

RATHINAM COLLEGE OF ARTS & SCIENCE: COIMBATORE-21.  
(AUTONOMOUS)  
B.SC/BCA/B.COM/B.A DEGREE COURSE  
SCHEME OF EXAMINATION: CBCS PATTERN  
(WITH TWO SEMESTER LANGUAGE PAPER)

PART	STUDY COMPONENTS	HOUR	INT	EXT	TOTAL	CREDIT
<b>SEMESTER-I</b>						
I	LANGUAGE-I	6	25	75	100	4
II	ENGLISH-I	6	25	75	100	4
III	CORE PAPERS					
III						
III	ALLIED-I					
IV	Environmental Studies*	2		50	50	2
<b>SEMESTER-II</b>						
I	LANGUAGE-II	6	25	75	100	4
II	ENGLISH-II	6	25	75	100	4
III	CORE PAPERS					
III						
III	ALLIED-II					
IV	Value Education – Human Rights *	2		50	50	2
<b>SEMESTER-III</b>						
III	CORE PAPERS					
III						
III						
III	ALLIED-III					
IV	Skill based Subject : 1					
IV	Tamil ** / Advanced Tamil ** (OR) Constitution of India*/Communicative English-I *	2		50	50	2
<b>SEMESTER-IV</b>						
III	CORE PAPERS	6	25	75	100	4
III						
III						
III	ALLIED-IV					
III	INDUSTRIAL REPORT @	-	20	80	100	4

IV	Skill based Subject : 2					
IV	Tamil ** / Advanced Tamil ** (OR) Non-major elective - II General Awareness */Communicative English -II*	2		50	50	2
<b>SEMESTER-V</b>						
III	CORE PAPERS					
III						
III						
III						
III	ELECTIVE-I					
IV	PLACEMENT TRAINING**	2	50		50	-
IV	Skill based Subject : 3					
<b>SEMESTER-VI</b>						
III	CORE PAPERS					
III	ELECTIVE-II					
III	ELECTIVE-III					
III	PROJECT REPORT	10			200	8
IV	PLACEMENT TRAINING**	2	50		50	-
IV	Skill based Subject :4					
V	EXTENSION ACTIVITY **	-	50	-	50	2
<b>TOTAL</b>		-	-	-		<b>140</b>

**Note**

\* No Internal Examinations only External Examinations

\*\* Only External Examinations no Internals Examinations

@ Vocational Industrial Training

**List Elective Papers**

Elective-I	A	
	B	
	C	
Elective-II	A	
	B	
	C	
Elective-III	A	
	B	
	C	

RATHINAM COLLEGE OF ARTS & SCIENCE: COIMBATORE-21.  
(AUTONOMOUS)  
B.SC/BCA/B.COM/B.A DEGREE COURSE  
SCHEME OF EXAMINATION: CBCS PATTERN  
(WITH FOUR SEMESTER LANGUAGE PAPER)

PART	STUDY COMPONENTS	HOUR	INT	EXT	TOTAL	CREDIT
<b>SEMESTER-I</b>						
I	LANGUAGE-I	6	25	75	100	4
II	ENGLISH-I	6	25	75	100	4
III	CORE PAPERS					
III						
III	ALLIED-I					
IV	Environmental Studies*	2		50	50	2
<b>SEMESTER-II</b>						
I	LANGUAGE-II	6	25	75	100	4
II	ENGLISH-II	6	25	75	100	4
III	CORE PAPERS					
III						
III	ALLIED-II					
IV	Value Education – Human Rights *	2		50	50	2
<b>SEMESTER-III</b>						
III	LANGUAGE-III					
III	ENGLISH-III					
III	CORE PAPERS					
III	ALLIED-III					
IV	Skill based Subject : 1					
IV	Tamil ** / Advanced Tamil ** (OR) Constitution of India*/Communicative English-I *	2		50	50	2
<b>SEMESTER-IV</b>						
III	LANGUAGE-IV	6	25	75	100	4
III	ENGLISH-IV					
III	CORE PAPERS					

