homecountry.

## Questions

Dividends paid out of Russia and Germany would normally be subject to withholding tax. Interest paid out of Russia and Germany would also generally attract a withholding tax. Mr. Rathinam home country would charge capital gains tax upon the resale of the shares in the Russian and German companies.

3. Axis Bank announced that it would acquire the investment banking area of Enam Securities in an all- stock deal for around \$455 million (INR2067 crore or INR20.67 billion). Shareholders of Enam would get 90% of the total compensation while rest 10% would be given to employees, but only after three years of their continuing in service. It was proposed that functional areas of Enam Securities such as investment banking, retail equities, institutional investments in equities, and distribution of financial products, NBFC (Non-Banking Financial Company) and the other related areas will be merged into an entirely owned subsidiary of Axis Bank. On the other hand, the latter will also divest the investment banking business into the subsidiary. As consideration, shareholders of Enam Securities will get 5.7 shares of Axis Bank for each share held by them that would turn out to be about 3.3% of Axis Bank's equity stake. Upon the consent from Axis Bank's shareholders and the RBI (Reserve Bank of India), Vallabh Bhansali (Chairman) would also be inducted as an independent director. As Managing Director (MD) and CEO of the newly proposed entity, Manish Chokhani will take up charge, while Jagdish Master (co-founder Enam) would continue to act as a board member. About 450 employees of Enam would now work with Axis Bank, who will also transfer net current assets worth INR300 crore to thebank.

## Questions

- 1. Do you support Axis Bank's proposal to acquire Enam Securities? Why?
- 2. Which part of the deal was neglected by Axis Bank?Comment?
- 3. How do you think Enam Securities could have done differently instead of mergingwith AxisBank?

4. The Life Insurance Corporation of India (LIC), a public sector enterprise, is the largest insurance company in India, selling insurance products and related services. In March 2001, LIC had a total asset base of Rs 1936.2 billion and a total premium income of Rs 342.07 billion. By April 2002, the total sum assured under 23.2 million policies stood at Rs 1925.7 billion. LIC had a variety of insurance plans to cater to various categories of people and their diverse needs. Housing loans were granted through its subsidiary and LIC sold its market savings and investment products through its mutual fund subsidiary, LIC Mutual Fund Ltd. To serve its 140 million policyholders (2001 end), the insurance giant had 1.25 lakh employees and 6.51 lakh agents across the country. The company, which was based in Mumbai, had seven zonal offices, 100 divisional offices, and 2,048 branch offices that spanned the country. LIC's penetration in rural areas was very high; 18% of its total business came from ruralareas

## Questions

Understand the operations of LIC and the various products offered by the company The changes sweeping the Indian insurance industry after the entry of privateplayers
 Understand the steps taken by LIC in order to combat the competition a general understanding of the Indian insurance market and the various private playerspresent in the industry.

## 5. Merger and Acquisition in Banking Industry: A Case Study of ICICI Bank Ltd.

I Mergers and Acquisitions by ICICI Bank Ltd. Amalgamation of SCICI. ICICI acquired SCICI Limited, a diversified financial institution in which ICICI had an existing 19.9% equity interest. ICICI acquired SCICI principally to benefit from the scale efficiencies of being a larger entity. The assets of SCICI amounted to Rs. 50.4 billion (US\$ 1.0 billion), approximately 16.8% of ICICI's total assets at year-end fiscal 1996. The business combination was accounted for by the purchase method. The business combination resulted in negative goodwill of Rs. 3.1 billion (US\$ 65 million) as the purchase price was less than the fair value of the net assets acquired. Of this amount, Rs. 600 million (US\$ 13 million) was set-off against certain property and equipment and an amount of Rs. 253 million (US\$ 5 million) was accrued to income in each of the years for fiscal 1997 to fiscal 2001. In addition, in fiscal 1998, income of Rs. 242 million (US\$ 5 million) was accrued from the sale of SCICI's headquarters building inMumbai.

II. Amalgamation of ITC Classic Finance Ltd. It was one of the first-of-its-kind mergers in the country's financial sector, ITC Classic Finance Ltd, the beleaguered non-banking financial arm of ITC Ltd, and country's premier development financial institution, Industrial Credit Investment Corporation of India (ICICI) to merge their operations and share swap ratio for ITC Classic-ICICI merger was 15:1. Tobacco major, ITC was desperately scouting a buyer for ITC Classic, which had accumulated losses of over Rs. 300 crore. ITC Classic Finance Ltd was named after ITC's premium cigarette brand \_Classic.' It was incorporated in 1986. ITC Classic was a non-banking finance company (NBFC). Largely, it was engaged in hire, purchase, and leasingoperations

- 1. What are the ways a company can acquire another company?
- 2. What is the proportion of mergers and acquisitions entailingcompany?
- 3. -Amerger modelisused to analyze the financial profiles of 2 companies, the purchase price and how the purchase is made, and determines whether the buyer's EPS increases or decreases.
- 4. Why Would A Company Want To Acquire AnotherCompany?

## **Textbook:**

1. Advanced Accounting - II, S.P. Jain & K.L. Narang, Kalian Publications, NewDelhi.

## **Reference :**

L CorporateAccounts-GuptaR.L.&Radhaswamy M.TheoryMethodand Application-13th Revised Edition 2006, Sultan Chand & Co., NewDelhi

2 Advanced Accountancy, Part-I", Dr. M.A. Arulanandam, Dr. K.S.Raman, Himalaya Publications, NewDelhi.2003.

## Mapping of Course Outcomes with Program Outcomes

Course	Program Outcomes								
Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9
CO1	L	М	Н	L	М	Н	L	Н	М
CO2	Η	М	L	Н	L	М	L	Н	М
CO3	М	L	Н	М	L	Н	L	L	М
CO4	Н	М	L	L	М	Н	Н	L	L
CO5	L	L	Н	М	L	Н	Н	М	Н
L–Low	M – N	ledium	•	H-Hig	h	•	•	•	•

## SEMESTER – V COST AND MANAGEMENT ACCOUNTING (Core Paper)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS5CA	Cost and Management Accounting	4	4	0	0	Theory

#### Introduction

Cost and management accountants focus on both Inventory and Financial

management. They help manage the day-to-day finances of a company.

## **Course Outcome**

CO1	To understand the role of management accounting information in assisting management in undertaking planning, performance measurement, controlling and decision-making
CO2	To apply traditional and contemporary approaches to product costing in job, process and activity-based costing environments
CO3	Use standard costs to prepare budgets for planning and control purposes
CO4	To Identify relevant information for decision making purposes in order to produce financial analyses for a range of decisions such as product-mix, pricing, outsourcing and special orders
CO5	To figure out the contractual issues in an agency

## UnitI

## [12Periods]

Introduction - Nature and scope of cost Accounting and Management Accounting -Cost Accounting vs Management Accounting vs. Financial Accounting - Advantages and limitations of cost accounting - Installation of costing system - Cost concepts - classification of cost - preparation of cost sheet.

## Unit

## [12Periods]

Elements of cost material - Direct and indirect material cost - Issue of materials of production pricing methods - Labour cost - Direct and indirect labour cost - Methods of payment of wages - incentive plans - over heads classification - allocation and apportionment of over heads.

## UnitIII

## [12Periods]

Methods of Costing: Single or output costing - Job/Contract costing Process Costing.

## UnitIV

## [12Periods]

Financial Statement Analysis: Meaning – advantages – limitations - Different types of Financial Statements - Preparation and presentation of financial statements - comparative balance sheets - Horizontal and vertical analysis - common size balance sheet (including problems).

## UnitV

## [12Periods]

Ratio Analysis: Meaning of ratio analysis - Classification of ratios - Advantages and limitations of Ratio analysis - computation and interpretation of different accounting Ratios.

## **Text Books**

1. Cost Accounting: R.K. Prasad - Jai BharathPublishers(2016)

## Reference

- 1. Cost Accounting: Jain and Narang KalyaniPublishers(Edition-2012)
- Cost Accounting: TulsianP.C. (Author), TulsianBharat S.Chand Publications (Edition-2008)

## Mapping of Course Outcomes with Program Outcomes

Course	Program Outcomes								
Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9
C01	L	Н	Н	L	М	Н	L	Н	М
CO2	Н	М	L	Н	L	L	L	Н	L
CO3	L	Н	Н	М	L	Н	Н	L	М
CO4	М	Н	Н	L	М	L	Н	М	L
CO5	Н	Н	М	L	М	Н	М	L	L

L–Low

M-Medium

H-High

## SEMESTER – V COST AND MANAGEMENT ACCOUNTING (Core Paper Practical)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS5CP	Cost and Management Accounting	2	0	0	4	Practical

#### Introduction

Cost and management accountants focus on both Inventory and Financial

management. They help manage the day-to-day finances of a company.

#### **Course Outcome**

CO1	To understand the role of management accounting information in assisting management in undertaking planning, performance measurement, controlling and decision-making
CO2	To apply traditional and contemporary approaches to product costing in job, process and activity-based costing environments
CO3	Use standard costs to prepare budgets for planning and control purposes
CO4	To Identify relevant information for decision making purposes in order to produce financial analyses for a range of decisions such as product-mix, pricing, outsourcing and special orders
CO5	To figure out the contractual issues in an agency

#### UnitI

#### [12Periods]

Worners P. Ltd., has the following information relating to one of its products:

- Direct material cost per units\$1
- Direct Labour cost per unit \$3
- Variable production cost per unit\$3
- Fixed production overhead \$30,000 permonth
- Budgeted production 15,000 units per month

## Required:

Calculate the cost per unit and the total cost of the budgeted monthly production?

## UnitII

## [12Periods]

Tata Ltd., has recorded the following details for Component 427 which is sold in boxes of 10 components.

Ordering Cost \$32 per orderplaced Purchase price \$20 per box of 10 components Holdingcost 10% of purchase price Monthly demand 1,500components Component 427 is currently ordered in batched of 240 boxes at a time. The average

inventory held is 120 boxes.

Required:

Calculate the annual holding cost and the annual ordering cost for component 427.

## UnitIII

[12Periods]

Britannia Ltd., is investigating its current cost structure. An analysis of production

levels and costs over the first six months of the year has revealed the following:

Month	Production level (Units)	Production cost (\$)
January	90	2,400
February	100	2,780
March	97	2,560
April	105	2,580
May	110	2,900
June	115	3,000

Further analysis has produced the following data:

$$\Sigma x = 617; \Sigma y = 16,220; \Sigma x y = 1,677,220; \Sigma x 2 = 63,859$$

Required:

(a) Use regression analysis toidentify:

- (i) Variable cost per unit
- (ii) Monthly fixedcosts.

(b) It is expected that in July, production will be 120 units. Estimate the cost of July's production and comment on the accuracy of yourestimate.

## UnitIV

## [12Periods]

Radek Ltd has budgeted sales of 400 units at \$2.50 each. The variable costs are expected to be \$1.80 per unit, and fixed costs are to be absorbed at \$0.20 per unit.

The actual sales were 500 units at \$2 each and variable costs were \$1.50 and fixed costs were as expected.

Calculate the sales price and sale volume variances (using marginal and absorption costing).

## UnitV

[12Periods]

Calculate the activity and liquidity ratios for P for the year ended 31 December 2009.

	\$m
Revenue	1,867.5
Gross profit	489.3
Inventory	147.9
Trade receivables	393.4
Trade payables	275.1
Cash	53.8
Short-term investments	6.2
Other current liabilities	84.3

## **Text Books**

1. Cost Accounting: R.K. Prasad - Jai Bharath Publishers (2016)

## Reference

- 1. Cost Accounting: Jain and Narang KalyaniPublishers(Edition-2012)
- Cost Accounting: TulsianP.C. (Author), TulsianBharat S.Chand Publications (Edition-2008)

## Mapping of Course Outcomes with Program Outcomes

Course Outcomes	Program Outcomes								
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9
CO1	L	Н	Н	L	М	Н	L	Н	М
CO2	Н	М	L	Н	L	L	L	Н	L
CO3	L	Н	Н	М	L	Н	Н	L	М
CO4	М	Н	Н	L	М	L	Н	М	L
CO5	Н	Н	М	L	М	Н	М	L	L

L-Low

M – Medium

H-High

# SEMESTER – VI TREASURY MANAGEMENT (Core Paper)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS6CA	Treasury Management	4	6	0	0	Theory

# Introduction

Whether large or small, every business needs to administer to its financial assets and manage its holdings. Some of the main objectives of treasury management are to optimize a company's liquidity, protect against financial risk and make sound financial investments. Treasury management broadly includes cash management, corporate finance and financial risk management. The main aim of this course is assist participants to be better equipped at managing financial risks in a treasury environment. A range of case studies and practical exercises bring the theory to life and make the course a stimulating and enjoyable experience forstudents.

# **Course Outcome**

CO 1	Identify and develop key strategies for treasury management
CO 2	Ascertain the application and valuation of financial instruments
CO 3	Apply the principles learnt in a half day case study
CO 4	Create familiarity with the practical requirements of the accounting standards relevant to treasury management.
CO 5	Evaluate Network with other finance and treasury professionals

# Unit1

# [12Periods]

[12Periods]

Introduction to Corporate Treasury Management - Overview ofCorporate Treasury Management, need and benefits, functions and Treasury exposures. Organization structure oftreasury

# Unit2

Financial Markets: The Money Market - money market,typesoffinancial markets (the other is capital market). Money market instruments and regulation of the market. Capital Market - type of financial markets viz. capital market. Stock market (both equity and preference) and debt market. Regulation of capital market, commodity markets.

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### Unit3

# [12Periods]

RBI and the Foreign Exchange Market - Crucial role of our country's central bank i.e. Reserve Bank of India (RBI) in forex management. Development of forex market in India is delineated, capital account convertibility, and Foreign Exchange Management Act (FEMA) is introduced.

### Unit 4

Liquidity Planning and Managing Cash Assets - Introduction of treasurymanagement – liquidity –planning and control of liquidity CMS or cash management systems (both domestic and international), role of working capital management in liquidity.

### Unit 5

Treasury Risk Management - Treasury risks, function the market risks role of assetliability management. Integrated Treasury – Introduction, responsibilities of Treasury. Accounting risks associated with financial reporting and disclosure of treasury exposures in the balancesheet.

### **Text Books**

- 1. Treasury Management: The Practitioner's Guide by Steven M. Bragg(Author)
- 2. Treasury Risk Management by S.K. Bagchi(Author)

# **Reference Books**

- 1. The Treasury Bond Basis: An in-Depth Analysis for Hedgers, Speculators, and Arbitrageurs (McGraw-Hill Library of Investment and Finance) by Galen Burghardt (Author), Terry Belton(Author)
- Treasury Finance and Development Banking, + Website: A Guide to Credit, Debt, and Risk by Biagio Mazzi(Author)

Course				Prog	ram Outc				
Outcomes	P01	PO2	P03	P04	P05	P06	P07	P08	P09
CO1	Н	L	L	Н	L	Н	L	Н	L
CO2	L	М	L	L	Н	L	М	L	Н
CO3	Н	Н	М	М	М	Н	Н	L	М
CO4	М	М	Н	L	L	М	М	L	L
CO5	Н	Н	Н	L	Н	Н	Н	М	Н
L–Low M – Medium				H –Hi	gh	•		•	•

#### Mapping of Course Outcomes with Program Outcomes

# SEMESTER – VI

### **TREASURY MANAGEMENT (Core Paper Practical)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFS6CP	Treasury Management	4	6	0	0	Practical

# Introduction

Whether large or small, every business needs to administer to its financial assets and manage its holdings. Some of the main objectives of treasury management are to optimize a company's liquidity, protect against financial risk and make sound financial investments. Treasury management broadly includes cash management, corporate finance and financial risk management. The main aim of this course is assist participants to be better equipped at managing financial risks in a treasury environment. A range of case studies and practical exercises bring the theory to life and make the course a stimulating and enjoyable experience forstudents.

### **Course Outcome**

CO 1	Identify and develop key strategies for treasury management
CO 2	Ascertain the application and valuation of financial instruments
CO 3	Apply the principles learnt in a half day case study
CO 4	Create familiarity with the practical requirements of the accounting standards relevant to treasury management.
CO 5	Evaluate Network with other finance and treasury professionals

#### Unit 1

Case Study

# Unit 1I

Case Study

# Unit 1II

Case Study

# Unit 1V

Case Study

# Unit V

Case Study

# **Text Books**

- 1. Treasury Management: The Practitioner's Guide by Steven M. Bragg(Author)
- 2. Treasury Risk Management by S.K. Bagchi(Author)

# **Reference Books**

- The Treasury Bond Basis: An in-Depth Analysis for Hedgers, Speculators, and Arbitrageurs (McGraw-Hill Library of Investment and Finance) by Galen Burghardt (Author), Terry Belton(Author)
- Treasury Finance and Development Banking, + Website: A Guide to Credit, Debt, and Risk by Biagio Mazzi(Author)

Course Outcomes	Program Outcomes								
	P01	PO2	P03	P04	P05	P06	P07	P08	P09
CO1	Н	L	L	Н	L	Н	L	Н	L
CO2	L	М	L	L	Н	L	М	L	Н
CO3	Н	Н	М	М	М	Н	Н	L	М
CO4	М	М	Н	L	L	М	М	L	L
CO5	Н	Н	Н	L	Н	Н	Н	М	Н
L–Low		M – Mec	lium	H –Hi	gh	•		•	•

# Mapping of Course Outcomes with Program Outcomes

# DISCIPLINE SPECIFIC CORE SYLLABUS

# **COMPUTER APPLICATION IN BUSINESS**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCC01	Computer Application in Business	4	4	0	0	Theory

#### Introduction

Computer Applications in Business is designed to introduce the first year AIT

freshman students to the world of computers and software applications.

### **Course Outcome**

C01	Understand basics of computer-input devices, output devices, hardware, software and operating system - based content
CO2	Perform word processing, data creation, editing and formatting documents in the Software
CO3	Get the knowledge to calculate, organize, edit and present the numerical data in spread sheet.
CO4	Utilize database for creating files, perform queries, and create forms and reports
CO5	Integrate Microsoft Access applications in business for creation of database

### UnitI

# [12 Periods]

[12 Periods]

Introduction to computers – Meaning – Characteristics – Areas of Application – Components of Computer – Memory and control units – Input and Output devices – Hardware and Software – OperatingSystems.

# UnitII

Word – Creating Word Documents – Creating Business Letters using wizards – Editing Word Documents – Inserting Objects – Formatting documents –spell check and grammar check – Word Count, Auto Correct – Working with tables – Saving, opening, closing and Protecting documents – Mail Merge

# UnitIII

Introduction to Spread Sheet (MS –Excel) – Introduction to spread sheets – entering and editing text, numbers and formulae – Inserting rows and columns Building Worksheets – Creating and formatting charts - Power Point Creating a simple presentation – Creating, inserting and deleting slides – Saving a Presentation.

# UnitIV

MS Access – Introduction – Parts of Access Window, creating a Database, relationships, Creating Table through Design View – Relationship – Query – Forms – Report.

# [12 Periods]

[12 Periods]

Rathinam College of Arts and Science (Autonomous), Coimbatore – 21. Admitted in B.Com (Financial Services) from the academic year 2019-2020 & onwards

# UnitV

# [12 Periods]

Page Maker – Menu – File, Edit, Utilities, Layout, Story, Type, Element, Window, Help – Working with Page Column – Indent.

# Textbook

1. MS Office 2000, Sanjay Saxena, Vikas Publishing House-2011

### Reference

- 1. Computer Applications in Business, S.V. Srinivasa Vallabhan Sultan Chand.-2011
- 2. Computer Applications in Business, TD Malhotra, Kalyani Publications PC.-2014

#### Mapping of Course Outcomes with Program Outcomes

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9		
CO 1	Н	Н	Н	L	Н	Н	L	L	Н		
CO 2	L	L	Н	L	Н	L	Н	L	Н		
CO 3	L	М	Н	М	L	Н	Н	L	L		
CO 4	Н	L	L	Н	Н	L	М	L	Н		
CO 5	L	Н	Н	М	Н	L	М	L	Н		
I_Low	M – Med	lium	H.	_High	1	1			•		

L–Low M–Medium H–High

# **COMPUTER APPLICATION IN BUSINESS (Practical)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCP01	Computer Application in Business	2	0	0	4	Practical

### Introduction

Technology has become the backbone of almost every industry, specialized skills that come from Microsoft Office training and other Microsoft products

### **Course Outcome**

CO 1	Recognize when to use each of the Microsoft Office programs to create professional and academic documents.
CO2	Use Microsoft Office programs to create personal, academic and business documents following current professional and/or industry standards.
CO 3	Apply skills and concepts for basic use of computer hardware, software, networks, and the Internet in the workplace and in future coursework as identified by the internationally accepted Internet and Computing Core (IC3) standards.
<b>CO 4</b>	Relate real-life MS Word applications for professional or personal use.
CO 5	Demonstrate fundamental knowledge of MS Word.

# I - MSWORD

- 1. 1.Type Chairman's speech/ Auditor's report / Minutes/ Agenda and perform the following operations: Bold, Underline, Font Size, style, Background color, Text color, Line spacing, Spell Check, Alignment, Header & Footer, Inserting pages and page numbers, Find andReplace.
- 2. Prepare a Class Time Table and perform the following operations: Inserting the table, Data Entry, Alignment of Rows and Columns, Inserting and Deleting the Rows and Columns and Change of Table Format.
- 3. Prepare a Shareholders meeting letter using Wizard/ Templates for 10 members using mail mergeoperation

# II - MSEXCEL

- 1. Prepare a mark list of your class (minimum of 5 subjects) and perform the following operations: Data Entry, Total, Average, Result and Ranking by using arithmetic and logical functions and sorting.
- 2. Prepare Final Accounts (Trading, Profit & Loss Account and Business Sheet) by using If logic formula.
- 3. Draw the different type of charts (Line, Pie, Bar) to illustrate year-wise performance of sales, purchase, profit of a company by using chartwizard.

# III - MSPOWERPOINT

- 1. Design presentation slides for a product of your choice. The slides must include name, brand name, type of product, characteristics, special features, price, special offer etc. Add voice if possible to explain the features of the product. The presentation should work in manual mode.
- 2. Design presentation slides for organization details for 5 levels of hierarchy of a company by using organizationchart.

# IV - MSACCESS

- 1. Prepare a payroll for employee database of an organization with the following Details: Employee id, Employee name, Date of Birth, Department and Designation, Date of appointment, Basic pay, Dearness Allowance, House Rent Allowance and other deductions if any. Perform queries for different categories.
- 2. Create mailing labels for student database, which should include at least three tables, must have at least two fields with the following details: Roll Number, Name, Course, Year, College Name, University, Address, and PhoneNumber.

# **Text Book**

1. Creating a Website with Microsoft Publisher: Instructions on how to create web pages in Publisher2010.

# **Reference Books**

- 1. Introduction to Computers, Peter Norton, Tata McGraw HillCompanies-2010
- 2. Computer Fundamentals, P. K. Sinha, Tata McGraw Hill Companies-2010

Course		Program Outcomes								
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9	
CO 1	Н	Н	Н	L	Н	Н	L	L	Н	
CO 2	L	L	Н	L	Н	L	Н	L	Н	
CO 3	L	М	Н	М	L	Н	Н	L	L	
CO 4	Н	L	L	Н	Н	L	М	L	Н	
CO 5	L	Н	Н	М	Н	L	М	L	Н	
L–Low	Low M–Medium H–High								1	

# Mapping of Course Outcomes with Program Outcomes

# FINANCIAL SERVICES

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCMC01	<b>Financial Services</b>	4	5	0	0	Theory

# Introduction

This course exposes the students to the contemporary types of Financial Services and their role in Social Change. To expose the students to the contemporary knowledge of Financial Instruments, Merchant Banking, Hire Purchase, Leasing, Venture Capital, Factoring, Mutual Funds and CreditRating.