III	ALLIED-IV					
III	INDUSTRIAL REPORT @	-	20	80	100	4
IV	Skill based Subject : 2					
IV	Tamil ** / Advanced Tamil ** (OR) Non-major elective - II General Awareness */Communicative English -II*	2		50	50	2
<b>SEMESTER-V</b>						
III	CORE PAPERS					
III						
III						
III						
III	ELECTIVE-I					
IV	PLACEMENT TRAINING**	2	50		50	-
IV	Skill based Subject : 3					
<b>SEMESTER-VI</b>						
III	CORE PAPERS					
III	ELECTIVE-II					
III	ELECTIVE-III					
III	PROJECT REPORT	10			200	8
IV	PLACEMENT TRAINING**	2	50		50	-
IV	Skill based Subject :4					
V	EXTENSION ACTIVITYY **	-	50	-	50	2
<b>TOTAL</b>		-	-	-		<b>140</b>

**Note**

\* No Internal Examinations only External Examinations

\*\* Only External Examinations no Internals Examinations

@ Vocational Industrial Training

### List Elective Papers

Elective-I	A	
	B	
	C	
Elective-II	A	
	B	
	C	
Elective-III	A	
	B	
	C	

- Summary UG:

Part	Subject	Papers	Credit	Total Credits
Part-I	Language	2 or 4	4	8 or 16
Part-II	English	2 or 4	4	8 or 16
Part-III	Core Theory & Practical	15 or 19	3 or 4	56 or 72
	Allied	4	4	16
	Electives	3	4	12
Part-IV	Lang & Others	4	2	8
	Placement	2	1	2
	Skill Based	4	3	12
Part V	Extension	1	2	2
	<b>TOTAL</b>			<b>140 Minimum</b>

### Credit System

Means, the course of study under this regulations, where weight age of credits are spread over to different semesters during the period of study and the Cumulative Grade Point

Average shall be awarded based on the credits earned by the students. A total of 140 credits are prescribed for the Undergraduate Programme (Three years)

RATHINAM COLLEGE OF ARTS & SCIENCE: COIMBATORE-21.  
(AUTONOMOUS)  
M.Sc/M.Com/MJMC DEGREE COURSE

SCHEME OF EXAMINATION: CBCS PATTERN

**(APPLICABLE TO STUDENTS ADMITTED FROM THE ACADEMIC YEAR 2013 – 2014)**

<b>SEMESTER-I</b>					
<b>STUDY COMPONENTS</b>	<b>HOUR</b>	<b>INT</b>	<b>EXT</b>	<b>TOTAL</b>	<b>CREDIT</b>
<b>SEMESTER-I</b>					
Paper I		25	75	100	4
ELECTIVE-I		25	75	100	4
<b>SEMESTER-II</b>					
ELECTIVE-II		25	75	100	4
<b>SEMESTER-III</b>					
ELECTIVE-III		25	75	100	4
<b>SEMESTER-IV</b>					
Project work and Viva- voce				200*	8
<b>TOTAL</b>					<b>90</b>

Theory Papers Internal 25, External 75 & Practical Papers Internal 40, External 60

\* Project report - 150 marks; Viva-voce – 50 marks

RATHINAM COLLEGE OF ARTS & SCIENCE: COIMBATORE-21.  
(AUTONOMOUS)  
MBA DEGREE COURSE  
SCHEME OF EXAMINATION: CBCS PATTERN

**SEMESTER-I**

STUDY COMPONENTS	HOUR	INT	EXT	TOTAL	CREDIT
<b>SEMESTER-I</b>					
Paper I					
		25	75	100	4
<b>SEMESTER-II</b>					
Paper I					
		25	75	100	4
<b>SEMESTER-III</b>					
Paper I					
Paper II					
ELECTIVE-I:Paper I					
ELECTIVE-I:Paper II					
ELECTIVE-II:Paper I					
ELECTIVE-II:Paper II		25	75	100	4
Summer Internship Viva-Voce				100*	4
<b>SEMESTER-IV</b>					
Paper I					
Paper II					
ELECTIVE-I:Paper I					
ELECTIVE-I:Paper II					
ELECTIVE-II:Paper I					
ELECTIVE-II:Paper II					
Project work and Viva- voce				100*	4
<b>TOTAL</b>				<b>2250</b>	<b>90</b>

Theory Papers Internal 25, External 75 & Practical Papers Internal 40, External 60

\* Project report - 80 marks; Viva-voce – 20 marks

## **EVALUATION SYSTEM**

Students of both UG and PG Programmes are evaluated through Internal and External Examinations.

The examination in each theory, practical and Project paper consist of two parts:

1. Continuous Internal Assessment (CIA) carrying maximum of theory 25% marks, practical 40% marks and Project 20% marks.
2. End of Semester Examinations (ESE) covering the whole syllabus prescribed for the paper carrying maximum of theory 75%, practical 60% marks and Project 80% marks.

## **CONTINUOUS INTERNAL ASSESSMENT (CIA)**

1. Two examinations will be held per semester as per the Academic Calendar.
2. Duration of examination will be of two/three hours.
3. Absence in an examination will mean zero marks scored.
4. There will be no provision for re-appearance, but students appearing for state/national level N.S.S./N.C.C/placements/sports/academic and cultural events will be given another chance to appear at special examination.
5. Answer papers should be evaluated by the faculty and the student's acknowledgements are to be obtained on the answer script and mark sheet.
6. All the valued answer scripts are to be kept for verification by the Principal and controller of examinations till the end of the subsequent examinations.
7. All the examination records, answer scripts etc. are subject to verification by the Principal / Authorities at any time.
8. Centralized examination system will be followed for conducting internal exams



- The following are the Distribution of marks for the continuous Internal Assessment (CIA) in the theory papers of UG/PG programmes.

S.No.	Programme	Distribution of Marks	
1	INTERNAL TEST-I (3 Units 2 hours 50 Marks)	5	
2	CYCLE TYPE TEST (Minimum 2 Test)	5	
3	MODEL( Full Portions 3 hours)	5	
4	ATTENDANCE	Above 95%	5
		85% to 94%	4
		75% to 84%	3
		65% to 74%	2
		Below 64%	0
5	ASSIGNMENT	2	
6	SEMINARS	3	
<b>TOTAL</b>		<b>25</b>	

NOTE:

- Assignments should be hand –written and innovative
- No repetition of question in each exam
- After completion of each exam mark sheets should be submitted at the Controller

Section by the respective Head of the Department

- The following are the Distribution of marks for the continuous internal assessment (CIA) in the practical papers of UG/PG programmes.

<b>S.No</b>	<b>Programme</b>	<b>Distribution of Marks</b>
1.	Minimum 20 experiments	10
2.	Internal Test-I	05
3.	Internal Test-II	05
4.	Model	10
5.	Observation - Record	05
<b>TOTAL</b>		<b>40</b>

### **END SEMESTER EXAMINATIONS (ESE)**

#### ▪ **Attendance**

At the end of each semester, the college conducts regular examinations for UG, PG programmes. The students who have earned 75% of the attendance in each semester are permitted to appear for the end semester examinations.

A candidate should have 75% of the attendance in both theory and practical classes as instructed by the department during the year and condonation may be granted only to the extent of 74% to 65% of attendance.

A candidate who has secured less than 64% to 55% and low attendance in any semester has to compensate the shortage in attendance in the subsequent semester, besides earning the required percentage of attendance in that semester student appear for both semester papers together at the end of the later semester.

A candidate who has secured less than 54% of attendance in any semester shall will not be permitted to appear for the regular examinations and to continue the study in the subsequent semester. He/she has to rejoin the semester in which the attendance is less than 54%

A candidate who has secured less than 65% of attendance in the final semester has to compensate his/her attendance shortage in a manner as decided by the concerned Head of the department after rejoining the same course.

- The following are the distribution of marks for Internal & External for theory Paper of UG programmes.

<b>Total Marks</b>	<b>External</b>		<b>Internal</b>	<b>Overall passing Minimum for Total Marks (Internal + External)</b>
	<b>MAX Marks</b>	<b>Passing Minimum for External alone</b>		
100	75	30	25	40

- The following are the distribution of marks for Internal & External for Theory Paper of PG programmes.

<b>Total Marks</b>	<b>External</b>		<b>Internal</b>	<b>Overall passing Minimum for Total Marks (Internal + External)</b>
	<b>MAX Marks</b>	<b>Passing Minimum for External alone</b>		
100	75	38	25	50

- **PRACTICAL EXAMINATIONS**

Candidates taking the Practical Examinations should submit bonafide Record Note Books prescribed for the Practical Examinations. Otherwise the candidates will not be permitted to take the Practical Examinations.

- The following are the distribution of marks for Internal & External for Practical Paper of UG programmes.