### **Course Outcome**

CO 1	The course provides a complete package of finance and financial services related subjects so that the students are well equipped with the functional aspects of the various types of financial products and services available in our country.
CO 2	The curriculum provides knowledge about banking, insurance, investments and portfolio management, international finance etc.
CO 3	The course offers vast employment potential in the banking sector, insurance sector, investment and merchant banking activities, capital markets, share Broking and derivatives market.
CO 4	The course provides the knowledge about Mutual fund
CO 5	The subject of finance, provides the knowledge about Credit Ratings

# Unit–I

# [12 Periods]

Financial Services – Meaning – Classification – Scope – Fund Based Activities – Non-Fund Based Activities – Modern Activities – Sources of Revenue – Causes for Financial Innovation – Challenges facing the Financial Service Sector. Merchant Banking in India-Merchant Banks and Commercial Banks – Services of Merchant Banks.

# UnitII

# [12 Periods]

Hire Purchase – Meaning – Features – Legal Position – Hire Purchase and Credit Sale – Hire Purchase and Installment – Hire Purchase and Leasing – Origin and Development – Banks and Hire Purchase Business – Bank Credit for Hire Purchase. Leasing – Definition – Steps in Leasing Transactions – Types of Lease – Advantages and Disadvantage of Lease – Problems of Leasing. Rathinam College of Arts and Science (Autonomous), Coimbatore – 21. Admitted in B.Com (Financial Services) from the academic year 2019-2020 & onwards

### UnitIII

# [12 Periods]

Venture Capital – Concept – Meaning – Features – Scope of Venture Capital – Importance – Method of Venture Financing – Suggestion for the Growth of Venture Capital – Factoring – Meaning – Functions – Types – Factoring Vs Discounting – Benefits of Factoring.

# Unit-IV

# [12 Periods]

Mutual Funds – Types – ImporOtance – Selection of a Fund – Securitization – Stages of Securitization – Benefits – Derivatives – Kinds – Forward, Future, Options and Swaps.

# Unit–V

# [12 Periods]

Credit Rating - Definition and Meaning - Functions of Credit Rating - Origin -

Credit Rating in India - Benefits of Credit Rating - Credit Rating Agencies in India: CRISIL,

ICRA, CARE- Limitations of Rating – Future of Credit Rating inIndia.

# **Text Book**

1. E Gordon and K. Natarajan Financial Markets and Services, Himalaya Publishing House, Mumbai

# **Reference Books**

- 1. Khan M.Y. (1997), Financial Services, Tata McGraw Hill Company Ltd, NewDelhi.
- 2. Dharmaraj(2007) Financial Services, S. Chand & Sons Ltd., New Delhi

# Mapping of Course Outcomes with Program Outcomes

Course	Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9	
CO 1	М	L	Н	L	L	М	L	Н	М	
CO 2	L	М	L	L	Н	М	Н	Н	L	
CO 3	L	Н	М	Н	М	L	М	L	Н	
CO 4	Н	L	L	М	Н	L	М	М	Н	
CO 5	L	L	Н	L	Н	М	М	Н	L	

# L-Low M-Medium H-High

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCMC01	<b>Financial Services</b>	2	0	0	4	Practical

# FINANCIAL SERVICES (Practical)

### Introduction

This course exposes the students to the contemporary types of Financial Services and their role in Social Change. To expose the students to the contemporary knowledge of Financial Instruments, Merchant Banking, Hire Purchase, Leasing, Venture Capital, Factoring, Mutual Funds and CreditRating.

# **Course Outcome**

CO1	The course provides a complete package of finance and financial services related subjects so that the students are well equipped with the functional aspects of the various types of financial products and services available in our country.
CO2	The curriculum provides knowledge about banking, insurance, investments and portfolio management, international finance etc.
CO3	The course offers vast employment potential in the banking sector, insurance sector, investment and merchant banking activities, capital markets, share Broking and derivatives market.
CO4	The course provides the knowledge about Mutual fund
CO5	The subject of finance, provides the knowledge about Credit Ratings

# Unit–I

# [12 Periods]

Depict the difference between brick and mortar system vs online merchant banking.

# UnitII

# [12 Periods]

Create Estimation for purchasing LG Home theatre for Rs65000 with a down payment

of Rs5000.

# UnitIII

# [12 Periods]

[12 Periods]

[12 Periods]

List out the procedures of applying venture capital with a banker for starting a new

# business. **Unit–IV**

How to open a mutual fund account with agent?

# Unit–V

Write a letter seeking for your CIBIL scores with the financial institution.

# **Text Book**

1.E Gordon and K. Natarajan Financial Markets and Services, Himalaya Publishing House, Mumbai

# **Reference Books**

- 3. Khan M.Y. (1997), Financial Services, Tata McGraw Hill Company Ltd, NewDelhi.
- 4. Dharmaraj(2007) Financial Services, S. Chand & Sons Ltd., New Delhi

# Mapping of Course Outcomes with Program Outcomes

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9		
CO 1	М	L	Н	L	L	М	L	Н	М		
CO 2	L	М	L	L	Н	М	Н	Н	L		
CO 3	L	Н	М	Н	М	L	М	L	Н		
CO 4	Н	L	L	М	Н	L	М	М	Н		
CO 5	L	L	Н	L	Н	М	М	Н	L		
L–Low	M – Mediu	ım	H –H	igh	1	1	1	1			

Approved in the BOS Meeting held on 17/07/2020

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSC01	Financial Management	4	5	0	0	Theory

# FINANCIAL MANAGEMENT

### Introduction

This course is trains the students to acquire knowledge and develop skills to take rational decisions in the process of financial aspect. This course is designed primarily for students who are being exposed to capital structure, Cost of Capital, Leverage, capital budgeting and Working Capital for the first time. This course covers the explanations about the Financial Management concepts in the organizational context it details the impact of Source of Funding and considerations needed to make financial decisions both inside and outsidefirms.

### **Course Outcome**

CO 1	Familiarize Participants with Fundamentals of Financial Management in an Organization.
CO 2	Explore & Develop the Financial Environment in which Firms & Managers must Operate.
CO 3	Evaluate the Concepts of Financial Management and Investment, Financing and Dividend Policy Decisions of a Business Concern.
CO 4	Analyze the Complexities Associated with Management of Cost of Funds in the Capital Structure.
CO 5	Apply and Leverage and EBIT, EPS Analysis Associate with Financial Data in the Corporate.

# Unit I

# [12 Periods] Introduction of Financial Management- Nature and Scope - Finance Functions - Objectives of Financial Management - Profit Maximization and Wealth Maximization - Sources of Finance - Role of a Financial Manager - Time Value of Money.

# Unit II

# [12 Periods]

Cost of Capital Meaning and Importance- Cost of Specific Sources of Capital - Equity -Preferred Stock -Debt and Retained Earnings - Weighted Average Cost of Capital-Capital Budgeting- Techniques-NPV-Payback Period-ARR-IRR-Capital Rationing.

# Unit III

# Measurement of Leverage - Effect of Operating and Financial Leverage on Profits- Capital Structure - Factors Influencing Capital Structure - Optimal Capital Structure - Determination of Capital Structure.

# Unit IV

Dividend Classification - Sources Available for Dividends - Dividend Policy Genera and Forms- Determinants of Dividend Policy-Dividend and Uncertainty- Working Capital Management.

# [12 Periods]

# [12 Periods]

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Regulation 2019

# Unit V

[12 Periods]

Working Capital Management - Concepts - Importance – Determination of Working Capital-Budgeting-Importance-Objectivesand Preparation of VariousBudget.

### **Text Book**

1. I. M. Pandey - Financial Management.

### **Reference Books**

- 1. Khan and Jain Financial Management A ConceptualApproach
- 2. Sharma and Sashi Gupta, Financial Management, KalyaniPublication.

### Mapping of Course Outcomes with Program Outcomes

Program Outcomes									
P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9	
Н	Н	L	L	Н	L	Н	L	L	
L	L	Н	Н	L	Н	L	Н	Н	
М	М	М	М	Н	М	Н	М	М	
Н	Н	Н	М	L	М	L	Н	М	
Н	L	М	Н	Н	Н	Н	М	Н	
	H L M H	H H L L M M H H	HHLLLHMMHH	P01         PO2         PO3         PO4           H         H         L         L           L         L         H         H           M         M         M         M           H         H         H         H	P01         PO2         PO3         PO4         PO5           H         H         L         H           L         L         H         H           M         M         M         H           H         H         H         L	P01         PO2         PO3         PO4         PO5         PO6           H         H         L         L         H         L           L         L         H         H         L         H           M         M         M         M         M         M           H         H         H         M         M         M	P01         PO2         PO3         PO4         PO5         PO6         PO7           H         H         L         L         H         L         H           L         L         H         L         H         L         H           M         M         M         M         H         L         H           H         H         H         M         M         H         L           M         M         M         M         H         M         H           H         H         M         M         L         M         H	P01         PO2         PO3         PO4         PO5         PO6         PO7         PO8           H         H         L         L         H         L         H         L           L         L         H         L         H         L         H         L           M         M         M         M         H         M         M         M           H         H         M         M         M         H         M         M           H         H         M         M         H         M         M         M           H         H         M         M         M         H         M         M	

L–Low M–Medium H–High

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSC01	Financial Management	2	0	0	4	Practical

# FINANCIAL MANAGEMENT – Practical

# Introduction

This course is trains the students to acquire knowledge and develop skills to take rational decisions in the process of financial aspect. This course is designed primarily for students who are being exposed to capital structure, Cost of Capital, Leverage, capital budgeting and Working Capital for the first time. This course covers the explanations about the Financial Management concepts in the organizational context it details the impact of Source of Funding and considerations needed to make financial decisions both inside and outside firms.

# **Course Outcome**

C01	Familiarize Participants with Fundamentals of Financial Management in an Organization.
CO2	Explore and Develop the Financial Environment in which Firms and Managers Must Operate.
CO3	Evaluate the Concepts of Financial Management and Investment, Financing and Dividend Policy Decisions of a Business Concern.
CO4	Analyze the Complexities Associated with Management of Cost of Funds in the Capital Structure.
C05	Apply and Leverage and EBIT, EPS Analysis Associate with Financial Data in the Corporate.

# Unit I

# [12 Periods]

Somnath Ltd. is engaged in the business of export of garments. In the past, the performance of the company had been up to the expectations. In line with the latest technology, the company decided to upgrade its machinery. For this, the Finance Manager, Dalmia estimated the amount of funds required and the timings. This will help the company in linking the investment and the financing decisions on a continuous basis. Dalmia therefore, began with the preparation of a sales forecast for the next four years. Fie also collected the relevant data about the profit estimates in the coming years. By doing this, he wanted to be sure about the availability of funds from the internal sources of the business. For the remaining funds he is trying to find out alternative sources fromoutside.

Identify the financial concept discussed in the above paragraph. Also state the objectives to be achieved by the use of financial concept, so identified.

# Unit II

# [12 Periods]

"A business that doesn't grow dies", says Mr. Shah, the owner of Shah Marble Ltd. with glorious 36 months of its grand success having a capital base of RS.80 crores. Within a short span of time, the company could generate cash flow which not only covered fixed cash payment obligations but also create sufficient buffer. The company is on the growth path and a new breed of consumers is eager to buy the Italian marble sold by Shah Marble Ltd. To meet the increasing demand, Mr. Shah decided to expand his business by acquiring a mine. This required an investment of RS.120 crores. To seek advice in this matter, he called his financial advisor Mr. Seth who advised him about the judicious mix of equity (40%) and Debt (60%). Mr. Seth also suggested him to take loan from a financial institution as the cost of raising funds from financial institutions is low. Though this will increase the financial risk but will also raise the return to equity shareholders. He also apprised him that issue of debt will not dilute the control of equity shareholders. At the same time, the interest on loan is a tax deductible expense for computation of tax liability.AfterduedeliberationswithMr.Seth,Mr.Shahdecidedtoraise fundsfromafinancialinstitution.

- ✓ Identify and explain the concept of Financial Management as advised by Mr. Seth in theabove situation.
- ✓ State the four factors affecting the concept as identified in part (1) above which have been discussed between Mr. Shah and Mr. Seth.

# Unit III

# [12 Periods]

Well-being Ltd. is a company engaged in production of organic foods. Presently, it sells its products through indirect channels of distribution. But, considering the sudden surge in the demand for organic products, the company is now inclined to start its online portal for direct marketing. The financial managers of the company are planning to use debt in order to take advantage of trading on equity. In order to finance its expansion plans, it is planning to 'raise a debt capital of Rs. 40 lakhs through a loan @ 10% from an industrial bank. The present capital base of the company comprises of Rs. 9 lakh equity shares of Rs. 10 each. The rate of tax is 30%. In the context of the above case:

- > What are the two conditions necessary for taking advantage of trading onequity?
- Assuming the expected rate of return on investment to be same as it was for the current yeari.e. 15%, do you think the financial managers will be able to meet their goal. Show your workings clearly.

# [12 Periods]

Wireworks Ltd. Is a company manufacturing different kinds of wires? Despite fierce competition in the industry, it has been able to maintain stability in its earnings and as a policy uses 30% of its profits to distribute dividends. The small investors are very happy with the company as it has been declaring high and stable dividend over past five years. In context of the abovecase:

State any one reason because of which the company has been able to declare high dividendby

quoting line from theparagraph.

Why do you think small investors are happy with the company for declaring stabledividend?

# Unit V

Unit IV

# [12 Periods]

Abhishek Ltd' is manufacturing cotton clothes. It has been consistently earning good profits for many years. This year too, it has been able to generate enough profits. There is availability of enough cash in the company and good prospects for growth in future. It is a well-managed organization and believes in quality, equal employment opportunities and good remuneration practices. It has many shareholders who prefer to receive a regular income from their investments. It has taken a loan of Rs. 50 lakhs from ICICI Bank and is bound by certain restrictions on the payment of dividend according to the terms of the loan agreement. The above discussion about the company leads to various factors which decide how much of the profits should be retained and how much has to be distributed by the company. Quoting the lines from the above discussion, identify and explain any four such factors.

# Textbook

1. I. M. Pandey - FinancialManagement.

# Reference

- 1. Khan and Jain Financial Management A ConceptualApproach
- 2. Sharma and Sashi Gupta, Financial Management, KalyaniPublication.

# Mapping of Course Outcomes with Program Outcomes

Course Outcomes		Program Outcomes									
	P01	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9		
CO 1	Н	Н	L	L	Н	L	Н	L	L		
CO 2	L	L	Н	Н	L	Н	L	Н	Н		
CO 3	М	М	М	М	Н	М	Н	М	М		
CO 4	Н	Н	Н	М	L	М	L	Н	М		
CO 5	Н	L	М	Н	Н	Н	Н	М	Н		
L–Low	M – Mediu	ım	H –H	igh	1	1	1		1		

# **BUSINESS LAW**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPC01	<b>Business Law</b>	4	5	0	0	Theory

# Introduction

Business law is a wide-ranging area of the law. When we talk about business law, we're talking about the laws that cover every aspect of starting, running and closing a business. This area of law includes contracts, employment law, intellectual property, real estate, bankruptcy and many other areas of the law.

# **Course Outcome**

C01	To familiarizes about the contract act.
CO2	To provide practical exposure in evaluation of breach of contract.
CO3	To analyze the partnership act.
CO4	To introduce the students about the sales act in India.
CO5	To provide practical exposure on bailment, guarantees and warranties.

### Unit–I

Law – Meaning – Law of Contract – Indian Contract Act-1872 – Formation -Essential elements of Valid and Void Contract – Terms of contract – Offer and Acceptance – Consideration

#### Unit-II

Types of Contracts - Breach of Contract (Sub Headings)

#### Unit-III

# [12 Periods]

[12 Periods]

# [12 Periods]

[12 Periods]

The Indian Partnership Act, 1932 with Amendments: General Nature of Partnership Deed– Rights and duties of partners – Registration and dissolution of a firm.

#### Unit-IV

Law of Sales – Sales of Goods Act 1930 – Sales Vs Agreement to Sell-Conditions and Warranties – Transfer of property – Finder of lost goods – Performance of Contract of Sale – Rights of an unpaidseller

# Unit-V

# [12 Periods]

Special Contracts – Bailment – Guarantees – Contract of agency – Types – Rights – Duties of Principal and agent – Termination of Agency.

# Textbook

1. N.D Kapoor, "Business Law", Sultan Chand & Sons, New Delhi – 2005.

# Reference

- 1. R.S.N Pillai & Bhagavathi, "Business Law", New Delhi –2005.
- 2. M.R Sreenivasan, "Business Law", Margham Publications.

# Mapping of Course Outcomes with Program Outcomes

P01 L L	<b>РО2</b> Н L	<b>РОЗ</b> Н Н	<b>РО4</b> Н L	PO5 L M	<b>РО6</b> М Н	PO7 L L	PO8           L           H	<b>РО9</b> М
L	L	Н	L	М	ц	т	TT	-
			_	141	11	L	п	L
L	Н	М	L	L	М	L	L	М
Н	L	L	Н	Н	L	М	М	Н
Η	Н	L	М	L	L	Н	L	Н
	H H	H L H H	H L L H H L	H L L H H H L M	H L L H H H H L M L	H L L H H L H H L M L	H L L H H L M	H     L     L     H     H     L     M       H     H     L     M     L     H

L–Low M–Medium H–High

# **BUSINESS LAW (Practical)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPC01	<b>Business Law</b>	2	0	0	4	Practical

# Introduction

Business law is a wide-ranging area of the law. When we talk about business law, we're talking about the laws that cover every aspect of starting, running and closing a business. This area of law includes contracts, employment law, intellectual property, real estate, bankruptcy and many other areas of the law.

# **Course Outcome**

CO 1	To familiarizes about the contract act.
CO 2	To provide practical exposure in evaluation of breach of contract.
CO 3	To analyze the partnership act.
CO 4	To introduce the students about the sales act in India.
CO 5	To provide practical exposure on bailment, guarantees and warranties.

# Unit - I

Contract - Case study

# Unit - II

Breach of contract – case study

# Unit – III

Partnership deed – case study

# Unit – IV

Finder of lost goods – case study

# Unit – V

Termination of agency – case study

# Textbook

2. N.D Kapoor, "Business Law", Sultan Chand & Sons, New Delhi –2005.

# Reference

- 3. R.S.N Pillai & Bhagavathi, "Business Law", New Delhi –2005.
- 4. M.R Sreenivasan, "Business Law", MarghamPublications.

Course Outcomes		Program Outcomes								
	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9	
CO 1	L	Н	Н	Н	L	М	L	L	М	
CO 2	L	L	Н	L	М	Н	L	Н	L	
CO 3	L	Н	М	L	L	М	L	L	М	
CO 4	Н	L	L	Н	Н	L	М	М	Н	
CO 5	Н	Н	L	М	L	L	Н	L	Н	
L–Low	M – Med	ium	H –	High	1			<u>.</u>		

# Mapping of Course Outcomes with Program Outcomes

# **COMPANY LAW**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCMC02	<b>Company Law</b>	4	5	0	0	Theory

# Introduction

To familiarize the concept of company law concept, fundamentals, tools, techniques and its significance in the liberalized business environment. Students can learn the law and legal principles in various subject areas.

### **Course Outcome**

CO 1	Explains the basic concepts of company law and provide the knowledge of company, shares and kinds of the company.
CO 2	Understand the memorandum of association, describes the memorandum of association and article of association.
CO 3	Describes the use of prospectus in a company by understanding contents of prospectus along with statement in prospectus and its remedies
CO 4	Illustrates the relationship between company and debenture holders. Interprets the management of company it's borrowing and legal position.
CO 5	Identify the Companies Act, provides effective time bound winding up process. It also provides for aspects such as new grounds of winding up.

# Unit – I

#### [12 Periods]

Nature and Definition of Company – Kinds of Companies –Procedure for Incorporation of

company under companies Act 2013. Privileges of Private Company -Formation of Company.

#### Unit – II

#### [12 Periods]

Memorandum of Association - Contents and Alteration doctrine of Ultravires - Articles of

Association – Contents and Alteration – Difference Between Articles and Memorandum of Association – Doctrine of Indoor Management.

# Unit – III

Prospectus - Definition - Contents - Deemed Prospectus - Misstatement in Prospectus -

Statement in Lien of Prospectus – Statement in Prospectus and Remedies.– Kinds of Shares and Debentures.

# Unit – IV

#### [12 Periods]

[12 Periods]

Company Management – Borrowing Powers of Companies- Legal Position – Director and

Secretary – Qualification and Disqualification – Appointment, Removal, Rights, Duties and Power of Directors

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Regulation 2019

# Unit – V

# [12 Periods]

Company Meetings – Classification of Meeting – Statutory Meeting – Annual General Meeting – Resolutions – Kinds of Resolutions- Winding up - Modes of Winding Up.

# **Text Book**

1. N.D.Kapoor-Sultan Chand & Sons- Company law -13<sup>th</sup> edition, latest reprint,2015.

### **Reference Books**

1. Tandon-Company Law And Secretarial Practice- Sultan Chand & Sons,2003.

2. P.K. Ghosh -Company Law and Secretarial Practice-Chand & Sons-14<sup>th</sup>edition,2013

Mapping of Course Outcomes with Program Outcomes

Program Outcomes									
P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9	
L	Н	Н	Н	L	Н	L	Н	L	
М	Н	L	Н	Н	М	L	Н	L	
Н	Н	М	L	Н	Н	М	L	Н	
М	Н	Н	Н	Н	Н	Н	L	М	
Н	Н	М	L	L	L	L	М	Н	
	L M H M	L H M H H H M H	L H H M H L H H M M H H	P01         PO2         PO3         PO4           L         H         H         H           M         H         L         H           H         H         L         H           M         H         L         H           H         H         H         H           H         H         H         H	P01         PO2         PO3         PO4         PO5           L         H         H         H         L           M         H         L         H         H           H         H         L         H         H           M         H         L         H         H           M         H         M         L         H           H         H         M         L         H           M         H         H         H         H	P01         PO2         PO3         PO4         PO5         PO6           L         H         H         H         L         H           M         H         L         H         M           H         H         L         H         M           M         H         L         H         M           M         H         L         H         H           M         H         M         L         H           M         H         H         H         H           M         H         H         H         H	P01         PO2         PO3         PO4         PO5         PO6         PO7           L         H         H         H         L         H         L           M         H         L         H         H         L         H         L           M         H         L         H         H         M         L           M         H         L         H         H         M         L           M         H         M         L         H         M         L           M         H         M         L         H         H         M           M         H         H         H         H         H         M	P01         PO2         PO3         PO4         PO5         PO6         PO7         PO8           L         H         H         L         H         L         H         H           M         H         L         H         H         L         H         H           M         H         L         H         M         L         H           M         H         L         H         M         L         H           M         H         L         H         M         L         H           M         H         M         L         H         H         L         H           H         H         H         H         H         H         L         L	

L–Low M – Medium H – High

# **COMPANY LAW (Practical)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCMC02	Company Law	2	0	0	4	Practical

# Introduction

To familiarize the concept of company law concept, fundamentals, tools, techniques and its significance in the liberalized business environment. Students can learn the law and legal principles in various subject areas.

# **Course Outcome**

CO 1	Explains the basic concepts of company law and provide the knowledge of company, shares and kinds of the company.
CO 2	Understand the memorandum of association, describes the memorandum of association and article of association.
CO 3	Describes the use of prospectus in a company by understanding contents of prospectus along with statement in prospectus and its remedies
CO 4	Illustrates the relationship between company and debenture holders. Interprets the management of company it's borrowing and legal position.
CO 5	Identify the Companies Act, provides effective time bound winding up process. It also provides for aspects such as new grounds of winding up.

# Unit – I

To make a chart on company and its characteristics

# Unit – II

To make a presentation on memorandum of association and articles of association

# Unit – III

To collect prices of shares in various companies

# Unit – IV

To conduct a seminar on the company secretary

# Unit – V

Prepare a chart on meetings of a company

# **Text Book**

1. N.D.Kapoor-Sultan Chand & Sons- Company law -13<sup>th</sup> edition, latest reprint,2015.

# **Reference Books**

- 1. Tandon-Company Law And Secretarial Practice- Sultan Chand & Sons, 2003.
- 2. P.K. Ghosh -Company Law and Secretarial Practice-Chand & Sons-14<sup>th</sup>edition,2013

Mapping of Course Outcomes with Program Outcomes

Course Outcomes		Program Outcomes									
	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9		
CO 1	L	Н	Н	Н	L	Н	L	Н	L		
CO 2	М	Н	L	Н	Н	М	L	Н	L		
CO 3	Н	Н	М	L	Н	Н	М	L	Н		
<b>CO 4</b>	М	Н	Н	Н	Н	Н	Н	L	М		
CO 5	Н	Н	М	L	L	L	L	М	Н		
L-Low	H M – Med			L -High	L	L	L	M			

L–Low M–Medium H–High

# TAXATION

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPC02	Taxation	4	5	0	0	Theory

# Introduction

An income tax is a tax imposed on individuals or entities (taxpayers) that varies with respective income or profits (taxable income). Many jurisdictions refer to income tax on business entities as companies' tax or corporate tax.

# **Course Outcome**

CO 1	To know about various basic concepts used in Income tax Act.
CO 2	Impart knowledge on the provisions of Income tax law and practice and make students Compute the assessment practices under the various heads of income
CO 3	Enable students to develop experience in identifying tax issues and applying the income tax Law to arrive at reasoned solutions to problems.
CO 4	Described about the provisions of salary income, House property & business or profession and their computation
CO 5	Exemplify professional judgments and advice on issues relating to tax payable by Individuals, and companies and other business structures in order to calculate an amount of tax payable or advice on a dispute that may alter the amount of tax payable

# UnitI

# [12 Periods]

[12 Periods]

[12 Periods]

[12 Periods]

Income Tax – Introduction – Definition – Assessment year – Financial year – previous year – Gross total income – Net total income- Agricultural income- Tax Rate for Different Persons. - Permanent Account Number (PAN) - Residential status- Scope of total income on the basis of residential Status - Exempted income under section 10

# UnitII

Heads of Income: Income from salary - Income from house property.

# UnitIII

Income from Business or Profession - Capital gains.

# UnitIV

Income from other Sources - Income of other persons included in assessed total income - Aggregation of income and set-off and carry forward of losses - Deductions from

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gross total income - Rebates and reliefs - Computation of total income - Tax liability of an individual and firm.

# UnitV

# [12 Periods]

Advance tax, Tax Deduction at source, Tax collection at source & Self-Assessment Tax, Filing of Tax Challan's, Preparation & Online filing of TDS Returns, Provisions for filing Return of Income & Self-Assessment-Preparation of Return of Income & filing.

# Textbook

1. Pagare, Dinkar. Law and Practice of Income Tax. Sultan Chand and Sons, New Delhi.

# **Reference Books**

- 1. Lal, B.B. Income Tax Law and Practice. Konark Publications, NewDelhi.
- 2. Dr. H.C. Mehrotra and Dr. S.P. Goyal, Income Tax Law & Practice (59th Edition A.Y 2018-19), Sahitya Bhawan Publications, Calcutta.

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9			
CO 1	М	L	Н	L	L	М	L	Н	М			
CO 2	L	М	L	L	Н	М	Н	Н	L			
CO 3	L	Н	М	Н	М	L	М	L	Н			
CO 4	Н	L	L	М	Н	L	М	М	Н			
CO 5	L	L	Н	L	Н	М	М	Н	L			
L–Low	M – Med	ium	H –	High	•							

# **TAXATION (Practical)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPC02	Taxation	2	0	0	4	Practical

# Introduction

An income tax is a tax imposed on individuals or entities (taxpayers) that varies with respective income or profits (taxable income). Many jurisdictions refer to income tax on business entities as companies' tax or corporate tax.

# **Course Outcome**

CO 1	To know about various basic concepts used in Income tax Act.
CO 2	Impart knowledge on the provisions of Income tax law and practice and make students Compute the assessment practices under the various heads of income
CO 3	Enable students to develop experience in identifying tax issues and applying the income tax Law to arrive at reasoned solutions to problems.
CO 4	Described about the provisions of salary income, House property & business or profession and their computation
CO 5	Exemplify professional judgments and advice on issues relating to tax payable by Individuals, and companies and other business structures in order to calculate an amount of tax payable or advice on a dispute that may alter the amount of tax payable

### Unit – I

Chart work on Exempted income Under Section 10

# Unit – II

Prepare Statement of Income from salary

# Unit – III

Prepare Statement Income from Business or Profession

# Unit – IV

Draft a report on Computation of total income

# Unit – V

Demo on E-Filling returns

# Textbook

1. Pagare, Dinkar. Law and Practice of Income Tax. Sultan Chand and Sons, New Delhi.

# **Reference Books**

- 1) Lal, B.B. Income Tax Law and Practice. Konark Publications, NewDelhi.
- 2) Dr. H.C. Mehrotra and Dr. S.P. Goyal, Income Tax Law & Practice (59th Edition A.Y 2018-19), Sahitya Bhawan Publications, Calcutta.

Course	Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9		
CO 1	М	L	Н	L	L	М	L	Н	М		
CO 2	L	М	L	L	Н	М	Н	Н	L		
CO 3	L	Н	М	Н	М	L	М	L	Н		
<b>CO 4</b>	Н	L	L	М	Н	L	М	М	Н		
CO 5	L	L	Н	L	Н	М	М	Н	L		

Mapping of Course Outcomes with Program Outcomes

L–Low M–Medium H–High

# **CONSUMER BEHAVIOUR**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCC03	<b>Consumer Behaviour</b>	4	5	0	0	Theory

#### Introduction

This course Consumer Behaviour is to understand the Market and its segments and

analysis the evolution of consumer behaviour and the business strategy.

### **Course Outcome**

CO 1	To acquire knowledge on concept caller buyer and buyer's behavior
CO 2	To study about the motivation
CO 3	To gain knowledge on customers personality
CO 4	To know about the consumers perception
CO 5	To gain knowledge about consumer attitudes

### Unit–I

# [12 Periods]

Introduction - Consumer Behaviour and Consumer Research – Introduction -Consumer Behaviour – Definition - Consumer and Customers - Buyers and Users -Organisations as Buyers - Development of Marketing Concept

### Unit–II

# [12 Periods]

Consumer Motivation – Introduction - Needs and Goals - motivational Conflict -Defense Mechanisms - Motive Arousal - Motivational Theories - Maslow's hierarchy of needs - MotivationResearch

# Unit-III

# [12 Periods]

[12 Periods]

Consumer Personality – Introduction - Self-concept - personality Theories - Brand Personality – emotions

# Unit – IV

Consumer Perception: Introduction, Sensation (Exposure to Stimuli), Perceptual Selection, Perceptual Organisation, Factors that Distort Individual Perception, Price Perceptions, Perceived Product and Service Quality, Consumer Risk Perceptions

# Unit-V

Consumer Attitudes: Introduction, Functions of Attitude, Attitude Models, Factors that Inhibit Relationship between Beliefs, Feelings and Behaviour, Learning Attitudes, Changing Attitudes, Attitude Change Strategies

# **Text Book**

1. Hawkins, Best, Coney, Consumer Behaviour, 8/e, TMH, New Delhi, 2002.

# **Reference Books**

- 1. Kumar: Conceptual Issues in Consumer Behavior : The Indian Context, Pearson Education, New Delhi, 2003
- 2. Jay D Lindquist and M Joseph Sirgy, Shopper, Buyer and Consumer Behaviour, Second Edition, Bizttantra, New Delhi,2003

Mapping of Course Outcomes with Program Outcomes
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Course	Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9		
CO 1	L	Н	L	Н	L	L	Н	L	Н		
CO 2	Н	L	L	L	L	Н	L	L	L		
CO 3	Н	М	L	М	L	Н	М	L	М		
CO 4	L	Н	Н	Н	Н	L	Н	Н	Н		
CO 5	Н	Н	Н	Н	Н	Н	Н	Н	Н		

L–Low M – Medium

H-High

# **CONSUMER BEHAVIOUR (Practical)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCC03	Consumer Behaviour	2	0	0	4	Practical

# Introduction

This course Consumer Behaviour is to understand the Market and its segments and

analysis the evolution of consumer behaviour and the business strategy.

### **Course Outcome**

CO 1	To acquire knowledge on concept caller buyer and buyer's behavior
CO 2	To study about the motivation
CO 3	To gain knowledge on customers personality
CO 4	To know about the consumers perception
CO 5	To gain knowledge about consumer attitudes

### Unit–I

# [12 Periods]

# Summary

The case let explains how Bharat Electronics Limited (BEL) and Electronics Corporation of India Limited (ECIL), Government of India undertakings, developed Electronic Voting Machines (EVMs) for use in the Indian elections. How these machines increased the efficiency of the Indian electoral process and how the general public accepted these innovative machines are also dealt with. A comparative study is made of the Indian EVMs and the voting machines used in USA.

# **Issues:**

» How EVMs increased the efficiency of election process in India

» How the general public in India accepted the EVMs

» The advantages of Indian EVMs over voting machines used in USA

The Electronic Voting Machines (EVMs) which were used in the Indian General Elections of 2004 caught the attention of many observers throughout the world. These EVMs were developed by the Government of India (GoI) owned defense equipment manufacturing units, Bharat Electronics Limited (BEL), and the Electronics Corporation of India Limited (ECIL), according to the specifications provided by the Election Commission of India (ECI).

The foundation for the use of the EVMs for elections in India was laid with the amendment in 1989 of the Representation of the People Act, 1951, to enable the recording of votes using EVMs as prescribed by the ECI...

# **Questions for Discussion:**

1. What are the attributes which enabled the electronic voting machines to be used on a large scale in the elections of India?

### UnitII

# [12 Periods]

# Summary

Starbucks' service strategy encompassed providing a good product accompanied by customer friendly service and attractive ambience. The case let speaks about the kind of customer relations Starbucks followed, which was one of the reasons that so many consumers of Starbucks went in for repeat purchases. The case let also indicates how Starbucks developed goodwill among the public by bonding with the local community.

### Issues

» The reasons that make consumers loyal to an organization

» The ways in which an organization tries to enhance value for the customer during the purchase process

» Why organizations take care of a good purchase experience rather than just focusing on the purchase product/service

Starbucks is known around the world for the unique blends of coffee it serves its customers through its coffee service outlets in 35 countries (Refer Exhibit for coffee varieties sold at Starbucks). Along with coffee, the company also sold a line of premium tea, cookies, snacks, espresso machines, and coffee brewers.

The company, founded in 1971 at Seattle, US, opened its first international outlet in 1996 at Tokyo, Japan. The company had consolidated net revenue of US\$ 5.3 billion in fiscal 2004. More than coffee, it was the Starbucks experience that made customers come back to the store...

# **Questions for Discussion:**

1. "More than coffee, it was the Starbucks experience that made customers come back to the store." Assess the service strategies followed byStarbucks.

2. Why did the buying pattern at Starbucks depict loyalty on the part of customers toward the store?

# Unit–III

# Summary

# [12 Periods]

The case let 'HSBC - The Local Bank of the World' explains the factors which led to the consolidation of the various banks owned by the HSBC Group under a single brand name - HSBC. It also looks into the change in HSBC's advertising strategy after the consolidation which led to the introduction of 'The Local Bank of the World' tagline in its advertisements. The impact of these changes on HSBC's brand name is also explained.

# Issues

» The impact of 'one size fits all' strategy followed by many MNCs

» The need for a unified brand name

» The importance of understanding local culture for an organization

In 2005, HSBC was one of the world's largest banking and financial institutions. Headquartered in London, the bank had a network of 9,700 offices spread across 77 countries in Europe, America, Asia-Pacific region, the Middle East, and Africa.

In the late 1980s, when William Purves, (Purves) took over as chairperson of HSBC, it was relatively unknown outside Asia. Purves acquired about a dozen bank brands and changed HSBC into a globalbank.

Thus, under Purves, HSBC consolidated about a dozen brands that it had acquired, 5,500 offices, and 1,200 financial services subsidiaries which were spread across different countries, with a philosophy of "Think Globally, Act Locally"...

# **Questions for Discussion**

1. What are the initiatives taken by HSBC to target consumers across variouscultures?

2. What were the drawbacks of the 'think, globally, act locally' strategy adopted by William Purves? What prompted HSBC tore-brand?

# [12 Periods]

# Unit–IV

Summary

The case let examines how Big Bazaar, a hypermarket from Pantaloons Retail (India) Ltd., emerged as a success story in the Indian retail scenario. Big Bazaar came out with innovative marketing schemes which attracted the middle class consumers to the retail store. The case let details how Big Bazaar went into tie-ups with some of the manufacturers, which helped the company offer goods at low prices to its customers.

### Issues

» How organized retail can cater to the needs of lower middle class consumers

» How organized retail can offer lower prices to consumers for the merchandise

» The effectiveness of promotions undertaken by hypermarkets

### Introduction

Pantaloons Retail (India) Ltd. (PRIL), started out in 1987 as Manz Wear Pvt. Ltd., dealing primarily, in menswear. In 1993-94, the company launched Pantaloons Shoppe as complete menswear stores.

In 1997-98, PRIL introduced Pantaloons stores, targeting middle class families. The company was the first among the retail players in India, to turn public in 1991 to fuel its growth...

### **Questions for Discussion**

1. "We are not in the business of selling ambience, but in the business of giving the best possible deals to our consumers," said Kishore Biyani, Managing Director, PRIL. How did Big Bazaar offer the 'best possible deals and discounted prices to its consumers?

2. Biyani opined that Biz Bazaar was focused on giving the best possible deals to its customers, rather than focusing on the ambience of the store. Is ambience irrelevant for discountstores?

# Unit–V

# [12 Periods]

# Summary

The case let, Pet Services in India: From Bow-Bow to Wow-Wow explains the growing need for the pet services business in India. With the increase in the number of double income households and the increasing insecurity among the members of urban households, the number of people owning pets has also gone up. The entry of multinational firms offering products and services related to pets has affected the pet service market which existed inIndia.

#### Issues

- » The impact of changes in social structures on businesses
- » How the entry of established players brings about a change in consumer behaviour
- » Understanding the reasons behind the growth of pet service business in India

# Introduction

In 2000, Mars Inc., a \$14 billion US giant in dog food, entered the Indian market through its wholly-owned subsidiary, Effem India Pvt. Ltd. The company started its operations in India with its Pedigree dog food brand.

Mars was not the only international player showing interest in this market. Nestlé Purina Petcare company, part of international food giant Nestlé, also entered the Indian pet products market with its Purina brand in 2003...

# **Questions for Discussion**

1. "One pet owner proclaimed, 'Our pets are our kids." Assess the changes in the Indian society that has resulted in the growth of pet services inIndia?

2. "Indian pet owners have traditionally fed pets with home-cooked food. But the trend is rapidly changing in favour of branded pet foods, because these provide balanced diet and pets do have specialized nutritional needs." How did the belief systems prevalent in the Indian families influence the dietary patterns of thepets?

# **Text Book**

1. Hawkins, Best, Coney, Consumer Behaviour, 8/e, TMH, New Delhi, 2002.

# **Reference Books**

- 1. Kumar: Conceptual Issues in Consumer Behavior : The Indian Context, Pearson Education, New Delhi, 2003
- 2. Jay D Lindquist and M Joseph Sirgy, Shopper, Buyer and Consumer Behaviour, Second Edition, Bizttantra, New Delhi,2003

Course	Program Outcomes								
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9
CO1	L	Н	L	Н	L	L	Н	L	Н
CO2	Н	L	L	L	L	Н	L	L	L
CO3	Н	М	L	М	L	Н	М	L	М
CO4	L	Н	Н	Н	Н	L	Н	Н	Н
CO5	Н	Н	Н	Н	Н	Н	Н	Н	Н

# Mapping of Course Outcomes with Program Outcomes

L–Low M–Medium H–High

## MARKETING MANAGEMENT

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPC03	Marketing Management	4	5	0	0	Theory

#### Introduction

To basic skills of Indian economy and economic conditions

#### **Course Outcome**

CO 1	On successful completion of this course, the students should have understood Principles of marketing management, market segmentation Product life cycle, pricing, branding
CO 2	To develop a better appreciation and understanding of the role of marketing in a business organization specifically, and in our society at large.
CO 3	To provide you with opportunities to analyze marketing activities within the firm
CO 4	To allow you to apply marketing concepts and theories to realistic marketing situations

#### Unit–I

# [12Periods]

Marketing Management - Introduction-Definition of Marketing - Marketing concept meaning Importance of marketing in developing countries - Functions of Marketing -Marketing environment: various environmental factors affecting the marketingfunction.

#### Unit–II

#### [12Periods]

Buyer Behaviour - Buying motives. Market Segmentation - bases - Marketing strategy

- Market Structure - Definition and types of channel - Channel selection & problems.

# Unit–III

#### [12 Periods]

[12 Periods]

The Product - Types -consumer goods-industrial goods. Product Life Cycle (PLC) -Product mix - modification & elimination - packing - Developing new Products- strategies.

#### Unit-IV

Pricing: Meaning to Buyer & Seller - pricing policies – Objective- factors influencing pricing decisions - Competitors action to price changes – multi product pricing. Physical distribution - Management of physical distribution - marketing risks.

#### Unit-V

#### [12 Periods]

Branding Decisions: Brand-Brand Image, Brand Identity - Brand Personality -Positioning and leveraging the brands - Brands Equity - Advertising - Online marketing - Emarketing; Digital plat forms. Rathinam College of Arts and Science (Autonomous), Coimbatore – 21. Admitted in B.Com (Financial Services) from the academic year 2019-2020 & onwards

#### Text book

1. Philip Kotler -- Marketing Management

#### **Reference Books**

- 1. RajanNair MarketingManagement
- 2. Cundiffand Still Fundamentals of ModernMarketing

#### Mapping of Course Outcomes with Program Outcomes

Course Outcomes	Program Outcomes										
	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9		
C01	L	Н	Н	Н	L	Н	L	Н	L		
CO2	М	Н	L	Н	Н	М	L	Н	L		
CO3	Н	Н	М	L	Н	Н	М	L	Н		
CO4	М	Н	Н	Н	Н	Н	Н	L	М		
CO5	Н	Н	М	L	L	L	L	М	Н		

H-High

L–Low

M – Medium

# **MARKETING MANAGEMENT (Practical)**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPC03	Marketing Management	2	0	0	4	Practical

# Introduction

To basic skills of Indian economy and economic conditions

## **Course Outcome**

CO 1	On successful completion of this course, the students should have understood Principles of marketing management, market segmentation Product life cycle, pricing, branding
CO 2	To develop a better appreciation and understanding of the role of marketing in a business organization specifically, and in our society at large.
CO 3	To provide you with opportunities to analyze marketing activities within the firm
CO 4	To allow you to apply marketing concepts and theories to realistic marketing situations

# Unit – I

Submit report any four functions of marketing (Field Work)

# Unit – II

Submit report market segmentation (Field Work)

# Unit – III

Submit demo for product mix

# Unit – IV

Submit demo for price fixation of a new product

# Unit – V

List out different ways of promoting brand

#### **Text book**

1. Philip Kotler -- Marketing Management

# **Reference Books**

- 1. RajanNair MarketingManagement
- 2. Cundiffand Still Fundamentals of ModernMarketing

#### Mapping of Course Outcomes with Program Outcomes

Course Outcomes		Program Outcomes										
	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9			
CO1	L	Н	Н	Н	L	Н	L	Н	L			
CO2	М	Н	L	Н	Н	М	L	Н	L			
CO3	Н	Н	М	L	Н	Н	М	L	Н			
CO4	М	Н	Н	Н	Н	Н	Н	L	М			
CO5	Н	Н	М	L	L	L	L	М	Н			

L–Low M–Medium H–High

#### **MERCHANT BANKING**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSC03	Merchant Banking	4	5	0	0	Theory

# Introduction

This course defines about the merchant banks are the financial institutions which provides specialist services which generally include acceptance of bills of exchange, corporate finance, portfolio management and other bankingservices.

#### **Course Outcome**

C01	To know the Regulators and the Regulatory Framework of the Merchant Banking in India.
C02	To understand the merchant banking in Indian context.
CO3	To know the various activities undertaken by the merchant bankers in India.
C04	To understand the eligibility criteria for registering as a Merchant Banker
C05	To understand the Code of Conduct prescribed for Merchant Bankers

#### Unit–I

#### [12 Periods]

[12 Periods]

Merchant Banking: Functions; Scope; Merchant banking in India; SEBI guidelines for merchant bankers.

#### Unit–II

Credit Rating: Introduction; Instruments; Benefits; Rating methodology; Cautions; Types of rating.

#### Unit–III

Project Appraisal: Product life cycle; Evaluation; Social cost benefit analysis

#### Unit-IV

Capital cost and financial projections.

#### Unit–V

Long term Finance & Working Capital Finance: Term loans; Working capital loans; Maximum permissible bank finance; Factoring and forfeiting.

# [12 Periods]

# [12 Periods]

[12 Periods]

# **Text Book**

1. Khan M.Y. & Jain P.K: Financial Management; Text and problems, Tata Mc Graw Hill, New Delhi.

# Reference

- 1. Pandey I.M: Financial Management; Vikas Publishing house, NewDelhi.
- 2. Verma J.C: A Manual of merchant Banking; Bharat Law House, NewDelhi

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9			
CO1	Н	Н	L	L	Н	L	Н	L	L			
CO2	L	L	Н	Н	L	Н	L	Н	Н			
CO3	М	М	М	М	Н	М	Н	М	М			
CO4	Н	Н	Н	М	L	М	L	Н	М			
CO5	Н	L	М	Н	Н	Н	Н	М	Н			
L–Low	M – Mec	lium	Н	–High	1	1	1	1	1			

# MERCHANT BANKING (Practical)

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSC03	Merchant Banking	2	0	0	4	Practical

# Introduction

This course defines about the merchant banks are the financial institutions which provides specialist services which generally include acceptance of bills of exchange, corporate finance, portfolio management and other bankingservices.

#### **Course Outcome**

C01	To know the Regulators and the Regulatory Framework of the Merchant Banking in India.
CO2	To understand the merchant banking in Indian context.
CO3	To know the various activities undertaken by the merchant bankers in India.
CO4	To understand the eligibility criteria for registering as a Merchant Banker
CO5	To understand the Code of Conduct prescribed for Merchant Bankers

#### Unit – I

Draw the SEBI guidelines for merchant bankers.

#### Unit – II

How the rating was calculated?

# Unit – III

Tell about the framing of a good project and how will it Appraised?

# Unit – IV

How to prepare the financial projects.

#### Unit – V

Ways to applying various term loans in merchant banking.