Total Marks	External		Internal	Overall passing Minimum for Total Marks (Internal + External)
	MAX Marks	Passing Minimum for External		
100	60	24	40	40

- The following are the distribution of marks for Internal & External for Practical Paper of PG programmes.

Total Marks	External		Internal	Overall passing Minimum for Total Marks (Internal + External)
	MAX Marks	Passing Minimum for External		
100	60	30	40	50

- **PROJECT & INTERNSHIP**

Each student admitted to the Programme of study shall take up a project work in lieu of three Elective courses. The report of the study should be submitted at the end of course of study certified by the supervisor and duly forwarded by the Head of the Department. The Head of the department of the concerned programme shall assign a project supervisor, who in turn shall assign the topic and monitor the project work of the student.

Internship is a specialized field training programme required to be attached to an industry as an in house internee for a period prescribed by the Board of study concerned. At the end of the training Programme, each student should submit an “Internship Report” for examination.

- The following are the distribution of marks for Internal & External for Project of UG programmes.

Total Marks	External		Internal	Overall passing Minimum for Total Marks (Internal + External)
	MAX Marks	Passing Minimum for External alone		
100	80	32	20	40

- The following are the distribution of marks for Internal & External for Project of PG programmes.

Total Marks	External		Internal	Overall passing Minimum for Total Marks (Internal + External)
	MAX Marks	Passing Minimum for External alone		
100	80	40	20	50

- **RESTRICTION TO TAKE THE EXAMINATIONS**

a) Any candidate having arrear paper(s) should compulsory take the Examinations in arrear paper(s) after the one month of the publications of results. The result of the arrears examination will given only in the subsequent semester.

b) Candidates who fail in any of the papers shall pass the paper(s) concerned within 5 years from the date of admission to the said programme. If they fail to do so, they shall take the Examination in the revised Text / Syllabus, if any, they are instructed to join immediate next batch of candidates. If there are no changes in the Text / Syllabus they shall take the Examination in that paper with the Syllabus in vogue, until there is a change in the Text or Syllabus.

In the event of changes in that particular paper there will be consequent of Regulations and / or Curriculum after a 5 year period, the candidates should have to take up on equivalent paper in the revised syllabus as suggested by the Chairman and fulfill the requirements as per Regulations/Curriculum for the award of the Degree.

## GRADING

### UG Programme

Once the marks of the CIA and end-semester examinations for each of the course are evaluated, they will be added. The mark thus obtained will then be converted to the relevant letter grade, grade point as per the details given below:

RANGE OF MARKS	GRADE POINT	LETTER GRADE	DESCRIPTION
90-100	9.0-10.0	O	OUTSTANDING
80-89	8.0-8.9	D+	EXCELLENT
75-79	7.5-7.9	D	DISTINCTION
70-74	7.0-7.4	A+	VERY GOOD
60-69	6.0-6.9	A	GOOD
50-59	5.0-5.9	B	AVERAGE
40-49	4.0-4.9	C	SATISFACTORY
00-39	0.0	U	RE-APPEAR
ABSENT	0.0	AA	ABSENT

C<sub>i</sub> = Credits earned for course i in any semester

G<sub>i</sub> = Grade Point obtained for course i in any semester

n = refers to the semester in which such course were credited

### For a Semester:

$$\text{GRADE POINT AVERAGE [GPA]} = \frac{\sum C_i G_i}{\sum C_i}$$

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the courses}}{\text{Sum of the credits of the courses in a semester}}$$

### Classification of Successful candidates

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 – 10.0	O+	First Class – Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	

6.0 and above but below 6.5	A	Second Class
5.5 and above but below 6.0	B+	
5.0 and above but below 5.5	B	
4.5 and above but below 5.0	C+	Third Class
4.0 and above but below 4.5	C	
0.0 and above but below 4.0	U	Re-appear

a. A candidate who has passed all the Part-III subjects examination in the first appearance within the instructed duration of the UG programmes and secured a CGPA of 9 to 10 and equivalent grades “O” or “O+” in part III comprising Core, Electives and Allied subjects will be placed in the category of “**First Class – Exemplary**”.

b. A candidate who has passed all the Part-III subjects examination in the first appearance within the instructed duration of the UG programmes and secured a CGPA of 7.5 to 9 and equivalent grades “D” or “D+” or “D++” in part III comprising Core, Electives and Allied subjects will be placed in the category of “**First Class with Distinction**”.