# **Text Book**

2. Khan M.Y. & Jain P.K: Financial Management; Text and problems, Tata Mc Graw Hill, NewDelhi.

# Reference

- 3. Pandey I.M: Financial Management; Vikas Publishing house, NewDelhi.
- 4. Verma J.C: A Manual of merchant Banking; Bharat Law House, New Delhi

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9			
CO1	Н	Н	L	L	Н	L	Н	L	L			
CO2	L	L	Н	Н	L	Н	L	Н	Н			
CO3	М	М	М	М	Н	М	Н	М	М			
CO4	Н	Н	Н	М	L	М	L	Н	М			
CO5	Н	L	М	Н	Н	Н	Н	М	Н			
I –I ow	M – Me	dium	F	I _High	1	1	1	1	1			

Mapping of Course Outcomes with Program Outcomes

L–Low M – Medium H – High

**Subject Title** 

**Organisational** Behaviour

To enable the students to acquire and develop skills to take rational decisions in the Organisational Behaviour process. Human resources are always been observed as important in managingorganizations.

# **Course Outcome**

**Subject Code** 

**19BFSC04** 

CO 1	Demonstrate the applicability of the concept of organizational behaviour and its
	nature
CO 2	To analyzing the complexities associated with management of individual behavior in
02	the organization.
CO 3	To demonstrate the leadership skills and become a goodleader
<b>CO 4</b>	To equip the students knowledge with Morale and Productivity and their importance.
CO 5	Demonstrate how the organizational behaviour can integrate in understanding the
0.05	stress and role of counsellor.

Organisational Behaviour - Concept - Nature - Organisational Behaviour Models and other similar fields of study – Disciplines contributing to Organisational Behaviour.

# **UNIT-II**

Individual Behaviour - Perception - Personality - Group Dynamics - Formal and Informal Groups, Group Norms, Group Cohesiveness, Group Behaviour and Group Decision - making.

**UNIT-III** 

Leadership – Concept – Qualities of effective Leadership – Leadership Styles. Power and Authority - Definition of Power - Types of Power

# **UNIT-IV**

UNIT-V

Definition of Authority - Characteristics - Types of Authority. Morale - Concept importance - Morale and Productivity - Measurement of Morale - Steps to improve Morale in anorganization.

Stress management—meaning, types of stress- consequences of work stress. Counselling -meaning - Importance of counsellor - types of counselling - merits of counselling.

# **ORGANISATIONAL BEHAVIOUR**

Credit

4

#### Rathinam College of Arts and Science (Autonomous), Coimbatore – 21. Admitted in B.Com (Financial Services) from the academic year 2019-2020 & onwards Regulation 2019

Lecture

5

Tutorial

0

**Practical** 

0

Type

Theory

[12 Periods]

# [12 Periods]

[12 Periods]

# [12 Periods]

[12 Periods]

# **Text Book**

1. Organisation Theory and Behaviour - V.S.P. RAO & D.S. Narayana

## **Reference Books**

- 1. Organisational Behaviour L.M.PRASAD
- 2. Organisational Behaviour Dr. P.C. SEKAR
- 3. Organisational Behaviour FREDLUTHENS

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9		
CO1	L	Н	Η	Н	L	М	L	L	М		
CO2	L	L	Н	L	М	Н	L	Н	L		
CO3	L	Н	М	L	L	М	L	L	М		
CO4	Н	L	L	Н	Н	L	М	М	Н		
CO5	Н	Н	L	М	L	L	Н	L	Н		
L–Low	M – Med	ium	H -	High	1	1	1	•	•		

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSC04	Organisational Behaviour	2	0	0	4	Practical

## **ORGANISATIONAL BEHAVIOUR (Practical)**

#### Introduction

To enable the students to acquire and develop skills to take rational decisions in the Organisational Behaviour process. Human resources are always been observed as important in managingorganizations.

#### **Course Outcome**

CO 1	Demonstrate the applicability of the concept of organizational behaviour and its Nature
CO 2	To analyzing the complexities associated with management of individual behavior in the organization.
CO 3	To demonstrate the leadership skills and become a goodleader
CO 4	To equip the students knowledge with Morale and Productivity and their importance.
CO 5	Demonstrate how the organizational behaviour can integrate in understanding the stress and role of counsellor.

#### UNIT – I

Models of Organisation.

# UNIT – II

Formal and informal group - case study

# UNIT – III

Leadership - Case study

# $\mathbf{UNIT} - \mathbf{IV}$

Morale and Productivity – case study.

#### $\mathbf{UNIT} - \mathbf{V}$

Stress management – case study.

#### **Text Book**

1. Organisation Theory and Behaviour - V.S.P. RAO & D.S. Narayana

#### **Reference Books**

- 1) Organisational Behaviour L.M.PRASAD
- 2) Organisational Behaviour Dr. P.C.SEKAR
- 3) Organisational Behaviour FREDLUTHENS

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9		
CO1	L	Н	Н	Н	L	М	L	L	М		
CO2	L	L	Н	L	М	Н	L	Н	L		
CO3	L	Н	М	L	L	М	L	L	М		
CO4	Н	L	L	Н	Н	L	М	М	Н		
CO5	Н	Н	L	М	L	L	Н	L	Н		
L–Low	M – Mea	lium	Н	–High	1	1	1				

# ALLIED PAPER SYLLABUS

# MANAGERIAL ECONOMICS

Subje Cod		Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCM	[A01	ManagerialEconomics	4	5	0	0	Theory

#### Introduction

This Subject provides enough insights on the concept of managerial economics. Italso helps independent business person to take various decisions pertaining to price, quantity and marketequilibrium.

#### **Course Outcome**

CO1	Apply economic reasoning to the analysis of selected contemporary economic Problems
CO2	Understand how households (demand) and businesses (supply) interact in various market structures to determine price and quantity of goods and services produced and consumed
CO3	Analyse the efficiency and equity implications of government interference in Markets
CO4	Evaluate the intent and outcomes of government stabilization policies designed to correct macroeconomic problems
CO5	Use economic problem-solving skills to discuss the opportunities and challenges of the increasing globalization of the world economy

#### Unit I: Meaning and Importance of Managerial Economics [12 Periods]

Introduction – Meaning – Scope of Managerial Economics – Importance of the study of Managerial Economics – Two Major Functions of a Managerial Economist Demand Analysis: Introduction – Meaning and Law of Demand – Elasticity of Demand.

#### **Unit II:Demand Forecasting**

Introduction – Meaning and Forecasting– Level of Demand Forecasting – Criteria for Good Demand Forecasting – Methods or Techniques of Demand Forecasting – Survey Methods– Statistical Methods– Demand Forecasting for a New Products.

#### Unit III: Supply & MarketEquilibrium

Introduction – Meaning of Supply and Law of Supply – Exceptions to the Law of Supply – Changes or Shifts in Supply. Elasticity of supply – Factors Determining Elasticity of Supply – Practical Importance – Market Equilibrium and Changes in Market Equilibrium.

#### **Unit IV:Production Analysis**

Introduction – Meaning of Production and Production Function – Cost of Production.

# [12 Periods]

[12 Periods]

# [12 Periods]

#### **Unit V:Business Cycle**

# [12 Periods]

Introduction – Meaning and Features – Theories of Business Cycles – Measures to Control Business Cycles – Business Cycles and Business Decisions Inflation and Deflation: Inflation - Meaning and Kinds – Measures to Control Inflation – Deflation.

# Textbook

1. Managerial Economics: Edwin Mansfield, Publisher: W. W. Norton & Company-2004

#### Reference

- 1. Managerial Economics Dean Joek Prentice Hall of India-2015
- 2. Dholakia R & Oth Micro economics for management students OxfordUniversity

#### Mapping of Course Outcomes with Program Outcomes

Course		Programme Outcome									
Outcome	P01	P02	P03	P04	P05	P06	P07	P08	P09		
C01	L	Н	Н	М	L	L	М	Н	L		
CO2	L	L	L	Н	М	Н	L	L	L		
CO3	Н	L	L	М	L	L	Н	L	Н		
CO4	L	L	L	Н	Н	L	L	М	Н		
C05	L	L	М	Н	L	Н	М	Н	L		
LLOW	M Med	ium	ЧΙ	Jigh	•	•	•	•	•		

L–Low M – Medium H – High

# AGRICULTURE ECONOMY OF INDIA

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCA02	Agricultural Economics of India	4	5	0	0	Theory

#### Introduction

Agricultural economics is an applied field of economics concerned with the application of economic theory in optimizing the production and distribution of food and fiber. Agricultural economics deals with Agricultural labour, Marketing, Pricing, Land tenure system in India and agricultural finance. Agricultural economics influences food policy, agricultural policy, and environmental policy

#### **Course Outcome**

C01	Understand the basic elements of economics aspects and Indian Rural Economy
CO2	Develop the Agricultural Labour and Mechanization of Agriculture
CO3	Understand the theories Agricultural Marketing, Pricing & measures to improve the marketing system
CO4	To know the law of Agricultural Finance and Agricultural Refinance
CO5	Understand the Land Tenure system in India, tenancy Legislation and land ceiling

#### UnitI

# Advertising - Meaning-importance-objectives-media-forms of media-press Newspaper trade journal-Magazines- outdoor advertising-poster-banners - neon signs, publicity literature booklets, folders, house organs-direct mail advertising-cinema and theatre program-radio and television advertising-exhibition-trade fair-transportationadvertising.

# UnitII

# Advertising agencies - advertising budget-advertising appeals - advertising organization - social effects of advertising-advertising copy - objectives-essentials - types-elements of copy writing: Headlines, body copy - illustration-catch phrases and slogans-identification marks.

# UnitIII

Advertising layout- functions-design of layout-typography printing processlithography-printing plates and reproduction paper, and cloth- size of advertising-repeat advertising-advertising campaign- steps in campaign planning.

# UnitIV

Sales force Management-Importance-sales force decision-sales force size-recruitment & selection-training-methods-motivating salesman Controlling - compensation & incentives-fixing sales territories-quota - Evaluation.

# [12 Periods]

[12 Periods]

[12 Periods]

# [12 Periods]

# UnitV

# [12 Periods]

Sales promotion: Meaning-methods-promotional strategy-marketing communication and persuasion-promotional instruments: advertising -techniques of sale promotion-consumer and dealer's promotion. After sales service-packing – guarantee - Personal selling-Objectives- Salesmanship-Process of personal selling-types of salesman.

# Textbook

1. Indian Agriculture: Problems, Progress and Prospects, Sankaran S – LatestEdition

# Reference

1. Indian Economy, Rudder Dutt and Sundaram, 32<sup>nd</sup> Edition, Revised

2. The Indian Economy, Dhingra, 2<sup>nd</sup>Edition

# Mapping of Course Outcomes with Program Outcomes

Course		Programme Outcome								
Outcome	P01	P02	P03	P04	P05	P06	P07	P08	P09	
C01	Н	L	Н	L	L	Н	Н	L	М	
CO2	Н	Н	L	М	Н	L	L	Н	L	
CO3	Н	Н	L	Н	L	L	Н	L	Н	
CO4	L	Н	Н	L	Н	L	L	Н	Н	
CO5	L	Н	L	Н	Н	Н	L	М	L	
LLow	M Med	lium		High	•	•	•	•	•	

L-Low

M – Medium H

H –High

#### **BUSINESS ENVIRONMENT**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSA01	Business Environment – Allied	4	5	0	0	Theory

#### Introduction

This course systematically explores the external environment in which legal businesses operations, policies, regulations, macroeconomic, cultural, political, technological and natural. Additionally, the courses have examines the social responsibility, industrial revolution and regulation of the business firm. Students can apply the recent scenario for planning, operations and environment to a select industry and synthesize trends in the external environment in the presence of risk and uncertainty and provides an analysis and examination of significant contemporary ethical issues and challenges existing throughout the professional businessarena

#### **Course Outcome**

C01	Conduct an in-Depth Analysis of a Specific Component of the Business Environment and Relate it to Organization.
CO2	Analyze the Environment of a Business From the Legal & Regulatory, Macroeconomic, Cultural, Political, Technological and Natural Perspectives.
CO3	Demonstrate and Develop The Conceptual Framework of Industrial Policies and Regulations in Business Environment and Generate Interest in International Business.
CO4	Critically Assess the Social Responsibility of Business Environment of an Organization Using Selected Strategic Tools.
CO5	Integrate the Globalization of Indian Business Environment and its Important Role of Ethical Behaviour.

#### UNIT-I

Concept of Business Environment-Significance – Types of Environment-External and Internal-Inter- Relationship between Economic and non- Economic environment-Impact of Environment on Business and Strategic Decisions- Culture and Business- Social Responsibilities of Business.

#### **UNIT-II**

Industrial Policies and Regulations-Industrial Policy up to 1991-New Industrial Policy- Public Private- Joint and Co-operative sectors- Privatization and Disinvestments-Way of Privatization- Benefits and Arguments against privatization- Privatization inIndia.

#### **UNIT-III**

Technological Environment- Factors Governing Technological Environment- Patents and Trademarks-Political Environment-Political Institutions-Legislature, Executive Judiciary Activism-Industrial Policy-Rationale for Industrial Policy- Industrial Policy Resolution-Industrial Policy Act1991-Objectives-Industrial Licensing.

#### **UNIT-IV**

Social Responsibility of Business-Consumer Rights-Exploitation of Consumer-Consumer Protection-Consumer Protection Act- Carbon Credit- Corporate Governance-Reason for Growing Demand for Corporate Governance-Importance-Prerequisites-Regulatory and Voluntary Actions-Recommendations of Birla Committee.

#### UNIT-V

Globalization-Meaning and Dimensions-Features of Current Globalization-Essential Conditions for Globalization-Globalization of Indian Business- Foreign Direct Investment-Concept- Advantages, Disadvantages and Determinants – India's Policy towards FDI-Multinational Corporation- Meaning-Merits and Demerits-Control Over MNC'S-MNC in India.

#### **Text Books**

- 1. Francis Cherunila, BusinessEnvironment.
- 2. Pruti S, Economic &, Managerial Environment inIndia.

#### **Reference Books**

- 1. Davis & Keith William C Fredrick, Business & Society.
- 2. Amarch and D., Govt.Business.
- 3. Adhikan M, Econornic Environment.

Course		Programme Outcome										
Outcome	P01	P02	P03	P04	P05	P06	P07	P08	P09			
C01	Н	Н	Н	L	Н	L	Н	Н	L			
CO2	L	L	L	Н	L	Н	L	L	Н			
CO3	Н	М	М	М	L	М	Н	М	М			
CO4	L	Н	Н	М	Н	М	L	Н	М			
CO5	Н	Н	L	Н	М	Н	Н	L	Н			
L–Low	M – Mec	lium	H –]	High	•	•		•				

#### **RESEARCH METHODOLOGY**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCA01	<b>Research Methodology</b>	4	5	0	0	Theory

#### Introduction

Research Methods introduces students to the nature, scope, and significance of research and research methodologies. Additionally, the course studies primary and secondary research methods with applications to specific problems, using qualitative and quantitative designs for individual investigation on current problems within a student's area of interest. Students will complete an individual research proposal based on a business topic of interest, using the course's textbooks and selected scholarly and peer reviewed sources.

#### **Course Outcome**

CO1	To know the basic of research and formation of problems
CO2	Understand and apply the major types of research designs and errors
CO3	Formulate clearly defined scaling techniques and report writing
CO4	Analyse and summarise the basic terms such as mean, medium and mode
CO5	To comprehend T-Test, Chi Square-Test

#### Unit I

[12 Periods]

Business Research – Meaning – Scope and Significance – Utility of Business research – Qualities of good researcher – Types of research – Research Process-Research design– Identification, Selection and formulation of research problems- Setting objectives – literature review

#### Unit II

[12 Periods]

[12 Periods]

Sampling – Methods and techniques – Sample size – Sampling error – Field work and data collection- Tools of data collection- Secondary data sources and usage- online data sources- Primary data collection methods – Interview schedule- Questionnaire – Observation, interview and mailed questionnaire – online surveys -pilot study and final collection of data.

#### Unit III

Measurement and scaling techniques – Processing and analysis of data – Editing and coding – Transcription and Tabulation – Statistical tools used in research – Hypothesis -Measures of Central tendency – Mean – Median - Mode-Standard deviation – Correlation – simple & multiple correlations.

# Unit IV

Test of significance - 't' Test - large sample, test of significance for attributes, analysis of variants -Chi-square test and ANOVA test - Ranking Concept & Methods

# Unit V

Interpretations - Report writing- Types of Reports - contents and style of reports - Usage of Tables an Charts - Steps in drafting reports - Reference - Bibliography

# Textbook

1. Business Research Methods - Kothari - 4<sup>th</sup> Edition

# Reference

- 1. Business Research Methods Emory
- 2. Business Research Methods Rummel & Ballaine

# **Mapping of Course Outcomes with Program Outcomes**

Course				Progra	amme O	utcome			
Outcome	P01	P02	P03	P04	P05	P06	P07	P08	P09
C01	Н	Н	Н	L	Н	L	Н	Н	L
CO2	L	L	L	Н	L	Н	L	L	Н
CO3	Н	М	М	М	L	М	Н	М	М
CO4	L	Н	Н	М	Н	М	L	Н	М
CO5	Н	Н	L	Н	М	Н	Н	L	Н
L–Low N	M – Med	ium	H –H	High		1		1	

[12 Periods]

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#### **BUSINESS MATHEMATICS**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BMAA01	<b>Business Mathematics</b>	4	6	0	0	Theory

#### Introduction

To enable the students to learn the Application of Mathematics with respect to business application.

#### **Course Outcome**

C01	Recall the fundamental concepts of profit and loss
CO2	Explain the suitability of interest in business situation
CO3	Understand the fundamental concepts of stock exchange and its related problems
CO4	Apply the concept of matrix in system of linear equation
CO5	Understand the concept of LPP & construct the solution by using the graphical method.
CO6	Motivate students follow ethics in business transaction

#### Unit - I

Profit and Loss - Cost Price, Selling Price, Marked price, Loss, Trade discount and Cash discount, Commission, Brokerage, Problems on these topics

#### Unit - II

Interest - Concept of present value, Simple Interest, Compound interest, Amount at the end of period, Equated Monthly Instalment (EMI) by reducing and flat interest system, problems.

#### Unit -III

Shares - Concept of share, Stock Exchange, Face value, Market Value, Dividend, and Equity shares, Preference shares, Bonus shares, Examples.

#### Unit - IV

Matrices and Determinants - Definition of a Matrix, Types of Matrix, Finding inverse of a matrix by Adjoint method. Solution of a system of linear equations having unique solution and involving not more than three variables problems.

#### Unit - V

Linear Programming Problems - Graph of linear equation, Graph of linear inequality, Formulation of LPP, Solution by Graphical method, Problems relating to two variables

#### **Recommended Text Books**

- 1. Business Mathematics V. K. Kapoor (S. Chand and Sons, Delhi)
- 2. Business Mathematics Bari

Rathinam College of Arts and Science (Autonomous), Coimbatore – 21. Admitted in B.Com (Financial Services) from the academic year 2019-2020 & onwards

## **Books for Reference**

- 1. Problems in Operation Research P. K. Gupta and ManMohan
- 2. Qualitative Methods and Operation Research G. Gopikuttan (Himalaya Publishing

House)

Course		Programme Outcome											
Outcome	P01	P02	P03	P04	P05	P06	P07	P08	P09				
C01	Н	Н	Н	L	Н	L	Н	Н	L				
CO2	L	L	L	Н	L	Н	L	L	Н				
CO3	Н	М	М	М	L	М	Н	М	М				
<b>CO4</b>	L	Н	Н	М	Н	М	L	Н	М				
CO5	Н	Н	L	Н	М	Н	Н	L	Н				
CO6	Н	М	М	М	L	М	Н	М	М				
LLOW	M Ma	dium	Ц	High	1	1	1	1	1				

L–Low

M – Medium

H – High

# **BUSINESS STATISTICS**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BMAA02	<b>Business Statistics</b>	4	6	1	0	Theory

#### Introduction

This paper enables the students to learn the Statistical methods and their applications inCommerce

#### Objective

On successful completion of this course the students shall enrich to solve the Statistical problems in commerce.

#### **Course Outcome**

CO1	To familiarizes the concept of statistics
CO2	To provide practical exposure on calculation of measures of average
CO3	To provide practical exposure on calculation of measures of correlation and irrigation
CO4	To introduce the students about the concept of provability
CO5	To provide practical exposure on calculation of trend analysis

#### UNIT I

Meaning and Definition of Statistics – Collection of data — Primary and Secondary -Classification and Tabulation – Diagrammatic and Graphical presentation Measures of Central tendency – Mean, Median, Mode –simple problems.

# UNIT II

Measures of Dispersion – Range, Quartile Deviation, Standard Deviation and Coefficient of Variation.

# UNIT III

Correlation – Meaning and Definition – Karl Pearson's co-efficient of Correlation, Spearman's Rank Correlation. Regression Analysis – Regression in two variables – Uses of Regression

# UNIT IV

of

Time Series – Meaning, Components and Models – Business forecasting –Methods

Estimating trend – Graphic, Semi-average, and Moving average – Seasonal Variation – Method of Simple average.

# UNIT V

Index Numbers – Meaning, Uses and Methods of construction – Un-weighted and Weighted index numbers – Tests of an Index number – Cost of living index number. Interpolation: Binomial, Newton's..

# Textbook

1. Navanitham, P.A," Business Mathematics & Statistics" Jai Publishers, Trichy-21(2015)

#### **Reference Books**

- 1. Statistics by R.S.N. Pillai and V.Bagavathi
- 2. Statistics- Theory, Methods & Application of D.C.Sancheti and V.K.Kapoor.

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9			
C01	Н	L	М	Н	М	Н	L	М	L			
CO2	L	М	Н	М	М	L	Н	М	L			
CO3	Н	М	L	Н	Н	М	L	Н	L			
CO4	М	Н	L	Н	L	М	L	Н	L			
CO5	М	Н	L	L	М	Н	L	М	L			
L–Low	M – Med	ium	H -	High	1	1	1	L	·			

# INDIAN ECONOMY

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPA01	Indian Economy	4	5	0	0	Theory

# Introduction

To understand the present level of the Indian economy, it is important to understand the economic system of India during the British rule and post-independence economic development policies

#### **Course Outcome**

CO1	To expose the students to different sectors and issues of the Indian Economy.
CO2	To Understood the nature and structure of Indian Economy
CO3	To gain skills in identifying different issues and examining them in the globalized era.
CO4	To understand the various economics models and tools required to run a business.

## Unit–I

Economy growth and Economic development - Features of a Developing Economy -Indicators of Economic Development

# Unit–II

National Income - Trends- Structural changes - Regional Development and Disparities.

# Unit–III

Agriculture - Contribution to economic development - Agricultural productivity -Green Revolution - Land reforms - Sources of farm credit - Food subsidy and Public distribution system.

# Unit-IV

# Industry - Role of industries in economic development - Industrial development under the planning regime- New economic policy 1991 - Role of public sector and restructuring the public sector - Role of small scale industries in economic development - Information technology industry.

# [12 Periods]

[12Periods]

[12 Periods]

# [12 Periods]

#### Unit–V

# [12 Periods]

Five year plans in India – Achievements and failures- Economic development under five year plants.

## **Text Book**

 Gaurav Datt and Ashwani Mahajan C: (2014)Dattand Sundaram's Indian Economy, S.Chand, NewDelhi. Government of India (2007): India Vision 2020, Academic Foundation,NewDelhi

#### **Reference Books**

- 1. Mishra and Puri, (2005) Indian Economy, Himalaya Publishing House, NewDelhi.
- 2. Rangarajan, C. (1998): Indian Economy: Essays on Money and Finance, UBS, NewDelhi

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9		
CO1	М	L	Н	M=l	М	Н	L	М	Н		
CO2	L	М	Η	L	М	L	Н	М	Н		
CO3	Н	М	L	Н	L	М	L	Н	L		
CO4	М	Н	L	Н	L	М	L	Н	М		
L–Low	M – Me	dium	H	I –High	1	1	1	1	1		

#### ENTREPRENNEURIAL DEVELOPMENT

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCA03	Entrepreneurial Development	4	5	0	0	Theory

#### Introduction

To build the necessary competencies and creativity and prepare them to undertake entrepreneurship as a desirable and feasible career option.