c. A candidate who has passed all the Part-I or Part-II or Part-III subjects examination of the UG programmes and secured a CGPA of 6 to 7.5 and equivalent grades “A” or “A+” or “A++” will be declared to have passed that parts in “**First Class**”.

d. A candidate who has passed all the Part-I or Part-II or Part-III subjects examination of the UG programmes and secured a CGPA of 5.5 to 6 and equivalent grades “B” or “B+” will be declared to have passed that parts in “**Second Class**”.

e. A candidate who has passed all the Part-I or Part-II or Part-III subject examinations of the UG programmes and secured a CGPA of 4.5 to 5 and equivalent grades “C” or “C+” will be declared to have passed that parts in “**Third Class**”.

f. There will be no classifications of final results, therefore, award of class for Part IV and Part V, however, those parts will be awarded with final grades in the end semester statements of marks and in the consolidated statement of marks.

**For the entire programme:**

$$\text{CUMULATIVE GRADE POINT AVERAGE [CGPA]} = \frac{\sum_{i=1}^n \sum_{j=1}^{C_{ni}} G_{ni}}{\sum_{i=1}^n \sum_{j=1}^{C_{ni}} C_{ni}}$$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

**PG Programme**

Once the marks of the CIA and end-semester examinations for each of the course are evaluated, they will be added. The mark thus obtained will then be converted to the relevant letter grade, grade point as per the details given below:

<b>RANGE OF MARKS</b>	<b>GRADE POINT</b>	<b>LETTER GRADE</b>	<b>DESCRIPTION</b>
90-100	9.0-10.0	O	OUTSTANDING
80-89	8.0-8.9	D+	EXCELLENT
75-79	7.5-7.9	D	DISTINCTION
70-74	7.0-7.4	A+	VERY GOOD
60-69	6.0-6.9	A	GOOD
50-59	5.0-5.9	B	AVERAGE
00-49	0.0	C	RE-APPEAR
ABSENT	0.0	AA	ABSENT

C<sub>i</sub> = Credits earned for course i in any semester  
G<sub>i</sub> = Grade Point obtained for course i in any semester  
n = refers to the semester in which such course were credited

**For a Semester:**

$$\text{GRADE POINT AVERAGE [GPA]} = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$$

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the courses}}{\text{Sum of the credits of the courses in a semester}}$$



### Classification of Successful candidates

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 – 10.0	O+	First Class – Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

a. A candidate who has passed all the subject examinations in the first appearance within the prescribed duration of the PG programmes and secured a CGPA of 9 to 10 and equivalent grades “O” or “O+” in Core and Electives subjects shall be placed in the category of “**First Class –Exemplary**”.

b. A candidate who has passed all the subject examinations in the first appearance within the prescribed duration of the PG programmes and secured a CGPA of 7.5 to 9 and equivalent grades “D” or “D+” or “D++” in Core and Electives subjects shall be placed in the category of “**First Class with Distinction**”.

c. A candidate who has passed all the subject examinations of the PG programmes and secured a CGPA of 6 to 7.5 and equivalent grades “A” or “A+” or “A++” shall be declared to have passed in “**First Class**”.

d. A candidate who has passed all the subject examination of the PG programmes and secured a CGPA of 5.5 to 6 and equivalent grades “B” or “B+” shall be declared to have passed in “**Second Class**”.

**For the entire programme:**

CUMULATIVE GRADE POINT AVERAGE [CGPA] =  $\frac{\sum n \sum_i C_{ni} G_{ni}}{\sum n \sum_i C_{ni}}$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

▪ **MALPRACTICES IN EXAMINATIONS**

All cases of malpractice by the students in the examinations (ESE and CIA) will be referred by the COE to **Malpractice detection cell**, which has been constituted for the purpose. The Committee will consist of Three Members representing the Faculty of Science, Commerce and humanities / Language, the members will be nominated by the Principal.

The committee will monitor all cases of malpractice and will be taken to Principal's consideration and action will be taken in each case.

▪ **QUESTION PAPER SETTING:**

Question paper setting will be done only by external examiners. Syllabus and scheme will be sent to the external examiners. Necessary instructions will be given to the examiners. They should complete the question paper setting and send back to the college within 15 days. This is done confidentially by the COE.