#### **Course Outcome**

	To know about the role of the entrepreneur in India and around and the globe,
CO1	understand the benefits and drawbacks of entrepreneurship and students has to
	avoid them; entrepreneurial failure
	To develop student's ability to create, lead and coordinate projects within the
CO2	textile and fashion sector. It also intends to provide tools and methods in order to
	make use of entrepreneurial thinking to develop a business project
CO3	Students will be able to define, identify and/or apply the principles of new
05	venture financing, growth financing, and growth financing for existingbusinesses
CO4	To understand process of women entrepreneur and how faced their problems
CO5	To understand difference between Micro, small and medium Enterprises

#### UnitI

#### [12 Periods]

Basics of Entrepreneurship- classification of Entrepreneurship- Importance of Entrepreneurship- difference between Entrepreneurship and employment – Entrepreneurial skills- current trends.

#### UnitII

# [12 Periods]

[12 Periods]

[12 Periods]

Business management skills - Internal skills - Financial management - Operating management - Manpower management - Material and Inventory management.

#### UnitIII

Business management skills- External skill – Marketing Management- Sales Management – Business opportunities – Market Survey and Strategy- investment and investors relations-Business Outreach and promotions.

#### UnitIV

Schemes and Funding- Banking – Lending schemes – Government sponsored schemes-MSME credit – MUDRA loan- PMEGP scheme- CGTMSE Scheme- startup India.

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#### UnitV

# [12 Periods]

Business plan preparation: plan format- proposal preparation – business pitching – EDP-Feasibility Report-successful enterprises-case studies.

#### **Text Book**

1. C.B.Gupta and S.P.Srinivasan, EntrepreneurialDevelopment.

#### **Reference Books**

- 1. S.S. Khanka, Entrepreneurial Development.
- 2. S. Anil Kumar, Entrepreneurship Development, New Age International, 2008.

#### Mapping of Course Outcomes with Program Outcomes

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9			
CO1	L	L	Н	L	Н	L	L	Н	L			
CO2	Н	Н	L	L	L	Н	L	L	Н			
CO3	Н	L	L	Н	L	L	Н	Н	L			
CO4	Н	Н	L	Н	L	Н	Н	L	L			
CO5	Н	Н	L	Н	L	L	Н	L	L			
I_Low	M – Me	dium	Ч	-High	1	1	1					

L–Low M–Medium H–High

#### PRINCIPLES OF MANAGEMENT

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCA01	Principles of Management	4	5	0	0	Theory

#### Introduction

Managers are required in all the activities of organizations: budgeting, designing, selling, creating, financing, accounting, and artistic presentation; the larger the organization, the more managers are needed. Everyone employed in an organization is affected by management principles, processes, policies, and practices as they are either a manager or a subordinate to a manager, and usually they are both.

#### **Course Outcome**

C01	Discuss and communicate the management evolution and how it will affect future Managers
CO2	Observe and evaluate the influence of historical forces on the current practice of Management
CO3	Identify and evaluate social responsibility and ethical issues involved in business situations and logically articulate own position on such issues
CO4	Imbibe adaptations to an uncertain environment and identify techniques managers use to influence and control the internal environment
CO5	Practice the process of management's four functions: planning, organizing, leading, and controlling

#### UnitI

#### [12Periods]

Management: Meaning – Process of Managing – Features – Management as an art or a science or a profession – Scientific Management – Principles and Functions of Management.

#### UnitII

#### [12 Periods]

Planning: Definition – Nature and Characteristics of Planning – Importance – Types of Plans – Planning process – Limitations. Decision making - steps.

# UnitIII

UnitIV

Organizing: Meaning – Principles and Types of Organization – Span of control-Delegation of Authority – Decentralization. Staffing: Recruitment – Meaning and Definition – Sources of recruitment and selection process – Training.

# [12 Periods]

Directing: Nature and purpose of directing. Motivation: Meaning – Definition – Types of Motivation – Theories of Motivation (Maslow's theory, Herzberg theory, McGregor theory) Leadership: Meaning – Importance – Types of Leadership – Qualities of a good leader – Leadership theories.

# UnitV

Controlling: Definition – Characteristics of control – Steps in controlling – Effective control – Control Techniques. Modern trends in management process.

# **Text Book**

1. Principles of Management - C. B. Gupta

# **Reference Books**

- 1. Principles of Management DinkarPagare
- 2. Essentials of Management Harold Koontz and HeinzWeirich

# Mapping of Course Outcomes with Program Outcomes

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9			
CO 1	Н	Н	Н	L	Н	Н	L	L	Н			
CO 2	L	L	Н	L	Н	L	Н	L	Н			
CO 3	L	М	Н	М	L	Н	Н	L	L			
CO 4	Н	L	L	Н	Н	L	М	L	Н			
CO 5	L	Н	Н	М	Н	L	М	L	Н			
L–Low	M – Mee	dium	Н	-High	1	1	1					

# [12 Periods]

#### [12Periods]

#### SKILLED BASED SUBJECT SYLLABUS

#### **BUSINESS CORRESPONDENCE**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCMS01	<b>Business Correspondence</b>	2	5	0	0	Theory

#### Introduction

The exchange of information is a written format for the process of business activities. Business correspondence can take place between organizations, within organizations or between the customers and the organization. The correspondence refers to the written communication between persons.

#### **Course Outcome**

CO1	Understand Importance of Business communication
CO2	To Learning about the Dimensions of communication, Barriers to communication
CO3	To Learning Fundamental of Business writing, Format of Business
CO4	Students will be able to write the Inquiry letter, complaint letter Persuasive letter,
04	Proposal, Report Writing
CO5	Students will be able to Spoken skills Conducting Presentation, Oral presentation,
005	Debates, Speeches, Interview

#### UnitI

# [12 Periods]

Communication - Defining communication, Process of communication, Communication Model, Objectives of communication, Principles of communication, Importance of Business communication, Importance Feedback.

#### UnitII

Channels of communication, Types of communication, Dimensions of communication, Barriers to communication Verbal, Non-Verbal, Formal, Informal communication.

#### UnitIII

Fundamental of Business writing, Format of Business, Types of Business letter, Inquiry letter, complaint letter Persuasive letter, Proposal, Report Writing.

#### UnitIV

Employment Messages Writing Resume, Application letter, writing the opening paragraph, writing the closing paragraph, summarizing.

# [12 Periods]

[12 Periods]

[12 Periods]

# UnitV

# [12 Periods]

Spoken skills Conducting Presentation, Oral presentation, Debates, Speeches, Interview, Group Discussion, English Pronunciation, Building Vocabulary.

#### **Text Book**

1. Business Correspondence and Report Writing Book by R.C. Sharma

#### **Reference Book**

- 1. Business Correspondence: A Guide to Everyday Writing (2nd Edition): 9780130897923: Business ... Lin Lougheed(Author).
- Booher, Dianna. E-Writing: 21st Century Tools for Effective Communication. New York:

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9			
CO1	Н	Н	Н	L	Н	Н	L	L	Н			
CO2	L	L	Н	L	Н	L	Н	L	Н			
CO3	L	М	Н	М	L	Н	Н	L	L			
CO4	Н	L	L	Н	Н	L	М	L	Н			
CO5	L	Н	Н	М	Н	L	М	L	Н			
L–Low	M – Medi	um	H –I	High	1	1		1				

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCMS02	Customer Relationship Management	2	5	0	0	Theory

#### CUSTOMER RELATIONSHIP MANAGEMENT

#### Introduction

This course introduces the various communication options available in a business context so that students can make appropriate choices in the workplace. Students will gain confidence in their ability to communicate by practicing and receiving feedback on business communication skills. An opportunity for improving academic and workplace language proficiency are embedded in the course also encourages the development of academic literacy which will enable students to become independent learners in the Master of Commerce program and to work efficiently and effectively in the workplace

#### **Course Outcome**

CO1	Understand the concepts of CRM and analyze the customer loyalty, optimizing the customer relationship management
CO2	Educate the students on the practical knowledge with customer services its application in marketing and apply basic marketing concepts to solving marketing challenges.
CO3	Develop insights to students about technological revolution and corporate culture in CRM.
CO4	Analyze the infrastructure, services and organizations involved in current and emerging CRM practices.
CO5	Determine the customer relationship management is developed to other business and its importance to the success of the business entity.

# UNIT – I

CRM Concepts – Acquiring Customers – Customer Loyalty and Optimizing Customer Relationships – CRM Defined – Success Factors the Three Levels of Service/ Sales Profiling – Service Level Agreements (SLAS) - Creating and Managing Effective SLAS.

# UNIT –II

CRM In Marketing – One-To-One Relationship Marketing – Cross Selling &Up Selling – Customer Retention – Behaviour Prediction – Customer Profitability &Value Modelling – Channel Optimization – Event-Based Marketing – CRM and Customer Service – The Call Centre, Call Scripting – Customer Satisfaction Measurement

# UNIT – III

Sales Force Automation – Sales Process- Activity, Contact- Lead and Knowledge Management – Field Force Automation – CRM links in E-Business – E-Commerce and Customer Relationships on the Internet – Enterprise Resource Planning (ERP)– Supply Chain Management (SCM) – Supplier Relationship Management (SRM) – Partner Relationship Management (PRM)

# $\mathbf{UNIT} - \mathbf{IV}$

Analytical CRM – Managing and Sharing Customer Data – Customer Information Databases – Ethics and Legalities of Data Use – Data Warehousing and Data Mining Concepts – Data Analysis – Market Basket Analysis (MBA), Click Stream Analysis, Personalization and Collaborative Filtering.

# UNIT – V

CRM Implementation – Defining Success Factors – Preparing a Business Plan Requirementsjustification and processes – Choosing CRM tools – Defining functionalities – Home grown Versus out-Sourced Approaches – Managing Customer Relationships – Conflict Complacency- Resetting the CRM Strategy - Selling CRM Internally – CRM Development Team – Scoping and Prioritizing - Development and Delivery – Measurement.

# **Text Books**

- 1. V. Kumar & Werner J., CRM, Willey India, 2008
- 2. Bcrnd H Schmitt: CUSTOMER EXPERIENCE MANAGEMENT: A Revolutionary Approach to Connecting With YourCustomers.
- 3. Gordon S. Linoff, Michael J. A. Berry, MINING THE WEB: TRANSFORMING CUSTOMER DATA, Wiley Computer Publishing, Singapore.

# **Reference Books**

- 1. Jagdish Seth, et al:CRM.
- 2. Jill Dyche: THE CRM HANDBOOK: A BUSINESS GUIDE TO CRM, Addison Wesley Information technologySeries.
- 3. Kristin L. Anderson & Carol J Kerr:CRM

Course	Program Outcomes								
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9
CO 1	Н	Н	L	L	Н	L	Н	L	L
CO 2	L	L	Н	Н	L	Н	L	Н	Н
CO 3	М	М	М	М	Н	М	Н	М	М
CO 4	Н	Н	Н	М	L	М	L	Н	М
CO 5	Н	L	М	Н	Н	Н	Н	М	Н
L–Low	M – Me	dium	ŀ	H-High	1		1	1	•

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPS03	<b>Corporate Finance</b>	2	5	0	0	Theory

#### **CORPORATE FINANCE**

#### Introduction

Corporate Finance is about companies, investors, and their interaction in financial markets. Essentially, companies make decisions (how to raise capital, how to invest that capital,) and investors react to those decisions by bidding the company's stock and bond prices up or down. During this course we will look at this interaction from the point of view of both companies and investors, with a special emphasis on companies.

#### **Course Outcome**

CO1	To know the theoretical foundations and methods of corporate financial Management
CO2	To Participate actively and cooperatively in group tasks, and assume a leadership Role
CO3	To Standards, methods and interpretations of financial reporting
CO4	To evaluate critically corporate financial management practices with the aim of proposing and implementing improvements
CO5	To apply best practice tools and methods in corporate finance and investment management to different setting

#### UnitI

#### [12 Periods]

INDUSTRIAL FINANCE: Indian Capital Market – Basic problem of Industrial Finance in India. Equity – Debenture financing – Guidelines from SEBI, advantages and disadvantages and cost of various sources of Finance - Finance from international sources, financing of exports – role of EXIM bank and commercial banks – Finance for rehabilitation of sick units.

#### UnitII

#### [12 Periods]

SHORT TERM-WORKING CAPITAL FINANCE: Estimating working capital requirements – Approach adopted by Commercial banks, Commercial paper- Public deposits and inter corporate investments.

#### UnitIII

#### [12 Periods]

ADVANCED FINANCIAL MANAGEMENT : Appraisal of Risky Investments, certainty equivalent of cash flows and risk adjusted discount rate, risk analysis in the context of DCF methods using Probability information, nature of cash flows, Sensitivity analysis; Simulation and investment decision, Decision tree approach in investment decisions.

#### UnitIV

# [12 Periods]

FINANCING DECISION: Simulation and financing decision - cash inadequacy and cash insolvency-determining the probability of cash insolvency- Financing decision in the Context of option pricing model and agency costs- Inter-dependence of investment- financing and Dividend decisions.

# UnitV

# [12 Periods]

CORPORATE GOVERNANCE : – Corporate Governance - SEBI Guidelines-Corporate Disasters and Ethics- Corporate Social Responsibility- Stakeholders and Ethics -Ethics, Managers and Professionalism

# Textbook

 I.M.Pandey, Financial Management, Vikas Publishing House Pvt., Ltd., 11th Edition, 2008.

# **Reference Books**

- Richard A.Brealey, Stewat C.Myers and Mohanthy, Principles of Corporate Finance, Tata McGraw Hill, 8th Edition,2008
- Brigham and Ehrhardt, Corporate Finance A focused Approach, Cengage Learning, 1st Edition, 2008.
- 3. M.Y Khan, Indian Financial System, Tata McGraw Hill, 5th Edition, 2008
- 4. Smart, Megginson, and Gitman, Corporate Finance, 1st Edition, 2008.
- 5. Krishnamurthy and Viswanathan, Advanced Corporate Finance, PHI Learning, 2008

Course	Program Outcomes								
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9
CO1	L	М	Н	М	Н	L	L	Н	Н
CO2	Н	L	L	М	L	L	М	Н	L
CO3	L	Н	М	L	Н	Н	М	L	Н
CO4	L	Н	М	Н	Н	Н	L	М	М
CO5	Н	L	Н	Н	М	М	Н	Н	Н
L–Low	Н	–High	1	1	1	L	11		

#### SERVICES MARKETING

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BBAS01	Services Marketing	2	5	0	0	Theory

#### Introduction

To develop an understanding of the particular challenges, opportunities and strategies

which are encountered by different types of service business.

#### **Course Outcome**

CO1	Demonstrate an extended understanding of the similarities and differences in services and tangible Products
CO2	Demonstrate knowledge of segmentation and approach to target market.
CO3	Develop strategies and positioning product/services in the market.
CO4	Specify and analyse the consumers' expectation in services
CO5	To acquire knowledge on emerging trends in service marketing.

#### UNIT-I

NATURE AND SCOPE OF SERVICES : Introduction, meaning of services, 7Ps of service marketing, 4 I's characteristics of services, difference between services and tangible products, service sector, classification of services, growth of service sectors and service industries.

#### UNIT-II

SEGMENTING AND TARGETING OF SERVICES: Introduction, Need for segmentation of services, bases of segmentation of services, segmentation strategies in service marketing, need for targeting, Approaches to TargetMarketing.

#### UNIT-III

POSITIONING OF SERVICES: Positioning of services, positioning strategies for services, positioning Through Product/Service Delivery Strategies, Positioning through Pricing Strategies, Positioning through Distribution Strategies, positioning through Sales Promotion and Advertising, Service Differentiation Strategies

#### UNIT-IV

CONSUMER EXPERIENCE IN SERVICES MARKETING: Introduction, Customer Expectations in Services, Service Costs Experienced by Consumer, the Role of customer in Service Delivery, Conflict Handling in Services, Customer Responses in Services, Concept of **Customer Delight** 

[12 Periods]

[12 Periods]

#### [12 Periods]

[12 Periods]

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#### UNIT-V

#### [12 Periods]

EMERGING ISSUES IN SERVICES MARKETING: Introduction, Service Marketing in e-Commerce and e-Marketing, and Telemarketing Services, Service Marketing Research for Global Markets and Rural Markets, Innovations in Services Marketing, Ethical Aspects in ServiceMarketing

#### **Text Books**

- 1. Services Marketing Valarie Zeithaml, Mary Bitner 6th Edition TMH
- 2. Services Marketing Rampal Gupta GalgotiaPublications.

#### **Reference Books**

- 1. Services Marketing Christopher Lovelock PearsonPublications
- 2. Adrian Payne- The Essence of Service Marketing, Prentice- Hall ofIndia,
- 3. Hellen Woodruffe Service Marketing, Macmillan India Ltd. Delhi, 1997

#### Mapping of Course Outcomes with Program Outcomes

Course	Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9	
CO 1	Н	Н	Н	L	Н	Н	L	L	Н	
CO 2	L	L	Н	L	Н	L	Н	L	Н	
CO 3	L	М	Н	М	L	Н	Н	L	L	
CO 4	Н	L	L	Н	Н	L	М	L	Н	
CO 5	L	Н	Н	М	Н	L	М	L	Н	

L–Low M–Medium H–High

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPS01	Portfolio Management	2	5	0	0	Theory

#### **PORTFOLIO MANAGEMENT**

#### Introduction

This course introduces the collection of investment tools such as stocks, shares, mutual funds, bonds, and cash and so on depending on the investor's income, budget and convenient timeframe.

#### **Course Outcome**

CO1	Know the Portfolio strategies
CO2	Study the various approaches to security analysis
CO3	Reduced operational risk for investors and strengthening of fiduciarycontrols
CO4	Understand Portfolio construction and performanceevaluation

#### UnitI

#### [12 Periods]

Portfolio Management-Definition- Concept of Portfolio Management -Types-Objectives of Portfolio Management - Needs and Problems of portfolio -Strategies: Passive Portfolio Management Strategy-Buy and Hold Indexing, portfolio Management Process Targeting, Designing, Auditing and Revising Portfolios. Security Market and Capital Market Line Portfolio Theory.

#### UnitII

#### [12 Periods]

Traditional approach of Portfolio construction: Steps in traditional approach- Analysis of constraints-Determination of Objectives- Selection of Portfolio

#### UnitIII

#### [12 Periods]

[12 Periods]

Modern approach of Portfolio construction-Simple Markomitz Portfolio optimization-Simple Sharpe Portfolio Optimization-Ranking of securities-Selection of the best Portfolio.

#### UnitIV

Portfolio Performance Evaluation: Dimensions of Evaluation - Sharpe Measure -Treynore Measure - Jenson Measure - Comparison of the Three Measures of Portfolio Performance - Portfolio Insurance

#### UnitV

## [12 Periods]

Portfolio Revision: Measures of Return-Formula plan-Purchase and Sale of Stock-

Types of Orders-Rebalancing-Upgrading, Cost of Revision: Trading fees-Commissions-

Transfer charges-Tax Implications-Window Dressing

#### Textbook

1. Punithavathy Pandian - Security Analysis and Portfolio Management Vikas Publishing House (P) Ltd

#### **Reference Book**

- 1. DonaldE.Rosche-SecurityAnalysisand PortfolioManagementRonald J.JordoPrentice Hall of India (P) Ltd.New
- 2. Security analysis and Portfolio management Fischer and Jordan

Course				Prog	gram Out	tcomes			
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9
CO 1	L	L	Н	М	Н	М	М	L	М
CO 2	L	М	Н	М	Н	Н	L	М	L
CO 3	Н	М	L	Н	L	L	Н	Н	Н
CO 4	М	Н	М	L	М	Н	Н	Н	М
L–Low	M – Me	dium	]	H –High	l	1	1		

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSS01	Banking Theory Law and Practice	2	5	0	0	Theory

#### BANKING THEORY LAW AND PRACTICE

#### Introduction

The course defines the concepts of the banker and the customer; explains the general and special relationship between them; delineates the rights and obligations of a banker; narrates the procedure for opening, operation and closing of Savings, Current and Term deposits; deals with essential features of Negotiable instruments like Bills of exchange, Cheque and Promissory Note, describes the duties and statutory protection available to paying banker and collecting banker and examines the features and application of Indian banking regulation Act in recovering bankcredit.

#### **Course Outcome**

CO1	Evaluate the procedure for opening, operation and closing of various types of
	deposit accounts
CO2	Analysis the features of different types of Negotiable Instruments like Cheque, Bill of Exchange, Promissory Note, etc
CO3	Apply the role of paying banker and collecting banker and Understand the general and special relationship between the banker and the customer
CO4	Create awareness of features and types of Negotiable instruments in IndianBank
CO5	Analysis the duties and responsibilities of paying banker and collectingbanker

#### UnitI

#### [12 Periods]

Definition of Banker and Customer – Relationships between Banker and Customer – Special Feature of RBI- Banking Regulation Act 1949- RBI Credit Control Measure – Secrecy of CustomerAccount.

#### UnitII

#### [12 Periods]

Opening of Account – Special Types of Customer – Types of Deposit – Bank Pass Book – Collection of Banker – Banker Lien.

#### UnitIII

#### [12 Periods]

Cheque – Features Essentials of Valid Cheque – Crossing – Making and Endorsement – Payment of Cheques Statutory Protection Duties to Paying Banker and Collective Banker -Refusal of Payment Cheques Duties Holder & Holder in Due Course.

Rathinam College of Arts and Science (Autonomous), Coimbatore – 21. Admitted in B.Com (Financial Services) from the academic year 2019-2020 & onwards

#### UnitIV

#### [12 Periods]

Loan And Advances By Commercial Bank Lending Policies of Commercial Bank -Forms of Securities - Lien Pledge Hypothecation and Advance Against the Documents of Title to Goods – Mortgage.

#### UnitV

#### [12 Periods]

Position of Surety - Letter of Credit - Bills and Supply Bill - Purchase and Discounting Bill Travelling Cheque- Credit Card- Teller System.

#### Textbook

- 1. Sundharam and Varshney, Banking theory Law & Practice, Sultan Chand & Sons., NewDelhi.
- 2. Banking Regulation Act, 1949.
- 3. Reserve Bank of India, Report on currency and Finance2003-2004.
- 4. Basu: Theory and Practice of DevelopmentBanking.

#### Reference

- 1. Reddy & Appanniah : Banking Theory and Practice.
- 2. Natarajan & Gordon : Banking Theory and Practice.