▪ **QUESTION PAPER PATTERN**

- The following question paper patterns will be followed for the UG/PG candidates

<b>Section A</b>	Multiple choice questions with four options	10*1=10	10 questions – 2 each from every unit
<b>Section B</b>	Short answer questions of either / or type (like 1.a (or) b)	5*5=25	5 questions – 2 each from every unit
<b>Section C</b>	Essay-type questions of either / or type (like 1.a (or) b)	5*8=40	5 questions – 2 each from every unit

For other courses in Part IV of UG programmes namely, Environmental Studies, Value Education – Human Rights, Yoga for Human Excellence, Women’s Rights, Communicative English and Constitution of India the question paper pattern will be 5 out of 10.

The General Awareness paper to have multiple choice questions (with four option) to be evaluated by using OMR

- The following question paper patterns shall be followed for the MBA candidates

<b>Section A</b>	Multiple choice questions with four options	5*1= 5	5 questions – 1 each from every unit
<b>Section B</b>	Short answer questions of either / or type (like 1.a (or) b)	5*4=20	5 questions – 2 each from every unit
<b>Section C</b>	Essay-type answer Any 3 out of 5 questions	3*10=30	questions – 1 each from every unit
<b>Section D</b>	Compulsory (Case Study / Problem)	1*20=20	-

- **PAPER VALUATION**

Valuation is done only by external examiners. Appointment orders will be sent to the examiners, one week after the completion of examinations. 20 answer scripts will be given per session for each examiner.

- **PASSING OF RESULTS AND PUBLICATION OF RESULTS.**

After completion of valuation and the processing of Results by the COE, the immoderate Results are presented to the Passing Board consisting of the Chair person, the University Representative, the Controller of Examination and the Heads of Departments. The Results, after carrying out moderations if any will be considered case by case. Results of the examination will normally be published within 20 days of completion of the theory and practical papers. If any, are promptly published on the college web site sending through the SMS service and touch screen in college campus.

To get pass mark, a student should secure minimum of 50% marks in the examination, in case of PG and 40% in case of UG programme. The examination wing is fully computerized to maintain confidentiality and ensure quick services. If the student is facing any grievance related to exams, the issues should immediately be addressed to Controller of Examinations within 15 days of the publication of results.

- **SPECIAL PROVISIONS TO SAFEGUARD THE INTERESTS OF STUDENTS**

- (i) **RE-TOTALLING**

Candidates of all courses are eligible to apply for Re-totalling of their marks. Application forms can be obtained from the Controller of Examination Section along with a request letter. The filled application should be submitted to the Controller of Examination Section along with Photo copy of their mark sheets with the prescribed fees within one week. The Re-totalling result will be sent to the concerned Head of the Departments within 15days.

**(ii) RE-VALUATION**

Original Mark Statement should not be enclosed. Enclose the photo copy of the Internet Result along with the application. Requisition for revaluation must reach the Controller of Examinations within 7 DAYS from the date of publication of results. There is no provision for revaluation of practical examination. Papers Incomplete / defective application will be rejected and the revaluation fee will not be refunded. The application duly filled in should be submitted to the Controller of Examinations only through the Principal. Re-valuation of result will be sent to the concerned Head of the Department.

**(iii) IMPROVEMENT**

Candidates desirous of improving the marks awarded in a passed subject in their first attempt will reappear once within a period of subsequent one semesters. The improved marks will be considered for classification but not for ranking. When there is no improvement, there will not be any change in the original marks which are already awarded.

**(iv) ARREARS EXAMINATIONS**

The Arrears examination will be conducted after the one month of the publications of results. The result of the arrears examination will given only in the subsequent semester.

**(v) SUPPLEMENTARY EXAMINATIONS**

Supplementary Examinations will be conducted in June/July of every academic year for the benefit of final year students of UG & PG Programmes, who have passed all the prescribed papers for their respective courses except two of the theory papers of any Semester.

**(vi) PHOTOCOPY OF THE VALUED ANSWER SCRIPTS**

Students of all UG Programmes are permitted to obtain their Xerox copy of valued answer papers where single valuation is adopted. The filled application should be submitted to the Controller of Examination Section along with Photo copy of their mark sheets within one week. Students should apply either for revaluation or photocopy of the answer script.