Program Outcomes									
P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9	
Н	Н	Н	L	Н	Н	L	L	Н	
L	L	Н	L	Н	L	Н	L	Н	
L	М	Н	М	L	Н	Н	L	L	
Н	L	L	Н	Н	L	М	L	Н	
L	Н	Н	М	Н	L	М	L	Н	
	H L L H	H H L L L M H L	HHHLLHLMHHLL	P01         PO2         PO3         PO4           H         H         L         L           L         L         H         L           L         H         H         L           H         L         H         L           L         L         H         H	P01         PO2         PO3         PO4         PO5           H         H         H         L         H           L         L         H         L         H           L         H         H         L         H           H         H         H         L         H           H         L         H         H         H	P01         PO2         PO3         PO4         PO5         PO6           H         H         L         H         H           L         L         H         L         H         L           L         M         H         M         L         H         L           H         H         L         H         L         H         L           H         H         L         H         L         L         H           H         L         H         H         L         H         L	P01         PO2         PO3         PO4         PO5         PO6         PO7           H         H         L         H         H         L           L         L         H         L         H         H           L         M         H         L         H         H           L         L         H         M         H         H           H         H         L         H         H         H           L         H         M         L         H         H           H         L         H         M         L         H	P01         PO2         PO3         PO4         PO5         PO6         PO7         PO8           H         H         H         L         H         H         L         L           L         L         H         H         L         H         L         L           L         L         H         L         H         L         L         L           L         H         M         M         L         H         L         L           H         H         H         M         M         L         H         L           H         L         H         H         M         L         H         L	

- M Medium L–Low
- H High

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCS01	Principles of Auditing	2	5	0	0	Theory

#### **PRINCIPLES OF AUDITING**

#### Introduction

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

#### **Course Outcome**

CO1	Articulate knowledge of fundamental audit concepts
CO2	Apply critical thinking skills and solve auditing problems through the use of case Studies
CO3	Explain the legal framework under which Internal Control, Internal Check And Internal Audit
CO4	Demonstrate the ability to undertake research on significant auditing issues and to keep up-to-date with developments in auditing voucher
CO5	Outline the role of verification and valuation of assets

#### UnitI

#### [12 Periods]

 $Introduction\ -\ Auditing:\ Meaning\ -\ Definition\ -\ Evolution\ -\ Objectives\ -\ Importance$ 

- Types of Audit - Standards of Auditing - Procedure for issue of standards by AASB.

#### UnitII

#### [12 Periods]

Auditor and execution of audit - Appointment – Qualification and Disqualification – Qualities – Remuneration – Removal – Rights – Duties – Civil and Criminal Liabilities of Auditors – Commencement of Audit – Engagement Letter – Audit Program – Audit Note Book – Audit Workbook – Audit Markings.

#### UnitIII

#### [12 Periods]

Internal control, internal check and internal audit: Meaning and Objectives of Internal Control – Internal Check and Internal Audit – Internal Check Vs. Internal Audit – Internal Control vs. Internal Audit.

#### UnitIV

#### [12 Periods]

Vouching: Meaning – Objectives – Types of Vouchers – Vouching of Trading Transactions – Vouching Cash Transaction – Auditing in an EDP Environment. Rathinam College of Arts and Science (Autonomous), Coimbatore – 21. Admitted in B.Com (Financial Services) from the academic year 2019-2020 & onwards

#### UnitV

#### [12 Periods]

Verification and valuation of assets: Meaning and Definition – Distinction – Verification and Valuation of various Assets and Liabilities – Audit Committee – Role of Audit Committee – Audit Reports.

#### **Text Book**

1. Principles and Practice of Auditing: RG Saxena, Himalaya PublishingHouse.

#### **Reference:**

- 1. Auditing Principles, Practices & Problems: Jagdish Prakash, KalyaniPublishers.
- 2. Auditing and Assurance: Ainapure & Ainapure, PHILearning.

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9		
CO 1	Н	Н	L	L	Н	L	М	L	Н		
CO 2	L	М	Н	L	Н	L	L	Н	М		
CO 3	L	Н	М	L	L	Н	Н	L	L		
CO 4	Н	L	L	Н	М	L	М	L	Н		
CO 5	L	Н	Н	М	Н	L	М	L	Н		
L–Low	M – Mee	lium	Н	–High	1	1	1	1	1		

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSS02	Insurance Principles and Practices	2	5	0	0	Theory

#### **INSURANCE PRINCIPLES AND PRACTICE**

#### Introduction

This course aims to provide students with the knowledge of general principles and practices of insurance. It is designed to help students understand the theories, regulatory framework of insurance, types of insurance, and the major types of insurance products. After successful completion of this course, students should be able to use insurance as a tool to manage personal and/or group assets.

#### **Course Outcome**

CO1	Provide a basic understanding of the Insurance Mechanism.
CO2	Learn about identification of various types of risks and how to analyses them.
CO3	Compare various kinds of insurance plans as well as the contract selection criteria from a cost-benefit point of view.
CO4	Evaluate the major Life Insurance and General Insurance Products.
CO5	Develop the knowledge about insurance industry in India its regulation and financial assessment.

#### UNIT – I

Defining Risk and Uncertainty - Classification of Risk - Sources of Risk - External and Internal Insurance – Meaning- Nature and Significance Essential Requirements and Principles of Risk Insurance- Reinsurance-Privatization of Insurance Business in India-Insurance Regulatory Development Authority – Recent Developments in the Insurance Sector.

#### $\mathbf{UNIT} - \mathbf{II}$

Life Insurance - Law Relating to Life Insurance- General Principles of Life Insurance Contract- Proposal And Policy- Assignment and Nomination- Title and Claims- Concept of Trust In Life Policy- LIC - Role and Functions.

#### UNIT – III

General Insurance - Law Relating to General Insurance- Different Types of General Insurance- General Insurance Vs Life Insurance- Nature of Fire Insurance - Various Types of Fire Policy-Subrogation- Double Insurance- Contribution- Proximate Cause- Claims of Recovery- Accident and Motor Insurance – Nature- Disclosure- Terms and Conditions Claims and Recovery- Third Party Insurance- Compulsory Motor Vehicle Insurance-AccidentInsurance.

#### UNIT – IV

Deposit and Credit Insurance – Nature-Terms and Conditions- Claim, Recovery Etc.,-Public Liability Insurance- Emergency Risk Insurance Structure and Power- Function of General Insurance Corporation of India- Deposit Insurance and Credit Guarantee Corporation.

#### UNIT – V

Marine Insurance - Law relating to marine insurance - Scope and Nature- Types of Policy- Insurable Interest- Disclosure and Representation- Insured Perils- Proximity Cause-Voyage- Warranties- Measurement- Subrogation- Contribution- Under Insurance.

#### **Text Books**

- 1. M.N. Mishra: Insurance Principles and Practices
- 2. Kothari & Bahl: Principles and Practices ofInsurance

#### **Reference Books**

- 1. G.S.Panda: Principles and Practices of Insurance
- 2. N.D.Kapoor: Elements of BusinessLaw
- 3. P.Periyasamy: Principles and Practices ofInsurance

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9		
CO 1	Н	Н	Н	L	Н	L	Н	Н	Н		
CO 2	L	L	L	Н	L	Н	L	L	L		
CO 3	Н	М	М	М	L	М	Н	М	М		
CO 4	L	Н	Н	М	Н	М	L	Н	Н		
CO 5	Н	Н	L	Н	М	Н	Н	Н	L		
I-Low	M – Me	dium	Η	I _High	1	1		L			

#### Mapping of Course Outcomes with Program Outcomes

L-Low M - MediumH –High

#### **DISCIPLINE SPECIFIC ELECTIVE**

#### LOGISTICS AND SUPPLY CHAIN MANAGEMENT

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCME01	Logistics and Supply Chain Management	4	6	0	0	Theory

#### Introduction

International logistics is the process of planning and managing the flow of goods and products in your company's supply chain from acquisition to customer purchase, where part of the process involves crossing at least one international board.

#### **Course Outcome**

CO1	Explain and illustrate the significance of logistics operations within a globalised context
CO2	Examine the key challenges and levels of risks involved in international logistics
02	to ensure it operates appropriately within global context
CO3	Describe and explain logistics services and operations on an international scale
CO4	Demonstrate a critical understanding of the various transport modes available and their
04	characteristics in international logistics
CO5	Apply international logistics knowledge and practices in international trade operations

#### Unit– I

#### [12 Periods]

Logistics management and Supply Chain management - Definition, Evolution, Importance. Th concepts of logistics. Logistics relationships. Functional applications – HR, Marketing, Operations, Finance, IT. Logistics Organization - Logistics in different industries.

#### Unit– II

#### [12 Periods]

[12 Periods]

Logistics Activities: – functions, objectives, solution. Customer Service, Warehousing and Material Storage, Material Handling, order processing, information handling and procurement Transportation and Packaging. Third party and fourth party logistics - Reverse Logistics - Global Logistics.

#### Unit– III

## Modeling logistics systems - Simulation of logistic systems - Dimensions of Logistics and SCM The Macro perspective and the macro dimension – Logistic system analysis strategy, Logistical Operations Integration, Customer service.

#### Unit– IV

#### [12 Periods]

Fundamentals of Supply Chain and Importance, Development of SCM concepts and Definitions Supply chain strategy, Strategic Supply Chain Management and Key components. Drivers of Supply Chain Performance – key decision areas – External Drivers of Change.

#### Unit– V

#### [12 Periods]

Supply Chain Relationships - International and global issues in logistics - Role of government in international logistics and Principal Characteristics of logistics in various countries and regions – balance score card- bench marketing.

#### Text Book

1. International Logistic and Supply Chain Management. Martin Christopher, FT Press Publisher.

#### **Reference Books**

- 1. Bowersox, Logistical Management, Mc-Graw Hill,2000
- 2. Sahay B S, Supply Chain Management for Global Competitiveness, Macmillan India Ltd.,New Delhi.

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9		
CO 1	Н	Н	Н	L	Н	Н	L	L	Н		
CO 2	L	L	Η	L	Н	L	Н	L	Н		
CO 3	L	М	Η	М	L	Н	Н	L	L		
CO 4	Н	L	L	Н	Н	L	М	L	Н		
CO 5	L	Н	Н	М	Н	L	М	L	Н		
L–Low	M – Mediu	um	H –H	igh	1	1	1	1	1		

#### GOODS AND SERVICE TAX

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
<b>19BCCE01</b>	Goods & Service Tax	4	6	0	0	Theory

#### Introduction

Goods and Services Tax (GST) is an indirect tax (or consumption tax) levied in India on the supply of Goods and services. GST is levied at every step in the production process, but is meant to be refunded to all parties in the various stages of production other than the final consumer.

#### **Course Outcome**

CO1	This course aims to build upon the principles of income tax law as covered in an introductory undergraduate income tax law subject
CO2	Demonstrate knowledge of the fundamental principles of tax law, including income tax, GST and fringe benefit tax law as it applies to a wide variety of different business types in Australia such as companies, trusts, partnerships and sole proprietors.
CO3	Evaluate and synthesis information and existing knowledge from a number of sources.
CO4	Communicate ideas effectively in informal group discussions
CO5	Demonstrate knowledge of some of the more topical taxation issues affecting businesses in Australia in today's economy.

#### Unit–I

#### [12 Periods]

[12Periods]

[12 Periods]

Introduction to Indirect Tax: Meaning – Features - Types – Objectives – Principles - Cannon of Taxation - Tax system in India - Pros and Cons of Indirect tax - Contribution to government Revenues - Development of Indirect Taxation.

#### Unit–II

Customs Law: Basic Concepts of Customs Law - Different types of Customs Duty – Abatement of Duty in damaged or deteriorated goods - Valuation-Customs procedure –Exemptions – Customs Duty Drawback - Duty Free Zones - Offense and Penalties

#### Unit–III

Introduction to Goods and Services Tax (GST): Meaning of GST-Basic Concepts-Features of GST- Benefits of GST - GST working Mechanism - GST rate and taxes on GST – Goods and Service

Regulation 2019

[12 Periods]

[12 Periods]

Tax Network (GSTN) - Constitutional Framework of GST - Model GST Law – Charge ability for GST - Composition Scheme

#### Unit-VI

Supply: Meaning and Scope - Types of Supply-Time of Supply-Provision relating to time of Supply-Place of supply-Provision relating to place of supply - Valuation mechanism – Input tax credit Mechanism - Payment mechanism -Registration under GST –Rules

#### Unit–V

Registration under GST: Return Filing – Rules - Refund Provision in GST - E–commerce – Operators – TDS/TCS - Small scale exemption.

#### **Text Book**

1. Datey, V.S. (2015).Indirect Taxes. Mumbai, Taxmann Publications Private Limited.(2017). Simplified Approach to GST – A ReadyReference.

#### **Reference Book**

1. Balachandran, V.(2006).Indirect Taxation. New Delhi, Sultan Chand and Sons. 2. Mittal,J.K. (2015). Law Practice and Procedures of Service Tax. New Delhi, Jain BookAgency.

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9			
CO1	Н	Н	L	L	Н	L	Н	L	L			
CO2	L	L	Н	Н	L	Н	L	Н	Н			
CO3	М	М	М	М	Н	М	Н	М	М			
CO4	Н	Н	Н	М	L	М	L	Н	М			
CO5	Н	L	М	Н	Н	Н	Н	М	Н			
L–Low	M – Med	lium	H	-High	1	1		<u>I</u>	1			

#### **BRAND MANAGEMENT**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BBAE01	Brand Management	4	5	0	0	Theory

#### Introduction

To develop knowledge of branding frameworks, strategies and brandings role within business and know the value of a brand to an organization.

#### **Course Outcome**

CO 1	Demonstrate to difference between Product and Brands
CO 2	Evaluate the pros and cons of brand extension
CO 3	To know the brand equity and Positioning & Repositioning of brands
CO 4	To equip with buyer behaviour concepts and to formulate and justify Buying Decision Behaviour
CO 5	Analyse the buyer problem, buyer decision making process and Post-purchase Behaviour

#### **Unit – I Introduction toBrand Management**

# Concept of Branding, Significance of Branding, Brand – Types, Difference between Product and Brand; Branding Challenges; Overcoming Branding Challenges; E- Branding.

#### **Unit – IIBrandExtensions**

## Concept of Brand Extensions, Types of Brand Extensions, Need for Brand Extensions, Pros and Cons of Brand Extensions, Category – related Extensions, Image –related Extensions, Unrelated Extensions

#### **Unit – IIIBrandEquity**

The concept of Brand Awareness, Brand Identity, Brand Image, Brand Personality Brand Equity; Creating brands in a competitive market; Brand Positioning & Repositioning, Brand Associations, Using Brand Elements to create brand equity.

#### **Unit – IV Introduction toBuyerBehaviour**

Understanding the Basics of Buyer Behaviour, Types of Buying Decision Behaviour, Black – Box Model of Consumer Behaviour.

## [12 Periods]

[12 Periods]

#### [12 Periods]

[12 Periods]

#### **Unit – V BuyerDecisionProcess**

#### [12 Periods]

Buyer Decision Making: Problem Identification, Information search, Sources

of Information, evaluation of alternatives, purchase decision, Post-purchase Behaviour.

#### **Text Books**

- 1. Brand Management Gulnarsharma, Karan Singh Khundia Himalaya PublishingHouse
- 2. Brand Management: Principles and Practices KirtiDutta Oxford UniversityPress.

#### **Reference Books**

- 1. Brand Management: The Indian Context YLR Moorthi Vikas PublishingHouse
- 2. Consumer Behaviour Schiffman and Lannik PHI 5. Consumer Behaviour Suja Nair -

Himalaya PublishingHouse

Course		Program Outcomes											
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9				
CO 1	L	М	Η	М	Н	L	L	Н	Н				
CO 2	Н	L	L	М	L	L	М	Н	L				
CO 3	L	Н	М	L	Н	Н	М	L	Н				
CO 4	L	Н	М	Н	Н	Н	L	М	М				
CO 5	Н	L	Η	Н	М	М	Н	Н	Н				
L–Low	M – Med	ium	H –	High	1	1	1	t.					

#### **E-COMMERCE**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCPE01	E-Commerce	4	5	0	0	Theory

#### Introduction

E-Commerce is the buying and selling of goods and services, or the transmitting of funds or data, over an electronic network, primarily the internet.

#### **Course Outcome**

C01	To Identify and understand Business models and strategy of e-commerce
CO2	To Acquire knowledge in Computers
CO3	To Know more about Network service and payment system in e-commerce
CO4	To Understand the E- On line banking and various delivery channels
CO5	To Know about E-commerce technology and security issues
<b>T</b> T <b>1</b> 4 <b>T</b>	[40 D + 1]

Unit–I

#### [12 Periods]

Electronic commerce – Introduction – Business Models of e-Commerce - B2B ecommerce and EDI – Business Applications of e-commerce. Infrastructure for e-commerce – Communication networks for e-commerce.

#### Unit-II

#### [12 Periods]

Introduction to computers- Importance of Computers- Computer Applications in various-Areas of Business- General Application of Computers in Various Fields. Fundamentals of Computers: Classification of Computers- Basic Principles of operation of Digital Computer-Computer system-computer virus- Development of computers and Computer Generation-Computer Number System.

#### Unit-III

Network services – secure messaging – payment systems in e-commerce – Structured electronic documents.

#### Unit-IV

E-online Banking: Introduction Concepts and Meaning-Need for computerization-Electronic delivery channels-Automated Teller Machine(ATM)-Electronic Fund Transfer(EFT)uses- computerization in clearing houses- Tele banking- Electronic Money Transfer(EMT) – Paytm - E-Cheque - Financial Transactions Terminals - MICR Cheques- e-Banking in India. *Approved in the BOS Meeting held on 17/07/2020* Page **125** of **165** 

#### [12 Periods]

[12 Periods]

#### Unit–V

#### [12 Periods]

E-Commerce Technology – Security Issues in e-Commerce – Legal and Ethical Issues -Role of social media in e-Commerce Industry-M-Commerce and WAP - Mobile Commerce Risk, Security and Payment Methods - Mobile money-infrastructure and fraud prevention for Mpayment - Current Trends in electronic world – e-Waste – e-Surveillance – e-Governance - e-Care.

#### **Text Book**

1. R.Saravana Kumar R.ParameswaranT.Jayalakshmi ., Information Technology S.Chand 2015 Revised Edition

#### **Reference Book**

1. Dr.C.S.Rayudu e-Commerce e-Business Himalaya publishing house 2015 Revised Edition

Course		Program Outcomes											
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9				
CO 1	Н	Н	Н	L	Н	Н	L	L	Н				
CO 2	L	L	Н	L	Н	L	Н	L	Н				
CO 3	L	М	Н	М	L	Н	Н	L	L				
CO 4	Н	L	L	Н	Н	L	М	L	Н				
CO 5	L	Н	Н	М	Н	L	М	L	Н				
L–Low	M – Mec	lium	Н	–High	1		L	•	•				

#### **INTERNATIONAL BUSINESS**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BBAE02	International Business	4	5	0	0	Theory

#### Introduction

To enable students to know the basic concepts of international business, impact on foreign trade, acquire knowledge on WTO, role of World Bank and ways to administer the foreign exchange.

#### **Course Outcome**

CO1	Analyse the role and impact of foreign trade on national economic development.
CO2	To acquire knowledge on Euro currency market GATT – WTO, World Bank and IMF – Functions.
CO3	To Know the differences between export marketing and domestic marketing
CO4	To Analyse the past trend and present position of India's imports and exports
CO5	To broaden knowledge on Foreign exchange and its administration

#### Unit – I

#### [12 Periods]

International Business - Meaning, Nature and Scope – Role of Foreign Trade in the Economic Development of India - Balance of payment in the context of Economic Growth Process - Trade balance -Current Account position and Capital Account position - Trends - Principles of BOP - Correction of adverse BOP.

#### Unit – II

Euro Currency Market – GATT – WTO, World Bank and IMF – Functions.

#### Unit – III

Export marketing - Meaning - Differences between export marketing and domestic marketing salient features and basic functions of export marketing - export barriers - Tariff and non tariff - Export Market Analysis – Feasibility of market entry – Sources of market information – Assessing sale prospects. Unit – IV

Composition and direction of India's imports and exports – Past trends, present position and prospects - Project consultancy and Service exports - Trends, prospects and problems - Important documents used in foreign trade.

# [12 Periods]

[12 Periods]

## [12 Periods]

#### Unit – V

#### [12 Periods]

Foreign exchange – Theories of foreign exchange – Administration of foreign exchange – Rate determination – Factors influencing fluctuations in foreign exchange – Exchange control in India.

#### **Text Book**

- 1. International Marketing Management -Varshney&Bhattachariya
- 2. International Business FrancisCherunilam

#### **Reference Book**

- 3. Export Marketing T.A.S.Balagopal
- 4. Money, Banking & International Trade -M.L.Seth

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9			
CO 1	L	L	Н	М	Н	М	М	L	М			
CO 2	L	М	Н	М	Н	Н	L	М	L			
CO 3	Н	М	L	Н	L	L	Н	Н	Н			
CO 4	М	Н	М	L	М	Н	Н	Н	М			
L–Low	M – Medi	um	H –H	ligh				<u>.</u>				

#### **INTERNATIONAL FINANCE**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSE01	International Finance	4	5	0	0	Theory

#### Introduction

International Finance will introduce students to global financial markets and operations of multinational firms. The course will be taught on-site students will benefit from their visits to some of the world's most important financial institutions. Background information will be provided prior to the Internet links and electronic correspondence. Topics to be discussed will include foreign exchange markets, international financial markets, international banking, currency derivative markets, euro markets, risk management, and investment decisions in the globalmarketplace.

#### **Course Outcome**

C01	Assess the environment of international finance and its implications on international business.
CO2	Define and measure foreign exchange risks and to identify risk management strategies.
CO3	Apply the Integrate global developments with the changing business environment in India.
CO4	Generalize the process and techniques used to make international investment decisions.
C05	Analyses the nature and functioning of foreign exchange markets, determination of exchange rates and interest rates and their forecasting.

#### UNIT-I

#### [12Periods]

[12Periods]

International Financial Environment- The Importance, Rewards & Risk of International Finance- Framework Overview of International Economic Institutions -Goals of MNC-International Business Methods – Exposure to International Risk- International Monetary System.

#### **UNIT-II**

International Financial Market Rate Movements-Creation of Euro – Euro Currency Market – European Monetary System – Basic Concept of International Monetary Market – International Money Market Instruments – International Flow of Funds- Balance of Payments (BOP)- Fundamentals of BOP- Accounting Components of BOP- Factors Affecting International Trade and Capital Flows, Agencies That Facilitate International Flows- BOP, Equilibrium & Disequilibrium.

#### UNIT-III

International Investment Decisions- International Investment Decisions - Foreign Direct Investment- International Portfolio Investment, International Capital Budgeting- Evaluation and Management of Political Risk- Foreign Exchange Market- Difference Between Fixed and Floating Rate – Exchange Spot, Forward, Futures Options and Swaps- Arbitrage and Speculation in Foreign Exchange Market.

#### UNIT-IV

#### [12Periods]

[12 Periods]

[12 Periods]

Forex Management Origin and Concept of Foreign Exchange –Word Bank Exchange Rate Mechanism – Factors Influence Exchange Rate – Purchasing Power Parity – Real Interest Parity – Parities Conditions and Managerial Implication – Time Sources Forecasting Model – International Fisher'sEffect.

#### UNIT-V

Foreign Exchange Exposure- Managing Transaction- Transaction and Operating Exposure Techniques for Covering the Foreign Exchange Risk-Internal and External Techniques of Risk- International Financial Market Instruments-International Equities- ADR And GDR-Foreign Bond and Euro –Bond- Short Term And Medium Term Instruments.

#### **TEXT BOOKS**

1. Buckley Adrian Multinational finance - PHI, New Delhi

#### **Reference Books**

- 1. Shapiro A C, Multinational financial management PHI, New Delhi
- 2. Levi D, Maurice, International finance –Routledge
- 3. Krugman Paul R, Obstfeld, Maurice and melitz marc, International economics Pearson India.

Course				Progr	Program Outcomes					
Outcomes	P01	PO2	P03	P04	P05	P06	P07	P08	P09	
CO1	Н	Н	L	L	Н	L	Н	L	L	
CO2	L	L	Н	Н	L	Н	L	Н	Н	
CO3	М	М	М	М	Н	М	Н	М	М	
CO4	Н	Н	Н	М	L	М	L	Н	М	
CO5	Н	L	М	Н	Н	Н	Н	М	Н	
L–Low	M –	M – Medium H –High								

#### **MANAGEMENT INFORMATION SYSTEM**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCE06	Management Information System	4	5	0	0	Theory

#### Introduction

To a programmer it is nothing but files structures and file processing. However, it involves much more complexity. The three components of MIS provide a more complete and focused definition, where System suggests integration and holistic view, Information stands for processed data, and Management is the ultimate user, the decision makers

#### *Course Outcome*

C01	Understand the leadership role of Management Information Systems in achieving business competitive advantage through informed decision making.
<i>CO2</i>	Analyse and synthesize business information and systems to facilitate evaluation of strategic alternatives.
СОЗ	<i>Effectively communicate strategic alternatives to facilitate decision making.</i>
<i>CO4</i>	Identify the major management challenges to building and using information systems in organizations.
<i>C05</i>	Identify managerial risks related to information system organization processing and utilizing.

#### UnitI

#### [12 Periods]

[12 Periods]

An Overview of Management Information Systems (MIS): Concept & Definition of MIS - MIS Vs. Data Processing - MIS & Decision Support Systems - MIS & Information Resources Management - End User Computing – MIS Structure - Managerial View of IS – Functions of Management - Management Role - Levels of Management.

#### UnitII

Foundation of Information Systems: Introduction to Information System in Business -Fundamentals of Information Systems - Solving Business Problems with Information Systems -Types of Information Systems, Effectiveness and Efficiency Criteria in Information System -Frame Work For IS - Sequence of Development of IS.

#### UnitIII

Concept of Planning & Control: Concept of Organizational Planning - Planning Process -Computational Support for Planning - Characteristics of Control Process - Nature of Control in an Organization. IS Planning – Determination of Information Requirements - Business Systems Planning - End Means Analysis - Organizing thePlan

UnitIV

#### [12 Periods]

[12 Periods]

[12 Periods]

Business Applications of Information Technology: Internet & Electronic Commerce – Intranet - Extranet & Enterprise Solutions - Information System for Business Operations -Information System for Managerial Decision Support - Information System for Strategic Advantage.

UnitV

# Advanced Concepts in Information Systems: Enterprise Resource Planning - Supply Chain Management - Customer Relationship Management and Procurement Management -Systems Analysis and Design – System Development Life Cycle – Prototyping – Sad - Project Management - Cost Benefit Analysis - Detailed Design - Implementation.

#### Textbook

1. Management Information System: CVS. Murthy, HPH. **Reference** 

1. Information System: Gordon B.Davis & Margrethe H.Olson, TMH.

2. Information System for Modern Management: Murdick, PHI

#### Mapping of Course Outcomes with Program Outcomes

Course	Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	<b>PO8</b>	PO9	
CO 1	Н	Н	Н	L	Н	Н	L	L	Н	
CO 2	L	L	Н	L	Н	L	Н	L	Н	
CO 3	L	М	Н	М	L	Н	Н	L	L	
<b>CO 4</b>	Н	L	L	Н	Н	L	М	L	Н	
CO 5	L	Н	Н	М	Н	L	М	L	Н	
LLow		1 Madium II Iliah								

L–Low M–Medium H–High

Approved in the BOS Meeting held on 17/07/2020

#### MICRO FINANCE

Subject Co	ode	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BFSE02 / 19	BFSE06	Micro Finance	4	5	0	0	Theory

#### Introduction

The main aim of this course is to understand common market research activities related to micro financing. Students completing this course will be able to obtain active positions as loan officers and become facilitators in the intricate process of funding micro businesses. Students will gain an understanding of the broader contexts that explain and fortify the field of microfinance; such topics include how and why the current credit market fails to meet the financial needs of micro businesses. They will take on roles to find and manage their own clients, requiring skills in business communications, including writing style, presentation and independentresponsibility

#### **Course Outcome**

C01	Understand the concepts and present a strategic plan for a business in Indian retail
	environment.
CO2	Create and Make the student aware of the moral and ethical dilemmas that face the
02	retailing industry in today's business environment.
CO3	Apply the strategies that are used within the different stages of a product's lifecycle
CO4	Analysis the opportunities for the student to view the globalization of the retail
CO4	industry.
CO5	Compare different customer service strategies that can be used to improve the
CO5	consumer experience

#### UNIT-I

#### (12Hours)

Microfinance- An Introduction- Meaning and Definition of Micro Finance–Objectives and Innovative Concepts of Micro Finance-Need for Micro Finance in India-History of Micro Finance-Importance of Rural Development and Financial Inclusion- products, (savings, credit,

Regulation 2019

(12Hours)

(12Hours)

(12Hours)

(12Hours)

insurance, pension, equity, leasing, hire-purchase service, Micro remittances, Micro Securitization, franchising etc.,- Emerging practices of Microfinance in India and Global Level.

#### **UNIT-II**

Credit Lending Models- Associations-Bank Guarantees Community Banking-Cooperatives Credit Unions- Grameen Model- SHG-Individual-Intermediaries- Could be individual lenders- NGOs-micro credit programmes - Commercial banks-A Development Strategy and an Industry.

#### UNIT-III

Income generating activities and Micro enterprise- Financial Evaluation of Microfinance institutions in India – Financial Statement Analysis of Microfinance Institutions – Analysis of financial performance ratios – Rating of Microfinance Institutions - Market Evaluation of Microfinance.

#### UNIT-IV

Products and Services- Pricing of Financial Services- Legal and Regulatory Compliance in Microfinance- Social Evaluation of Microfinance- Role of Ethics in Microfinance State Intervention in Rural Credit- Bank Linkup and Programme- Governance and the Constitution of the Board of Various Forms of MFIs in India.

#### UNIT-V

Intermediaries for Microfinance- Microfinance Delivery Models and Banks Linkages Programme-Emerging Issues in Microfinance- Gender Issues in Microfinance- Role of Technology in Microfinance- Micro Credit as Priority Sector Advance- Impact of Microfinance on Empowerment of Women.

## **TEXT BOOKS**

- 1. Beatriz and Jonathan, The Economics of Microfinance, Prentice Hall ofIndia.
- 2. PaiPanandikar & Mehra NC, National Institute of Bank Management, Pune.
- Indian Institute of Banking and Finance, Microfinance : perspectives andOperations, Macmillan India Limited,2011.
- 4. Bandyopadhyay, S C, RuralBanking.

#### **REFERENCE BOOKS**

- 1. Desai Vasantha, Indian Banking nature and Problems, HimalayaPublishing.
- 2. Datt, Sundaram, Indian Economy. S Chand &sons,
- 3. Amithabh Bhattacharya, Indian Economic Problems, MetropolitanPublications

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9		
CO 1	Н	Н	L	L	Н	L	М	L	Н		
CO 2	L	М	Н	L	Н	L	L	Н	М		
CO 3	L	Н	М	L	L	Н	Н	L	L		
CO 4	Н	L	L	Н	М	L	М	L	Н		
CO 5	L	Н	Н	М	Н	L	М	L	Н		
L–Low	M – Med	ium	H -	-High	1	1	1	1			

#### **BUSINESS ETHICS**

Subject code	Subject title	Credit	Lecture	Tutorial	Practical	Туре
<b>19BCPE03</b>	<b>Business Ethics</b>	4	5	0	0	Theory

#### Introduction

Business Ethics is applies ethical theory and practice to business management. We review different ethical systems, cultural variations and ways organizations develop and implement ethics programs. Students or manages, unfamiliar with many ethical challenges, behaviors or regulations will find themselves struggling in business industries that include finance, accounting or human resource management, marketing andretail.

#### **Course Outcome**

CO1	To identify and understand ethics that are relevant and operative in a sustainable business enterprise
CO2	To To acquire knowledge about Managementethics
CO3	To a To know more about Indian cultures and values
CO4	To understand the corporate ethical evaluation of business and ecological environmental issues in Indian context
CO5	To know about ethical conflict, ethical code and contracts

#### Unit - I

Evolution of Business Ethics - Ethics - Meaning- importance - Nature and relevance to business - Values and attitudes of professional accountants - Characteristics - Ethical theories -Causes of unethical behavior - Ethical abuses - Work ethics - Code of conduct - The Seven Principles of Public Life

#### Unit – II

Relevance of Business Ethics - Arguments for and against - Ethics and Value in 21st century - Ethics in Indian business

#### Unit - III

Political - legal environment - Provisions of the Indian constitution pertaining to Business - Political setup - major characteristics and their implications for business - Prominent features of MRTP & FERA - Social -Cultural environment and their impact on business operations - Salient features of Indian culture and values.

#### Unit - IV

Management of Ethics - Ethics analysis [Hosmer model] - Ethical dilemma - Ethics in practice - Ethics for managers - Role and function of ethical managers - Comparative ethical behavior of managers - Code of ethics - Competitiveness - Organizational size -Profitability and ethics - Corporate ethics evaluation Business and ecological / environmental issues in the Indian context and case studies.

#### Unit - V

Ethical Conflict - The relationship between ethics and law -Difference between ethical codes and contracts - Unethical behavior Consequences - Conflicts of interest - Causes and remedies - Ethics of Management Accountant Professionals.

#### **Text Books**

- 1. Colin M. Fisher and Alan Lovell, (2010) Business Ethics and Values, F.T. PrenticeHall.
- 2. Glenn Martin, (2009) Human Values and Ethics in the work place, G.P.Martin.

#### References

- 1. SekharR.C., (2011) Ethical Choice in Business, Responsebooks.
- 2. William H Shaw, (2005) Business Ethics, ThomsonPublications.

Mapping of course outcomes wi	th program outcomes
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Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9		
CO 1	Н	Н	Н	L	Н	L	Н	Н	Н		
CO 2	L	L	L	Н	L	Н	L	L	L		
CO 3	Н	М	М	М	L	М	Н	М	М		
CO 4	L	Н	Н	М	Н	М	L	Н	Н		
CO 5	Н	Н	L	Н	М	Н	Н	Н	L		
L–Low	M – Med	ium	H –	High	1	1	1				

#### HUMAN RESOURCE MANAGEMENT

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
<b>19BCCE04</b>	Human Resource Management	4	5	0	0	Theory

#### Introduction

To enable the students to acquire knowledge of Human Resource Management. On successful completion of this course, the students should Have understood functions of HRM, Human Resource Planning, Recruitment and Selection, Performance Appraisal, Training and Developmentetc.,

#### **Course Outcomes**

CO1	Acquired knowledge on HRM, its environment, methods of selection, and Interview techniques.
CO2	Gained knowledge on training and career development
CO3	Students learnt about remuneration and welfare measures.
CO4	Gained facts about labour relation and Industrial disputes
CO5	Students learnt about Human resource audit, nature and approaches

#### UnitI

[12 Periods]

Human Resource Management - meaning, nature, scope and objective – Functions of HR Department - The Role of Human Resource Manager - Organisation of HR department – Human Resource Policies and Procedures – Principles of HRM – HRM activities

#### UnitII

#### [12 Periods]

Manpower planning - Job description - Job analysis - Role analysis - Job specification - Recruitment and Selection - Training and Development.

#### UnitIII

Performance appraisal - Job evaluation and merit rating - Promotion - Transfer and demotion - Human relations - approaches to good Human relations - Punishment.

#### Unit–IV

Wages and Salary Administration - Incentive System - Labour Welfare and Social Security - Safety, Health and Security - Retirement Benefits To Employees.

#### Unit-V

Industrial Relations - Trade Unionism - Grievance Handling - Collective Bargaining and Worker's Participation in Management.

#### **Text Book**

1. V.S.P .Rao, "Human Resources of Management", Sultan Chand Publishing, Revised Edition, 2016. (Unit I to V)

#### Reference

- 1. Tripathy, "Personnel Management and Industrial Relations", 21<sup>st</sup> Edition, 2013.
- 2. R.WayneMondy, "Human Resource Management", Pearson Publications, 10<sup>th</sup> Edition2011.

#### **Mapping of Course Outcomes with Program Outcomes**

Course		Program Outcomes										
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9			
CO1	Н	Н	Н	L	Н	Н	L	L	Н			
CO2	L	L	Н	L	Н	L	Н	L	Н			
CO3	L	М	Н	М	L	Н	Н	L	L			
CO4	Н	L	L	Н	Н	L	М	L	Н			
CO5	L	Н	Н	М	Н	L	М	L	Н			
L–Low	M – Medium H –High											

[12 Periods]

#### [12 Periods]

[12 Periods]

#### **CYBER LAW**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
<b>19BCCE08</b>	Cyber Law	4	5	0	0	Theory

#### Introduction

Cyber law is the part of the overall legal system that deals with the internet, cyberspace and their respective legal issues. Cyber law covers a fairly broad area, encompassing several subtopics including freedom of expression, access to and usage of the internet, and online privacy.

#### **Course Outcome**

CO 1	To know the basic concepts which lead to the formation and execution of electronic contracts
CO 2	To enlighten the students' knowledgeon the basic application of Cyber Law in e- Commerce in India
CO 3	To growing awareness on privacy is another upcoming trend
CO 4	To improve cyber security professionals' skills and citizen sensitization and Awareness

#### Unit – I

#### [12 Periods]

Cyber Law: Introduction- Concept of Cyberspace-E-Commerce in India-Privacy factors in E-Commerce-cyber law in E-Commerce-Contract Aspects.

#### Unit – II

#### [12 Periods]

[12 Periods]

Security Aspects: Introduction-Technical aspects of Encryption-Digital Signature-Data Security. Intellectual Property Aspects: WIPO-GII-ECMS-Indian Copy rights act on soft propriety works- Indian Patents act on soft propriety works.

#### Unit – III

Evidence Aspects: Evidence as part of the law of procedures –Applicability of the law of Evidence on Electronic Records-The Indian Evidence Act1872.Criminal aspect: Computer Crime-Factors influencing Computer Crime- Strategy for prevention of computer crime- Amendments to Indian Penal code 1860.

#### Unit – IV

#### [12 Periods]

Global Trends- Legal frame work for Electronic Data Interchange: EDI Mechanism-Electronic Data Interchange Scenario in India

#### Unit – V

#### [12 Periods]

The Information Technology Act 2000-Definitions-Authentication Of Electronic Records-Electronic Governance-Digital Signature Certificates.

Note: Distribution of marks 100% Theory.

#### **Text Book**

1. The Indian Cyber Law : Suresh T.Viswanathan, Bharat Law House, New Delhi

#### Reference

- 1 InvestigatingCyberLawandCyberEthics:Issues, ImpactsandPractices"byAlfredaDudleyand JamesBraman
- 2 "Cyber Law: A Legal Arsenal for Online Business" by Brett Trou

Course		Program Outcomes								
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9	
CO 1	Н	Н	L	L	Н	L	Н	L	L	
CO 2	L	L	Н	Н	L	Н	L	Н	Н	
CO 3	М	М	М	М	Н	М	Н	М	М	
<b>CO 4</b>	Н	Н	Н	М	L	М	L	Н	М	
CO 5	Н	L	М	Н	Н	Н	Н	М	Н	
L–Low	M – Mec	lium	H	–High	1	1	1			

#### **RETAIL MANAGEMENT**

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
<b>19BCPE04</b>	RETAIL MANAGEMENT	4	5	0	0	Theory

#### Introduction

Retail Management is a conceptual overview, managing a retail organisational structure – opportunities and challenges, booming of retail chains and the burgeoning competition, retail marketing n Indian context, career opportunities in retail sector.

#### **Course Outcome**

CO1	To understand the various concepts and customer buying behavior concepts
CO2	To Acquire knowledge on direct marketing and retail co-operative
CO3	To Gain knowledge on Retail franchising and Retail strategy
CO4	To attain knowledge on Merchandising
CO5	To know about Use of technology in retailing

#### Unit - I

Definition - Functions of a retailer -Retail Equation- Global retail market: Issues & Challenge - Scope of retailing- Drives of retail Change in India - Wheel of retailing - factors affecting retailing in India - Life cycle in retail.

#### Unit - II

Retail Formats - Departmental Stores - Convenience stores, Supermarkets - Chain stores Specialty stores - Door to door selling - Direct marketing - Retail Vending machines - Electronic mail order houses - Retail co-operatives - Features - Advantages – Disadvantages.

#### Unit – III

Retail strategy-steps in strategic planning process-specifics for gaining sustainable competitive advantage - Steps - Retail consumer - Store loyalty- factors essential for building store loyalty - Retail franchising - Concept – Evolution - Types - Advantages - Disadvantages.

#### Unit – IV

Factors affecting merchandise - Merchandise planning process - Merchandise sourcing - Assortment planning Concept of retail price - Pricing policies - Visual Merchandise - Retail location strategies -Factors affecting the location of retail outlet- Store design - Retail promotion.

#### Unit – V

Needs of technology in retail - Importance - Factors affecting the use of technology-Internet retailing - Concept of customer service - Importance of service in retail - Customer service & Retail strategy - Shopping malls in India

#### **Text Books**

1. Swapna Pradhan, (2007) Retailing Management Text and Cases Tata McGrawHill.

2. Suja Nair,(2006) Retail Management, Himalaya PublishingHouse.

#### References

1. Barry Berman, Joel R. Evans, Retail Management - A Strategic Approach, Prentice Hallof India.

2. BaralS.K., S.C. Bihari, (latest edition) Retail Management Text and cases

Course	Program Outcomes								
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9
CO 1	L	М	Η	М	Н	L	L	Н	Н
CO 2	Н	L	L	М	L	L	М	Н	L
CO 3	L	Н	М	L	Н	Н	М	L	Н
CO 4	L	Н	М	Н	Н	Н	L	М	М
CO 5	Н	L	Н	Н	М	М	Н	Н	Н
L–Low	M – Mee	lium	Н	–High	1	1	J.	1	1

#### ENTERPRISE RESOURCE PLANNING

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
<b>19BCCE07</b>	Enterprise Resource Planning	4	5	0	0	Theory

#### Introduction

This subject covers in details about Enterprise Resource Planning, It includes benefits, Modules, and processing of integration, Various Technologies

#### **Course Outcome**

CO 1	Understand the basic concepts of ERP and how its derived and Developed from various resources
CO 2	Easily accessing with the help of knowing the benefits of Enterprise Resource planning
CO 3	Inscribe the various Modules processing in the ERP
CO 4	Exercise the Evaluation of ERP and accessing the ERP related Technologies
CO 5	Exercise the other related Technologies of ERP

#### UnitI

#### [ 12 periods ]

Evolution of ERP- Overview of ERP - What is ERP? - The Ideal ERP System -Implementation of an ERP System - Reasons for Growth of ERP - Benefits of ERP - Failure of ERP Implementation - Integrated Data Model - Integrated Management Information - Business Modelling

#### UnitII

#### [12 periods]

Benefits of ERP - Reduction in Cycle Time - Reduction of Lead Time - Reduction in Cost - Improved Resource Utilization Improved Supplier Performance - Increased Flexibility -Improved Information Accuracy and Decision-making Capabilities - Better Customer Satisfaction - On-timeShipment.

#### UnitIII

#### [ 12 periods ]

Modules of ERP - Functional Modules of ERP Software - Manufacturing and Logistics Modules - Finance Module – Controlling -Plant Maintenance- Quality Management - Production Planning and Material Management - Inventory Management and Warehouse Management -Production Planning.

### UnitIV

# [12 periods]

Evaluation of ERP- Variation of Modules – Advantage of ERP – An Overview of Enterprise - ERP and Related Technologies.

## UnitV

# [ 12 periods ]

ERP Market- other related technologies of ERP - E-procurement - E-Logistics - Internet Auctions - E-markets - Electronic business process optimization - Business objects in SCM -E commerce.

# Text books

1. "Concepts in EnterpriseResourcePlanning" Third Edition Author - Ellen F. Monk University of Delaware Bret J. Wagner Western Michigan University.

http://chettinadtech.ac.in/storage/14-08-28/14-08-28-10-50-00-2827-anuprathibha.pdf

2. Enterprise Resource planning

http://164.100.133.129:81/econtent/Uploads/ENTERPRISE\_RESOURCE\_PLANNING.pdf

# ReferenceBook

1. Enterprise Resource Planning

http://ebooks.lpude.in/management/mba/term\_3/DCAP302\_DCAP514\_ENTERPRISE\_RESOU RCE\_PLANNING.pdf

Course		Program Outcomes									
Outcomes	P01	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9		
CO 1	Н	Н	Η	L	Н	Н	L	L	Н		
CO 2	L	L	Н	L	Н	L	Н	L	Н		
CO 3	L	М	Η	М	L	Н	Н	L	L		
CO 4	Н	L	L	Н	Н	L	М	L	Н		
CO 5	L	Н	Η	М	Н	L	М	L	Н		
L–Low	M – Med	ium	Н –	High			1	•	·		

## Mapping of Course Outcomes with Program Outcomes

#### ABILITY ENHANCEMENT COURSES

Subject Code	Subject Title	Cr	Lecture	Tutorial	Practical	Туре
19BCSAFC	Environmental Studies	2	1	1	0	Theory

### Unit I

A Multidisciplinary Subject – Natural Resources – Forest Resources – Water Resources – Mineral Resources – Food Resources – Energy Resources – Land Resources.

### Unit II

Ecosystem – Concepts of Ecosystem – Characteristics – Food Chains – Food Web – Ecological Pyramids – Energy Flow in an Ecosystem – Nutrient Cycling – Primary Production – Ecosystem Regulation – Ecological Succession – Major Ecosystem Types.

### Unit III

Biodiversity and its Conservation – Diversity – Biogeographically Classification of India – Value of Biodiversity – Global Biodiversity – Biodiversity: National, Regional or Local – Hot Spots of Bio-Diversity – Threats to Biodiversity – Loss of Habitat – Poaching – Man-wildlife Conflicts – Endangered Species of India – Endemic Species of India – Conservation of Biodiversity.

#### Unit IV

Environmental Pollution – Air pollution – Noise Pollution – Water Pollution – Thermal Pollution – Marine Pollution – Soil Pollution – Nuclear Hazards – Solid Waste Management – Role of an Individual in Prevention of Pollution – disaster Management.

#### Unit V

Social Issues and the Environment – From unsustainable to sustainable development – Urban problems related to energy – Water Conservation – Rainwater Harvesting – Watershed Management – Resettlement and Rehabilitation Issues – Environmental Ethics – Climate change – Global Warming – Acid Rain – Ozone Layer Depletion – Environmental Legislation.

#### **Text Book:**

1. Perspectives in Environmental Studies – Aubha Kaushik, C. P. Kaushik, New Age International Publishers, Second Edition,2004.

#### **Reference books:**

2. Basics of Environmental Science - Michael Allaby, Routledge - London, 2nd Edition, 1996.

3. Principles of Environmental Science and Technology – K. Saravanan, S. Ramachandran and R.Baskar, New Age International Publishers,2005.

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCMAFC	Women Studies	2	1	1	0	Theory

### Unit I: Laws, Legal Systems and Change

Definition - Constitutional law, CEDAW and International Human Rights – Laws and Norms – Laws and Social Context – Constitutional and Legal Framework.

### Unit II: Politics of land and gender in India

Introduction – Faces of Poverty – Land as Productive Resources – Locating Identities – Women's Claims to Land – Right to Property - Case Studies.

#### Unit III: Women's Rights: Access to Justice

Introduction – Criminal Law – Crime Against Women – Domestic Violence – Dowry Related Harassment and Dowry Deaths – Molestation – Sexual Abuse and Rape – Loopholes in Practice – Law EnforcementAgency.

### Unit IV: Women'sRights

Violence Against Women – Domestic Violence - The Protection of Women from Domestic Violence Act, 2005 - The Marriage Validation Act, 1982 - The Hindu Widow Re-marriage Act, 1856 – The Dowry Prohibition Act, 1961

#### **Unit V: Special Women Welfare Laws**

Sexual Harassment at Work Places – Rape and Indecent Representation – The Indecedent Representation (Prohibition) Act, 1986 - Immoral Trafficking – The Immoral Traffic (Prevention) Act, 1956 - Acts Enacted for Women Development and Empowerment - Role of Rape Crisis Centers.

#### **Text Book:**

1. NityaRao "Good Women do not Inherit Land" Social Science Press and Orient Blackswan2008

#### **Reference books:**

2. International Solidarity Network "Knowing Our Rights" An imprint of Kali for Women2006

3. P.D.Kaushik "Women Rights" Bookwell Publication2007

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BCCAFC	Constitution Of India	2	1	1	0	Theory

## Unit I

Making of Constitution - Constituent Assembly - Dr.RajendraPrasath - Dr.B.R.Ambedkar – Salient features - Fundamental Rights.

## Unit II

Union Executive - President of India - Vice-President - Prime Minister - Cabinet - Functions

# Unit III

Union Legislature - RajiyaSabha - LokSabha - Functions and Powers

## Unit IV

Union Judiciary - Supreme Court - Functions - Rule of law

# Unit V

State - Executive - Legislature - Judiciary

## **Text Book:**

1. Agharwal.R.C. - National Moment and Constitutional Development - New Delhi, 1977

## **Reference books**

- 2. Chapra B.R., Constitution of India, New Delhi, 1970
- 3. Rao B.V., Modern Indian Constitution, Hyderabad, 1975.
- 4. NaniPalkhivala Constitution of India, New Delhi, 1970
- 5. Krishna Iyer, V.R., Law and Justice, New Delhi,2009

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BPYAFC	Human Rights	2	1	1	0	Theory

### Unit – I:

Concept of Human Values, Value Education Towards Personal Development - Aim of education and value education; Evolution of value oriented education; Concept of Human values; types of values; Components of value education. Personal Development: Self-analysis and introspection; sensitization towards gender equality, physically challenged, intellectually challenged. Respect to age, experience, maturity, family members, neighbors, co-workers.

Character Formation towards Positive Personality: Truthfulness, Constructively, Sacrifice, Sincerity, Self-Control, Altruism, Tolerance, Scientific Vision.

#### Unit – II:

Value Education towards National and Global Development - National and International Values: Constitutional or national values - Democracy, socialism, secularism, equality, justice, liberty, freedom and fraternity. Social Values - Pity and probity, self-control, universal brotherhood.

Professional Values - Knowledge thirst, sincerity in profession, regularity, punctuality and faith.Religious Values - Tolerance, wisdom, character. Aesthetic values - Love and appreciation of literatureand fine arts and respect for the same.National Integration and international understanding.

## Unit – III:

Impact of Global Development on Ethics and Values - Conflict of cross-cultural influences, mass media, cross-border education, materialistic values, professional challenges and compromise. Modern Challenges of Adolescent Emotions and behavior; Sex and spirituality: Comparison and competition; positive and negative thoughts. Adolescent Emotions, arrogance, anger, sexual instability, selfishness, defiance.

#### Unit - IV:

Introduction – Law – Functioning of Court – Hierarchy of Courts – seeking Justice –Dragged into the Net – Help thy Neighbor – You snooze, You Lose - Crime & Punishment –Introduction to Criminal Law – Encounter with Criminal Law – Limitation and other restrictions for prosecution – Major offences and punishments - Guardianship and Minority – Civil Marriage –Compulsory Registration of Marriages – Relief through Family Court – Writing a Will.

# Unit - V:

Protection of Women under Civil Law – Protection of Women under Criminal law –Protection of Child under Civil and Criminal Law - Protection of Workmen - Consumer Protection –Consumer friendly forums – Defective and Hazardous Good – Deficiency in Service – Unfair and Restrictive trade practices – Quality of Goods – Right to Information Act – Cyber Crimes – E-Commerce.

# Textbook:

1. Value Education – Human Rights – Learning Material, Bharathiar University, 2009.

## **Reference Book**

- 2. Introduction to Human Rights and Duties Dr.T. S.N.Sastry, University of Pune, 2011
- 3. Human Rights Education for Begineers KWIRC, NHRC, 2005.

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BTAAFC	YOGA	2	1	1	0	Theory

## Unit I - Yoga and Physical Health

- 1.1. Physical Structure Three bodies Fivelimitations
- 1.2. Simplified Physical Exercises Hand Exercises -Leg Exercises Breathing Exercises Eye

# Exercises – Kapalapathi

- 1.3. Maharasanas 1-2 Massages Acu-puncture Relaxation
- 1.4. Yogasanas Padmasana- Vajrasanas Chakrasanas . (Side)- Viruchasanas- Yoga muthra-

Patchimothasanas - Ustrasanas - Vakkarasanas - Salabasanas

# Unit II - Art of Nurturing the life force and Mind

- 2.1. Maintaining the youthfulness Postponing the ageingprocess
- 2.2. Sex and Spirituality Significance of sexual vital fluid Married life -Chastity
- 2.3. Ten stages of Mind
- 2.4 Mental frequency Methods for concentration

# **Unit III – Sublimation**

- 3.1. Purpose and Philosophy oflife
- 3.2. Introspection Analysis of Thought
- 3.3. Moralization of Desires
- 3.4. Neutralization of Anger

# **Unit IV - Human Resources Development**

- 4.1. Eradication of worries
- 4.2. Benefits of Blessings
- 4.3. Greatness of Friendship
- 4.4. Individual Peace and WorldPeace

# Unit V - Law of Nature

- 5.1. Unified force- Cause and Effectsystem
- 5.2. Purity of Thought and Deed and GeneticCentre
- 5:3. Love and Compassion and 5.4. Cultural Education Five-fold Culture

# **Text Book**

1. Textbook of Yoga Paperback, Yogeswar, Kindle Edition, 2004.

# **Reference Book**

- 1. The Complete Book of Yoga, Swami Vivekananda, August2019.
- 2. Yoga for Everyone, B.K.S. Iyengar, July2018.

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BENAFC	Communicative English	2	1	1	0	Theory

## Unit I

Vocabulary building - Puzzle

### Unit II

Common error in English - Role Play

## Unit III

Advertising - Newspaper Reading

### Unit IV

Write the missing Verbs - Question Framing

## Unit V

Description - Letter writing

### **Text Book**

1. Communicative English, Dr. Anuradha & Dr. Meenal Batra, Nirmal Publication, January 2016.

### **Reference Book**

- 1. Communicative English, S. Padmasami Kannan, MJP Publishers, 2012.
- 2. Communicative English, Dr. Shalini Bhargava, Dr. Prerna Vanjani, Sharad Khandelwal, Neelkanth Publishers Pvt. Ltd., 2015.

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
19BMAAFC	Quantitative Aptitude	2	1	1	0	Theory

### Unit I

Introduction: Competitive Exams – Types- Eligibility and Criteria - Public and Private sectors.

### Unit II

Number Series - Simplifications - Average - Percentage - Profit and Loss - Partnership

### Unit III

Time and Work - Time and Distance - Permutations and Combinations - Probability

#### Unit IV

Problems on Ages - Coding and Decoding - Blood Relation

### Unit V

Direction Sense test - Sitting Arrangements - Syllogism

### **Text Book**

- Quantitative Aptitude for Competitive Examinations, Dr. R.S. Aggarwal, S.Chand Publication, 2017.
   Reference Books
- 1. Essential Quantitative Aptitude for Competitive Exams, Rajat Vijay Jain, Kindle Edition, 2019.
- 2. Wiley Quantitative Aptitude, P.A. Anand, Kindle Edition, 2015.

# VALUE ADDED COURSE

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
	Career Guidance in Banking	2	1	1	0	Theory

#### Introduction

Banking today is a niche career for enthusiasts in the field of commerce and accounts. For the beginners, it is the first step towards understanding the global economy, discovering the challenges of the marketplace and identifying themselves with a career that provides them with tremendous opportunities, both within the country and abroad. Banking Programs introduced by various government and private organizations aim at equipping students with concept, tools and techniques in the banking sector.

### **Course Outcome**

CO1	:	To know about the history of banking, asset handling, methods, accounting, advances or loans, investments and trust activities.
CO2	:	To analyse the standards of banking exchanges and the different services that are provided by a bank
CO3	:	To know about the banking administrations, services and monetary organizations.
CO4	:	To give an exposure to the techniques & application of contemporary banking
CO5	:	To understands the functions of the Federal Reserve

## Unit –I

Introduction about banking- eligibility criteria- Who can apply? -Opportunities and challenges for Careers in Banking- Mode of applying application form-How to fill the application form.

## Unit – II

Position Applied for banking -Recruitment Procedures -Skills required to Banking Sector-Tips and Tricks for preparation of preliminary exam and Interview- Which course is best for bank job.

## Unit – III

Preliminary Exam- Quantitative Aptitude-Reasoning Ability and Numerical Aptitude-English Language-Computers-Current Affairs- Banking- Question Paper Pattern and time management-Suggested Books.

#### Unit – IV

Interview-Methods- Procedures- Questions- Skills Required for attending the interview.

#### Unit – V

Latest bank jobs- awareness of IBPS Exam, CET exam and others- Top Companies-International -Focus- VariousWebsites related to job offer.

# **Text Book**

1. Career Opportunities in Banking, Finance and Insurance-Thomosfiteh

## **Reference Books:**

- 1. Investment banking Careers-The Dinna Khalife FormerJ.P
- 2. Career Rules Harper Collins India-Sonya DuttaChoundhury

Mapping of Course	<b>Outcomes with Program C</b>	Outcomes
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CO PO		Program Outcomes										
	PO1	PO2	PO3	PO4	PO5	PO6	<b>PO7</b>	PO8	PO9	P10	P11	P12
CO1	Н	L	L	Н	L	L	М	L	L	L	L	L
CO2	L	Н	Н	М	L	Н	L	Н	Н	L	Н	М
CO3	Η	Н	Н	Н	М	Н	М	L	Н	L	Н	L
CO4	Η	Н	Н	Н	Н	L	L	М	Н	L	L	Н
CO5	Н	L	Н	М	L	М	Н	L	М	М	L	L
L=Low			M =Me	edium	•	H =H	igh	-		•	-	•

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
	Leadership	2	1	1	0	Theory

The course broadens students' knowledge allowing them to understand psychological and social-psychological contexts of organization life. The main line of the course is formed by the topic of leadership. The course is focused on individual, group and organization factors associated with leadership. Students will be acquainted with the development of the conception of leadership up to the present and will be informed about the methods of research in this field. Seminars within this course will be dedicated to a deeper understanding of individual topics, their relations and acquisition of critical thinking and skills regarding work with people and their leadership.

#### **Course Outcome**

CO1	:	Understand core competencies of effective leadership
CO2	:	Evaluate the importance of motivation, power, and team dynamics for effective leadership.
CO3	:	Analyze roles of decision-making and delegation in developing leadership style
CO4	:	Apply recognize situational demands for specific leadership styles, including the development of skills for leading in asymmetric or uncertain contexts
CO5	:	Develop self-analyze leadership strengths and weaknesses in order to set personal leadership goals.

### Unit-I

Introduction to Leadership and Leadership Effectiveness -Basic definition of the concept and components of leadership- Trait approach in theories of leadership. Personal characteristics that support effective leadership.. The significance of self-knowledge for the role of leader.

#### Unit-II

Power and Authority- Leader and values -Basic Leadership Skills- Strategic Leadership- Decision making and Support system

## Unit-III

Motivation in the context of personality, sources of motivation. Motivation and performance, performance motivation, aspirations, work satisfaction. Specific theories of motivation, stimulation tools, motivation program in organization.

#### Unit-IV

Emotions and self-management, emotional intelligence and its significance in the role of leader. Handling emotions and stress. Personal risk of leader: personal traits endangering effective leadership. Competency and behavior approaches to leadership -Couching and mentoring.

# Unit-V

Creative leadership. Influence on the creative potential of work groups and teams; formation of innovative climate in organizations -Leadership and power. Sources of power in organizations-Leadership and organization culture.

**Text Book** 

 Leadership and Self-Deception--By Arbinger Institute (Berrett-Koehler Publishers, 2002).A Leadership Fable

**Reference Books** 

2. The Five Dysfunctions of a Team:-By Patrick M. Lencioni

	Progra	Program Outcomes										
CO PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	P10	P11	P12
CO1	Н	Н	Н	Н	Н	L	L	М	Н	L	L	Н
CO2	Н	L	L	Н	L	L	М	L	L	L	L	L
CO3	Н	L	Н	М	L	М	Н	L	М	М	L	L
CO4	L	Н	Н	М	L	Н	L	Н	Н	L	Н	М
CO5	Н	Н	Н	Н	М	Н	М	L	Н	L	Н	L
L=Low	•		M =Me	edium	•	H =H	igh	•	•	•	•	•

## Mapping of Course Outcomes with ProgramOutcomes

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
	Business Strategy	2	1	1	0	Theory

This course includes a study of strategic planning including mission statement development, analysis of the external environment and internal organizational factors, development of strategic alternatives, selection of appropriate alternatives, implementation of strategies, and competitive strategies and dynamics. Special emphases are given to the integration and coordination of the functional areas within the enterprise. The case method will be used to provide practical experience in analysis and decisionmaking in the solution of business problems.

#### **Course Outcome:**

CO1	:	Understand the nature of competition and industries at an advanced level
CO2	:	Understand how external forces such as social, political/legal, economic, and technological, influence strategic decision-making and firm performance
CO3	:	Understand the sophisticated relationships among the functional areas of an organization and how effective strategic planning requires a concerted effort among all functional areas
CO4	:	Understand strategy research, including extensive use of the internet as a research tool.
CO5	:	Apply the strategic management model to the analysis of an ongoing enterprise

## Unit I

Introduction - Case Analysis Information & Suggestions - Fundamentals of Strategic

Management - Industry Competition

## Unit II

External Environment: Political & Legal Forces - External Environment: Social &

**Technological Forces** 

#### Unit III

Managerial Ethics and Corporate Social Responsibility

### Unit IV

Corporate-Level Strategies - Business Unit Strategies - Functional Strategies

#### Unit V

Strategy Formulation - Strategy Execution: Organizational Structure - Strategy Execution: Culture and Leadership - Strategic Control

# **Text Book**

1. Business Strategy: A guide to effective decision making, Jeremy Kourdi, Kindle Edition, 2015.

# **Reference Books**

1. Business Strategy, Brain Tracy, Manjul Publishing House Pvt., Ltd.,

CO PO	Progra	Program Outcomes										
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	P10	P11	P12
CO1	Н	Н	Н	Н	М	Н	М	L	Н	L	Н	L
CO2	L	Н	Н	М	L	Н	L	Н	Н	L	Н	М
CO3	Н	L	L	Н	L	L	М	L	L	L	L	L
CO4	Н	L	Н	М	L	М	Н	L	М	М	L	L
CO5	Н	Н	L	Н	М	L	L	М	Н	L	L	Η
L=Low	•		M =Me	edium	•	H=H	ligh	•	•	•	•	•

# Mapping of Course Outcomes with Program Outcomes

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
	Entrepreneurship	2	1	1	0	Theory

This course is a dynamic process responsive to the society and reflecting the needs and aspiration of its learners. Fast changing society deserves changes in educational curriculum particularly to establish relevance to emerging socio-economic environment; to ensure equity of opportunity and participation and finally promoting concern for excellence. In this context the course on entrepreneurship aims at instilling and stimulating human urge for excellence by realizing individual potential for generating and putting to use the inputs, relevant to social prosperity and thereby ensure decent means of living for everyindividual.

#### **Course Outcome**

CO1	:	To understanding basic concepts in the area of entrepreneurship
CO2	:	To understanding the role and importance of entrepreneurship for economic development
CO3	:	To developing personal creativity and entrepreneurial initiative
CO4	:	To adopting of the key steps in the elaboration of business idea
CO5	:	To understanding the stages of the entrepreneurial process and the resources needed for the successful development of entrepreneurial ventures

#### Unit I

General concepts - creative process - An entrepreneur, an idea - Teams - First financing

#### Unit II

Business Model and Value Proposition - Customers and Value Proposition - Channels,

Revenue Streams and Customer Relationships - Key Resources, Key Activities, Key Partners, Cost

Structure - Value Proposition

### Unit III

Customer Discovery - Lean Startup - Metrics - Customer Validation - Minimum Viable

Product and early adopters

### Unit IV

Definition, Goals and Structure - Executive Summary, Strategic Plan and SWOT - Marketing

Plan - Organisational Plan - Production Plan - Economic Plan - Legal Plan - Business Plan

### Unit V

Private Capital - Public Funding – Funding

Approved in the BOS Meeting held on 17/07/2020

# **Text Book**

1. Entrepreneurship for Everyone: A Student Textbook, Robert Hisrich, Michael Peters and Dean Shepherd, McGraw Hill Publication, 2020

# **Reference Book**

1. Entrepreneurial Small Business, Jerome Katz and Richard Green, 6<sup>th</sup> Edition, McGraw Hill Publication,2021.

	Progr	Program Outcomes											
CO PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	P10	P11	P12	
CO1	Н	Н	Н	Н	Н	L	L	М	Н	L	L	Н	
CO2	Н	L	L	Н	L	L	М	L	L	L	L	L	
CO3	Н	L	Н	М	L	М	Н	L	М	М	L	L	
CO4	L	Н	Н	М	L	Н	L	Н	Н	L	Н	М	
CO5	Н	Н	Н	Н	М	Н	М	L	Н	L	Н	L	
L=Low	l	M= Me	dium	-	H =High							•	

# Mapping of Program Outcome with Course Outcome

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
	Fundamentals of Management	2	1	1	0	Theory

This course explores the basic concepts and processes of management. Students will examine the fundamental roles and processes of planning, leading, organizing and controlling that comprise the managers' role. ... This course examines the logic and working of organization. Management Principles, Skills and Competencies is a comprehensive introductory course on the management process from a manager's perspective, with particular emphasis on the skills, competencies, techniques and knowledge needed to successfully manage anorganization

## **Course Outcome**

CO1	:	Analyze and evaluate the influence of historical forces on the current practice of management
CO2	:	Identify and evaluate social responsibility and ethical issues involved in business situations and logically articulate own position on such issues
CO3	:	Develop the process of management's four functions: planning, organizing, leading, and controlling
CO4	:	Evaluate leadership styles to anticipate the consequences of each leadership style
CO5	:	Identify the areas to control and selecting the Appropriate controlling methods/Techniques

## UNIT – I

Introduction to Management: Definition, Nature and Scope, Functions, Managerial Roles, Levels of Management, Managerial Skills, Challenges of Management; Evolution of Management- Classical Approach- Scientific and Administrative Management; The Behavioral approach; The Quantitative approach; The Systems Approach; Contingency Approach, IT Approach.

# UNIT – II

Planning and Decision Making: General Framework for Planning - Planning Process, Types of Plans, Management by Objectives; Development of Business Strategy. Decision making and Problem Solving - Programmed and Non Programmed Decisions, Steps in Problem Solving and Decision Making; Bounded Rationality and Influences on Decision Making; Group Problem Solving and Decision Making, Creativity and Innovation in Managerial Work.

## UNIT – III

Organization and HRM: Principles of Organization: Organizational Design & Organizational Structures; Departmentalization, Delegation; Empowerment, Centralization, Decentralization, Recentralization; Organizational Culture; Organizational Climate and Organizational Change.Human *Approved in the BOS Meeting held on 17/07/2020* Page **162**of **165** 

Resource Management & Business Strategy: Talent Management, Talent Management Models and Strategic Human Resource Planning; Recruitment and Selection; Training and Development; Performance Appraisal.

# $\mathbf{UNIT} - \mathbf{IV}$

Leading and Motivation: Leadership, Power and Authority, Leadership Styles; Behavioral Leadership, Situational Leadership, Leadership Skills, Leader as Mentor and Coach, Leadership during adversity and Crisis; Handling Employee and Customer Complaints, Team Motivation - Types of Motivation; Relationship between Motivation, Performance and Engagement, Content Motivational Theories - Needs Hierarchy Theory, Two Factor Theory, Theory X and Theory Y.

## UNIT – V

Controlling: Control, Types and Strategies for Control, Steps in Control Process, Budgetary and Non-Budgetary Controls. Characteristics of Effective Controls, Establishing control systems, Control frequency, and Methods.

## **Text Book**

1 Management Fundamentals, Robert N Lussier, 5e, Cengage Learning, 2013.

## **References Books**

1. Fundamentals of Management, Stephen P. Robbins, Pearson Education, 2009:

2. Essentials of Management, Koontz Kleihrich, Tata McGrawHill.

Mapping of	Course	Outcomes	with	Program	Outcomes
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CO PO	Progra	ogram Outcomes										
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	P10	P11	P12
CO1	Н	Н	Н	Н	Н	L	L	М	Н	L	L	Н
CO2	Н	L	L	Н	L	L	М	L	L	L	L	L
CO3	Н	L	Н	М	L	М	Н	L	М	М	L	L
CO4	L	Н	Н	М	L	Н	L	Н	Η	L	Η	М
CO5	Н	Н	Н	Н	М	Н	М	L	Н	L	Н	L
L=Low	M =Medium				H =High							

Subject Code	Subject Title	Credit	Lecture	Tutorial	Practical	Туре
	International Marketing	2	1	1	0	Theory

This course explores all aspects of marketing from a global perspective to better respond to international opportunities and competitive situations. Topics include an overview of international marketing; social, cultural, political, and legal environments; international market-entry opportunities; planning and managing market entry strategies and products; global distribution and pricing; international promotion, sales, and negotiation; and international market planning.

#### **Course Outcome**

CO1	:	Apply the key terms, definitions, and concepts used in marketing with an international perspective.
CO2	:	Evaluate different cultural, political, and legal environments influencing international trade
CO3	:	Explain the impact of global and regional influences on products and services for consumers and businesses
CO4	:	Apply basic internationally oriented marketing strategies
CO5	:	Develop creative international market entry strategies and understand the importance of the Internet for global business

#### Unit I

International Marketing – Definition and Scope – Reasons and Motivations – Global Vs

Domestic Marketing - Concepts related to the management of international marketing function -

World Trade and India's foreign trade: an overview - Institutional framework for exports in India.

### Unit II

International Trade Theories- Absolute cost-comparative Cost- H-O Theorem- New Trade Theories- Porter's Diamond Theory- Managerial Implications Global marketing environment – cultural Environment Political and Legal Environment Economic Environment.- Modes of entry in to foreign business - Import policy – procedure and Documentation - INCO terms - balance of trade and payments

#### Unit III

**International Product Policy and Planning** – Need for product planning, Product adaptation, Product Standardization, Cross country segmentation, Product life cycle in International Marketing, International Packaging, International Market selection – International Marketing Research– International marketing Planning and control.

## Unit IV

**International Pricing and Promotion decisions-** International pricing decisions-International promotional decisions-Evaluation of international marketing performance- coordination of international marketing performance

Unit V

International distribution strategy: International Channels – Channel alternatives – Importance of Channel decision – Factors influencing the Channel decision – Channel Selection decision – International Retailing – Role of Logistics

# Text Book

1. International Marketing, Rajendra Nargundkar, Excel Books, 2008

## **Reference Books**

- 2. Marketing International, Subhash C Jain, McGraw-HillEducation.
- Cateora, P. R., Gilly, M. C., Graham, J. L., & Money, R. B. (2016). International Marketing (17th ed.). New York, NY: McGraw-HillEducation.

CO PO	Program Outcomes											
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	P10	P11	P12
CO1	L	L	М	Н	L	L	L	Н	L	L	Н	L
CO2	L	Н	L	L	Н	L	Η	L	Η	Н	М	Η
CO3	М	Н	М	Н	Н	L	Η	Н	Η	Н	Н	L
CO4	Н	L	L	М	Н	L	L	М	Η	Н	Н	М
CO5	L	М	Н	Н	L	М	L	Н	М	Н	М	L
L=Low	M =Medium				H =High							

## Mapping of Course Outcomes with Program Outcomes